



# Santee School District

**SCHOOLS:**  
 Cajon Park  
 Carlton Hills  
 Carlton Oaks  
 Chet F. Harritt STEAM  
 Hill Creek  
 Pepper Drive  
 PRIDE Academy  
 at Prospect Avenue  
 Rio Seco  
 Sycamore Canyon  
 Alternative  
 Success Program

**BOARD OF EDUCATION  
 REGULAR MEETING  
 AGENDA  
 June 15, 2021**

**District Mission**

*Providing an extraordinary education in an inspiring environment with caring people*

In response to the Governor’s Order regarding COVID-19, written notice is hereby given in accordance with Government Code Section 54956 that the following special meeting of the Board of Education of the Santee School District will be conducted virtually.

**TO JOIN THE MEETING**

[Click this link to join from a PC, Mac, iPad, iPhone, or Android](#) device or by phone: (669) 900-6833, Webinar ID: 881 8730 2505

**FOR PUBLIC COMMENTS**

[Click here to submit a public comment](#). All comments will be posted on the District website, under School Board Meetings, and acknowledged by the Board President. Copies of the comments will be provided to all Board Members, and Superintendent, prior to the meeting. The Board has a policy limiting any speaker to five minutes.

**PUBLIC COMMENTS MUST BE RECEIVED BY TUESDAY, JUNE 15, AT 6:00 PM**

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<b>A.</b>	<b>OPENING PROCEDURES – 7:00 p.m.</b>	
	1. Call to Order and Welcome	
	2. District Mission	
	3. Pledge of Allegiance	
	4. Approval of Agenda	
<b>B.</b>	<b>REPORTS AND PRESENTATIONS</b>	6
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	2. Spotlight: Child Nutrition, Maintenance & Operations, and Out-of-School Time Program Staff	10
<b>C.</b>	<b>PUBLIC COMMUNICATION</b>	11
	<i>During this time, citizens are invited to address the Board of Education about any item not on the agenda. Requests-to-speak were requested in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.</i>	
<b>D.</b>	<b>PUBLIC HEARING</b>	12
	1. Use of Education Protection Account Funds for 2021-22	

<b>E. CONSENT ITEMS</b>	14
<i>Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Requests-to-speak were requested in advance.</i>	
<b>Superintendent</b>	
1.1. <b><u>Approval of Minutes</u></b>	15
It is recommended that the Board of Education approve meeting minutes with any necessary modifications.	
<b>Business Services</b>	
2.1. <b><u>Approval/Ratification of Travel Requests</u></b>	29
It is recommended that the Board of Education ratify the authorization granted to personnel requesting out-of-district travel as listed in the item.	
2.2. <b><u>Approval/Ratification of Expenditure Warrants</u></b>	31
It is recommended that the Board of Education approve and ratify the expenditure warrants for the month of May 2021.	
2.3. <b><u>Approval/Ratification of Purchase Orders</u></b>	33
It is recommended that the Board of Education approve and ratify purchase orders for the month of May 2021 as presented in the item.	
2.4. <b><u>Approval/Ratification of Revolving Cash Report</u></b>	42
It is recommended that the Board of Education approve/ratify revolving cash checks as listed.	
2.5. <b><u>Approval/Ratification of Agreements for Mileage Reimbursement in Lieu of District Transportation</u></b>	44
It is recommended that the Board of Education approve/ratify the Parent/Guardian agreements for mileage reimbursement in lieu of District transportation.	
2.6. <b><u>Approval/Ratification of General Services Agreements</u></b>	46
It is recommended that the Board of Education approve/ratify agreements with General Service Providers as presented.	
2.7. <b><u>Adoption of Resolution No. 2021-34 Designating Use of Education Protection Account Funds for 2021-22</u></b>	48
It is recommended that the Board of Education adopt Resolution 2021-34 Designating Use of Education Protection Account funds for 2021-22 to pay a portion of unrestricted certificated teacher salaries.	
2.8. <b><u>Adoption of Resolution No. 2021-35 of the Santee School District Board of Education Authorizing the Transfer of Budgetary Funds Between Expenditure Classifications After June 30, 2021 for the 2020-21 Fiscal Year</u></b>	53
It is recommended that the Board of Education adopt Resolution No. 2021-35 of the Santee School District Board of Education Authorizing the Transfer of Budgetary Funds Between Expenditure Classifications After June 30, 2021 for the 2020-21 fiscal year.	
2.9. <b><u>Approval of Increase to Agreement with Ninyo &amp; Moore for Construction Testing and Inspection Services on the Chet F. Harritt New Classroom/LRC Building Project</u></b>	55
It is recommended that the Board of Education approve the increase to the agreement with Ninyo & Moore for construction testing and inspection services on the Chet F. Harritt new classroom/LRC building project.	
2.10. <b><u>Rejection of Bid for Milk and Milk By-Products for 2021-22</u></b>	60
It is recommended that the Board of Education reject the bid from Hollandia Dairy for Milk and Milk By-Products for 2021-22.	
2.11. <b><u>Approval of Cloud-Based Web Content Filtering and Auditor+ Service for Student iPads</u></b>	61
It is recommended that the Board of Education approve a 5-year contract with Securly for Cloud-based web filtering and auditing services to support the District 1:1 iPads program.	

## Educational Services

- 3.1. **Adoption of Resolution #2021-33 Designating Personnel and Approval of 2021-2022 Child Development Services Contract** 64  
It is recommended that the Board of Education approve the 2021-2022 contract for child development services to operate the State Preschool Program with the California Department of Education and adoption of Resolution #2021-33 designating personnel to sign contract documents for fiscal year 2021-2022 as presented.
- 3.2. **Approval of Nonpublic School Master Contract with Aseltine School for Nonpublic School Services** 72  
It is recommended that the Board of Education approve the Nonpublic School Master Contract with Aseltine School for Nonpublic School Services.
- 3.3. **Approval of Nonpublic School Master Contract with Community School of San Diego for Nonpublic School Services** 73  
It is recommended that the Board of Education approve the Nonpublic School Master Contract with Community School of San Diego for Nonpublic School Services.

## Human Resource/Pupil Services

- 4.1. **Personnel, Regular** 74  
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations, and dismissals.
- 4.2. **Approval of Recommendation of Classified Non-Management Reallocation Study** 76  
It is recommended that the Board of Education approve the classified non-management reallocation.
- 4.3. **Approval of Agreement with Kontraband Interdiction and Detection Services, Inc. (K.I.D.S.) for the 2021-2022 School Year** 78  
It is recommended that the Board of Education approve the agreement to continue using K.I.D.S. for canine drug detection services for the 2021-2022 school year.
- 4.4. **Ratification of Short-Term Services Agreement** 80  
It is recommended that the Board of Education ratify the short-term service agreement.
- 4.5. **Approval of Short-Term Positions** 81  
It is recommended that the Board of Education approve the short-term positions.
- 4.6. **Adoption of Resolution No. 2021-37 to Reduce and/or Eliminate Classified Non-Management Positions** 82  
It is recommended that the Board of Education approve to eliminate the classified non-management positions.

- F. **DISCUSSION AND/OR ACTION ITEMS** 84  
*Members of the audience wishing to address the Board about any of the following items were asked to submit their comment online prior to the deadline.*

## Superintendent

- 1.1. **Appointment of Principal** 85  
It is recommended that the Board of Education appoint Chasity Forster as Principal, effective July 1, 2021.
- 1.2. **Approval of Revised 2020-2021 and 2021-2022 Salary Schedules for Certificated Management and Classified Management and Confidential Employees** 86  
Administration recommends approval of the proposed revised management and confidential employee salary schedules for 2020-2021 and 2021-2022.

**Business Services**

- 2.1. **Adoption of 2021-22 Budget** 89  
It is recommended that the Board of Education adopt the budget for the 2021-22 fiscal year as presented. Revisions to the budget will be brought back to the Board periodically throughout the year as the State's budget is adopted and assumptions or expenditures change.
- 2.2. **Adoption of Resolution No. 2021-36 to Commit the Ending Fund Balance in Fund 17** 91  
It is recommended that the Board of Education adopt Resolution No. 2021-36 committing the ending fund balance in Fund 17 to textbook/instructional materials adoptions and replacement/enhancement of classroom furniture.

**Educational Services**

- 3.1. **Adoption of the Three-Year Local Control Accountability Plan for 2021-22** 97  
It is recommended that the Board of Education adopt the Three-Year Local Control Accountability Plan for 2021-22.

**Human Resource/Pupil Services**

- 4.1. **Ratification of Employer-Employee Collective Bargaining Tentative Agreements Between Santee School District and Santee Teachers Association (STA)** 99  
It is recommended that the Board of Education ratify the tentative agreements between Santee School District and the Santee Teachers Association (STA).

**G. BOARD POLICIES AND BYLAWS** 115

- 1.1. **Second Reading of Board Policies (BP):** 116
- **BP 1312.3 – Uniform Complaint Procedures**
  - **BP 1340 – Access to District Records**

It is recommended that the Board of Education adopt revised Board Policies 1312.3 and 1340, in a Second Reading as presented.

- 1.2. **First Reading of Board Policies (BP):** 126
- **BP 1400 – Relations Between Other Governmental Agencies and the Schools**
  - **BP 1114 – District-Sponsored Social Media**

Revised Board Policies 1400 and 1114, are being presented for a First Reading. Action, if any, is at the discretion of the Board of Education.

**H. EMPLOYEE ASSOCIATION COMMUNICATION** 132

**I. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS** 132

**J. CLOSED SESSION** 132

1. **Public Employee Performance Evaluation** (Gov't. Code § 54957)  
*Superintendent*

**K. ADJOURNMENT** 132

**Please note:** Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting. As of this posting, the next regular meeting of the Board of Education will be held virtually on July 6, 2021, at 7:00 p.m. Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

\_\_\_ Ryan  
\_\_\_ Levens-Craig  
\_\_\_ El-Hajj  
\_\_\_ Fox  
\_\_\_ Burns

**ITEM A. OPENING PROCEDURES – 7:00 P.M.**

1. Call to Order and Welcome
2. District Mission  
*Providing an extraordinary education in an inspiring environment with caring people*
3. Pledge of Allegiance
4. Approval of Agenda for the June 15, 2021, regular meeting

Agenda Item A.

## **Item B. REPORTS AND PRESENTATIONS**

The following items are presented for Board information:

1. Superintendent's Report
  - 1.1. Developer Fees and Collection Report
  - 1.2. Enrollment Report
  
2. Spotlight: Child Nutrition, Maintenance & Operations, and Out-of-School Time Program Staff

**DEVELOPER FEES COLLECTION REPORT**  
**2020-21**  
**CUMULATIVE THROUGH JUNE 15, 2021**

Residential Rate: \$2.35 per square foot - effective 6/20/18; \$3.38 per square foot - effective 3/18/2020  
Commercial Rate: \$0.38 per square foot - effective 6/20/18; \$0.41 per square foot - effective 5/17/2020  
Self Storage Rate: \$0.07 per square foot - effective 6/20/18; \$0.03 per square foot - effective 5/17/2020

COM	RES	SS	ADDRESS	DATE OF COLLECT.	SQUARE FEET	AMOUNT	SCHOOL OF ATTENDANCE
	X		1437 Roxanne Dr	07/15/20	894	\$3,021.72	PD
	X		349, 345, 341, 337, 333, 332, 336, 340, 344, 348 Creek Ct / 327, 323, 319, 315 Lagoon Way	07/21/20	28,596	\$96,654.48	RS
	X		8697, 8695, 8693, 8691, 8698, 8696, 8694, 8692, 8690 Barbados Ln / 8679, 8677, 8675, 8673, 8671 Tobago Ln	07/22/20	23,897	\$80,771.86	CFH
	X		7978, 7974, 7970, 7962, 7958, 7954, 7950, 7971, 7975, 7979 Robinson Lane	07/24/20	15,434	\$52,166.92	CFH
	X		1286 Tuttle Ln	07/30/20	1,200	\$4,056.00	PD
	X		9092 Trailmark Way	08/12/20	224	\$757.12	CO
	X		332, 336, 340, 344, 348 Stream Ct, 333, 337, 341, 345, 349 Waterbury Ct	10/07/20	20,388	\$68,911.44	RS
	X		9702 Prospect Ave	10/26/20	35,334	\$14,486.94	PA
	X		348, 344, 340, 336, 332 Waterbury Ct, 349, 345, 341, 337, 333 Nile Ct	11/04/20	20,388	\$68,911.44	RS
	X		8017 Mission Gorge Rd	12/16/20	3,732	\$1,530.12	CFH
	X		10126 Montura	01/20/21	667	\$2,254.46	HC
	X		8610 Atlas View Dr	01/27/21	989	\$3,342.82	PA
	X		8579 Prospect Ct	01/27/21	979	\$3,309.02	CFH
	X		9260 Carlton Oaks Dr (Bldg A and B)	02/03/21	14,774	\$49,936.12	CH
	X		349, 345, 341, 337, 333 Stillwater Ct, 332, 336, 340, 344, 348 Nile Ct	02/03/21	20,388	\$68,911.44	RS
	X		1990 N Marshall Ave	02/10/21	25,923	\$10,628.43	PD
	X		1948 N Marshall Ave	02/10/21	10,685	\$4,380.85	PD
	X		1960 N Marshall Ave	02/10/21	11,326	\$4,643.66	PD
	X		10775 Rockville St	02/17/21	69,000	\$2,070.00	HC
	X*		8545 Mission Gorge Rd *Residential "Senior Housing" fee at Commercial Rate	02/17/21	997	\$408.77	CFH
	X		8835 Cottonwood Ave	02/25/21	598	\$2,021.24	PA
	X		9099 Trailmark Wy	03/01/21	224	\$757.12	CO
	X		9100 Trailmark Wy	03/01/21	180	\$608.40	CO
	X		9107 Trailmark Wy	03/01/21	180	\$608.40	CO
	X		8695 Toyopa Ct	03/08/21	180	\$608.40	CO
	X		9123 Trailmark Wy	03/08/21	180	\$608.40	CO
	X		9132 Trailmark Wy	03/08/21	186	\$628.68	CO
	X		9128 Trailmark Wy	03/08/21	180	\$608.40	CO
	X		9124 Trailmark Wy	03/08/21	193	\$652.34	CO
	X		9120 Trailmark Wy	3/8/2021	178	\$601.64	CO
	X		2083 Farrington Dr	03/23/21	673	\$2,274.74	PA
	X		349, 345, 341, 337, 333 Canal Ct & 332, 336, 340, 344, 348 Stillwater Ct	03/24/21	20,388	\$68,911.44	RS
<b>TOTAL PAGE 1</b>						<b>\$620,042.81</b>	

\*Additional square footage (total is over 500 square feet)  
\*\* Fee Exempt - Senior / Elder Care Facility  
\*\*\* Fee Exempt - Less than 500 square feet  
\*\*\*\* Fee Exempt - Religious Facility

**DEVELOPER FEES COLLECTION REPORT**  
**2020-21**  
**CUMULATIVE THROUGH JUNE 15, 2021**

Residential Rate: \$2.35 per square foot - effective 6/20/18; \$3.38 per square foot - effective 3/18/2020  
Commercial Rate: \$0.38 per square foot - effective 6/20/18; \$0.41 per square foot - effective 5/17/2020  
Self Storage Rate: \$0.07 per square foot - effective 6/20/18; \$0.03 per square foot - effective 5/17/2020

COM	RES	ADDRESS	DATE OF COLLECT.	SQUARE FEET	AMOUNT	SCHOOL OF ATTENDANCE
	X	9258 Carita Rd	04/05/21	735	\$2,484.30	SC
	X	9353 Willowgrove Ave	04/15/21	988	\$3,339.44	CH
	X	8541 Carlton Oaks Dr	04/19/21	850	\$2,873.00	CO
	X	10015 Buena Vista Ave	04/19/21	900	\$3,042.00	PA
	X	9960 Conejo Rd	04/28/21	711	\$2,403.18	RS
	X	336, 340, 344, 348 Millstream Ct	04/28/21	5,880	\$19,874.40	RS
	X	332,336,340,344,348 Canal Ct & 333,337,341,345,349 Millstream Ct.	04/28/21	20,388	\$68,911.44	RS
	X	10267 Mast Blvd	05/28/21	5,738	\$19,394.44	RS
	X	6237 Monticello St	06/01/21	858	\$2,900.04	PD
	X	9751 Castaic Ct	06/01/21	988	\$3,339.44	RS
	X	10200 Noble Way	06/01/21	17,166	\$58,021.08	CP
<b>TOTAL</b>					<b>\$806,625.57</b>	

\*Additional square footage (total is over 500 square feet)  
\*\*Fee Exempt - Senior / Elder Care Facility  
\*\*\*Fee Exempt - Less than 500 square feet  
\*\*\*\*Fee Exempt - Non-Habitable



**Santee School District  
ENROLLMENT REPORT  
6/11/2021  
Month 12 Week 1  
School Week 43**

SCHOOL	REGULAR ED														SPECIAL ED										Total All										
	EAK 5yo	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	6/11/2021**	6/10/2020**	# Diff	% Diff	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	6/11/2021**	6/10/2020**	# Diff	% Diff	06/11/21	06/04/21	# Diff			
Cajon Park	22	4	68	68	80	80	92	87	76	98	101	776				7	5	2	3	9	2	7	4	10	49										
Dist Lrng	0	24	0	0	24	0	29	0	33	0	110				1	2	2	5	4	5	0	0	0	0	19										
<b>CP TOTAL</b>	22	4	92	68	80	104	92	116	76	131	101	886	954	-68	-7.1%	8	7	4	8	13	7	7	4	10	68	58	10	17.2%	954	955	-1				
Carlton Hills	23	20	49	48	42	52	47	48	54	52	68	503				7	1	8	4	3	5	2	1	3	34										
Dist Lrng	0	0	8	34	6	33	30	34	0	0	145														0										
<b>CH TOTAL</b>	23	20	49	56	76	58	80	78	88	52	68	648	648	0	0.0%	7	1	8	4	3	5	2	1	3	34	34	0	0.0%	682	682	0				
Carlton Oaks	19		61	57	77	65	68	84	62	79	86	658				5	7	3	11	2	9	5	7	5	54										
Dist Lrng			18	28	23	24	0	0	0	0	33	126				0	0	0	0	0	1	6	6	6	19										
<b>CO TOTAL</b>	19		79	85	100	89	68	84	62	79	119	784	788	-4	-0.5%	5	7	3	11	2	10	11	13	11	73	70	3	4.3%	857	860	-3				
Chet F. Harritt		15	53	61	58	64	48	61	50	51	32	493									3	6	5		14										
Dist Lrng		0	24	22	21	0	0	0	0	31	0	98													0										
<b>CFH TOTAL</b>		15	77	83	79	64	48	61	50	82	32	591	643	-52	-8.1%							3	6	5		14	9	5	55.6%	605	605	0			
Hill Creek	21	22	70	63	68	76	71	72	49	49	54	615				5	4	6	4	6	1	0	0	0	26										
Dist Lrng		0	0	17	0	0	0	0	0	39	56	112				0	0	0	0	0	0	0	0	0	0										
<b>HC TOTAL</b>	21	22	70	80	68	76	71	72	49	88	110	727	730	-3	-0.4%	5	4	6	4	6	1	0	0	0	0	26	25	1	4.0%	753	757	-4			
Pepper Drive			59	56	68	72	75	71	69	106	76	652													11										
Dist Lrng			23	0	0	23	72	27	0	0	0	145													0										
<b>PD TOTAL</b>			82	56	68	95	147	98	69	106	76	797	914	-117	-12.8%										0	11	11	13	-2	-15.4%	808	810	-2		
Pride Academy	22	16	72	71	39	56	56	55	51	29	55	522													0										
Dist Lrng			0									0													0										
<b>PA TOTAL</b>	22	16	72	71	39	56	56	55	51	29	55	522	567	-45	-7.9%										0	0	0	0	#DIV/0!	522	522	0			
Rio Seco			85	81	76	79	110	77	97	94	84	783				6	5	2	4	8	7	2	4	8	46										
Dist Lrng			0	0	24	0	0	0	66	0	0	90													0										
<b>RS TOTAL</b>			85	81	100	79	110	77	163	94	84	873	950	-77	-8.1%	6	5	2	4	8	7	2	4	8	46	65	-19	-29.2%	919	920	-1				
Sycamore Canyon		11	50	54	34	53	42	27	25	0	0	296													0										
Dist Lrng		0	0	19	0	25	0	0	0	0	0	44				2	2	1	1	0	0	0	3		9										
<b>SC TOTAL</b>		11	50	73	34	78	42	27	25	0	0	340	390	-50	-12.8%	2	2	1	1	0	0	0	3	0	9	0	9	#DIV/0!	349	349	0				
In Class		88	567	559	542	597	609	582	533	558	556	5191				30	22	21	26	28	27	22	21	37	234										
Dist Lrng		0	89	94	102	102	105	86	100	103	89	870				3	4	3	6	4	6	6	9	6	47										
<b>SUBTOTAL</b>	84	88	656	653	644	699	714	668	633	661	645	6145	6584	-439	-6.7%	0	33	26	24	32	32	33	28	30	43	281	274	7	2.6%	6449	6460	-11			
Alternative School			3	2	5	6	4	5	2	0	0	27	22	5	22.7%																				
Santee Success												5	9	-4	-44.4%											0	0	0	0.0%	5	5	0			
NPS												0	0			0	0	0	1	2	1	4	5	1	14	16	-2	-12.5%	14	14	0				
<b>SUBTOTAL</b>			3	2	5	6	4	5	2	3	2	32	31	1	3.2%	0	0	0	0	1	2	1	4	5	1	14	16	-2	-12.5%	46	46	0			
<b>TOTAL</b>	84	88	659	655	649	705	718	673	635	664	647	6177	6615	-438	-6.6%	0	33	26	24	33	34	34	32	35	44	295	290	5	1.7%	6495	6506	-11			

COVID19 district shutdown began 3/16/20 \*\*Last Week of School Year

Please note: Special Ed. PK & EAK 4 yr olds listed below are not reflected in the total count above because they do not receive ADA.

	PK	TK 4yo	EAK 4yo	Total All
Cajon Park			0	954
Carlton Hills			0	682
Carlton Oaks			0	857
Chet F Harritt			0	605
Hill Creek			0	753
Prospect Ave			0	522
Sycamore Canyon	92	6	0	447
<b>Total PK/EAK</b>	92	6	0	

<b>Total Enrollment Including PK</b>
<b>6593</b>

Reports and Presentations Item B.2.  
Prepared by Dr. Kristin Baranski  
June 15, 2021

Spotlight: Child Nutrition, Maintenance &  
Operations, and Out-of-School Time  
Program Staff

**BACKGROUND:**

In March 2020, all San Diego County school districts closed in order to curb the potential transmission of the coronavirus (COVID-19).

However, even during the school closure, the Child Nutrition, Maintenance & Operations, and Out-of-School Time program staff continued doing an exceptional job in providing meals, before- and after-school care, and prepping classrooms and school campuses to offer a safe learning environment for everyone.

Tonight, the Board of Education will spotlight the Child Nutrition, Maintenance & Operations, and Out-of-School Time Program staff for their hard work and contributions in making in-person learning possible.

Agenda Item B.2.

## **Item C. PUBLIC COMMUNICATION**

*During this time, citizens are invited to address the Board of Education about any item not on the agenda. Requests-to-speak were requested in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.*

Agenda Item C.

**Item D. PUBLIC HEARING**

Agenda Item D.

**BACKGROUND:**

Proposition 30, *The Schools and Local Public Safety Protection Act of 2012*, approved by the voters on November 6, 2012, temporarily increases the state’s sales tax rate for all taxpayers and the personal income tax rates for upper-income taxpayers. The revenues generated by Proposition 30 were instrumental in avoiding further cuts to State Aid for K--14 public education but did not provide additional revenue for school districts.

The revenues generated from Proposition 30 are deposited into a state account called the Education Protection Account (EPA). School districts, county offices of education, and charter schools (LEAs) will receive funds from the EPA based on their proportionate share of the statewide revenue limit amount, which includes charter school general purpose funding. A corresponding reduction is made to an LEA’s revenue limit or charter school general purpose state aid equal to the amount of their EPA entitlement.

Proposition 30 specifies that EPA funds may not be used for salaries and benefits of administrators or any other administrative costs.

In accordance with the provisions of Proposition 30, each LEA must hold a public hearing signifying the use of EPA funds.

The Santee School District estimates that it will receive \$12,503,575 in EPA funds for the 2021-22 fiscal year. Since certificated non-management teacher salaries represent the largest portion of the District’s unrestricted general fund budget, the District has determined to expend the EPA funds on this expenditure category as more fully described below:

	<b>Fiscal Year:</b>	<b>2021-22</b>	
	<b>Estimate as of:</b>	<b>Adopted Budget</b>	
<b>Description</b>		<b>Sources</b>	<b>Uses</b>
Estimated Total LCFF Funding		61,707,885	
Less: Estimated Property Tax Funded Portion of LCFF Funding		19,351,717	
Estimated Total State Aid Portion of LCFF Funding		42,356,168	
Less: Estimated Amount to be Received from Education Protection Account		12,503,575	
<b>Difference</b>		<b>29,852,593</b>	
Total Unrestricted Certificated Teacher Salaries (Object 1100-000, Function 1000)			19,718,576
Less: Amount to be paid from Education Protection Account Proceeds			12,503,575
<b>Amount to be paid from other Unrestricted General Fund Sources</b>			<b>7,215,001</b>

The \$12,503,575 EPA funds are offset by a commensurate reduction in LCFF State Aid.

Agenda Item D.1.

## **Item E. CONSENT ITEMS**

*Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Requests-to-speak were requested in advance.*

Agenda Item E.

Consent Item E.1.1.  
Prepared by Dr. Kristin Baranski  
June 15, 2021

Approval of Minutes

**BACKGROUND:**

Presented for Board approval –

- June 1, 2021, regular meeting minutes
- June 2, 2021, special meeting minutes

**RECOMMENDATION:**

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_ Item E.1.1.

**SANTEE SCHOOL DISTRICT  
REGULAR MEETING  
OF THE BOARD OF EDUCATION**

June 1, 2021  
**MINUTES**

Douglas E. Giles  
Educational Resource Center  
9619 Cuyamaca Street  
Santee, California

**A. OPENING PROCEDURES**

**1. Call to Order and Welcome**

President Ryan called the meeting to order at 7:02 p.m.

Members present:

Barbara Ryan, President  
Elana Levens-Craig, Vice President  
Dianne El-Hajj, Clerk  
Ken Fox, Member  
Dustin Burns, Member

Administration present:

Dr. Kristin Baranski, Superintendent and Secretary to the Board  
Karl Christensen, Assistant Superintendent, Business Services  
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services  
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services  
Lisa Arreola, Executive Assistant and Recording Secretary

**2. District Mission**

President Ryan welcomed those in attendance and recited the District Mission.

**3. Pledge of Allegiance**

Vice President Levens-Craig led members, staff, and audience, in the Pledge of Allegiance.

**4. Approval of Agenda**

President Ryan presented the agenda for approval and noted Consent Item E.4.1., Personnel, Regular was being pulled from consent and being considered separately. Member Fox moved approval with the noted change.

<i>Motion:</i>	<u>Fox</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Second:</i>	<u>Levens-Craig</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>El-Hajj</i>	<u>Aye</u>		

**B. REPORTS AND PRESENTATIONS**

**1. Superintendent's Report**

- 1.1. Developer Fees and Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report

**2. Spotlight on Education: Eighth Grade Academic Leaders**

Dr. Stephanie Pierce shared it was time to honor students from each school who achieved academic excellence during the current school year; and were selected to participate in this competition by their 8<sup>th</sup> grade teachers in collaboration with the school principal.



This year the Academic Achievement Award Competition integrated the areas of writing, speech and mathematics. Students completed an authentic math task with real world data and problems. The students used their mathematical solutions, combined with several informational articles to draft an informative essay and craft a persuasive speech with visuals to inform an audience about their topic. The participating students were:

Cajon Park <b>Madison Buquet</b> <b>Ava Kinser</b>	Chet F. Harritt <b>Megan Zinky</b> <b>Alexia Nunez</b>	PRIDE Academy <b>Blake Tingle</b> <b>Liliana Marquez</b>
Carlton Hills <b>Margaret Cline</b> <b>Joey Hamilton</b>	Hill Creek <b>Beorn Brown</b> <b>Layla Figgs</b>	Rio Seco <b>Fiona Szeto</b> <b>Brady Morris</b>
Carlton Oaks <b>Riley Smith</b> <b>Kai Kussman</b>	Pepper Drive <b>Ellie Groff</b> <b>Trevor Eckis</b>	Distance Learning <b>Elizabeth Kuhl</b>

Each student received a scholar ribbon and a plaque. The top scholars, in each academic area, were as follows:

Speech – Liliana Marquez, PRIDE Academy  
Writing – Fiona Szeto, Rio Seco  
Mathematics – Blake Tingle, Pride Academy

Elizabeth McCune, Santee School District Foundation President, presented Blake Tingle with a \$100 Barbara Ramsey Scholarship check.

The overall winner of the competition was Margaret “Maggie” Cline from Carlton Hills School. Superintendent Baranski noted Margaret would receive a \$100 scholarship check on behalf of the Santee Chamber of Commerce. President Ryan read a proclamation naming her the 2020-21 Eighth Grade Academic Student of the Year. Mayor John Minto read a proclamation from the City of Santee proclaiming June 2, 2021 as Margaret “Maggie” Cline Day in the City of Santee.

### 3. **Communication Audit**

Superintendent Baranski noted the District was working with a communication consultant, Steven Baratte, to help streamline and identify areas of need in District communication. She noted survey results were very positive and invited Mr. Baratte to share the summary of findings. Mr. Baratte explained the purpose, methodology, and result summary as follows.

#### PURPOSE

- Gather data, opinions and perceptions from district stakeholder groups
- Determine themes and attitudes with regards to communication
- Generate recommendations to improve the effectiveness and management of communications based on gathered data and information

#### METHODOLOGY

- One-on-one interviews with all nine principals
- Group interviews with vice principals and school secretaries
- Parents, staff and community member surveys

## RESULTS SUMMARY

- In general, communications are seen as positive throughout the district, at all levels
- It is notable that responses are consistent among all surveyed groups
- Communications have improved during the pandemic
- Improvement could be made in frequency and format of communications

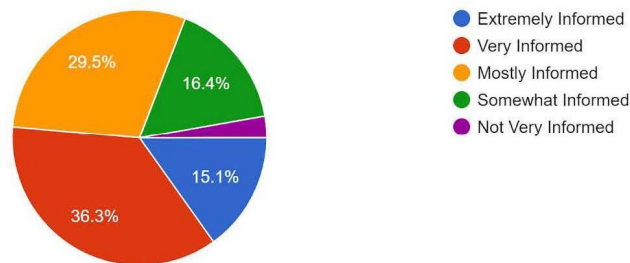
## STAFF AND PARENT SURVEY

1. How informed are you about district events, news?
2. Where do you get most of your information about the district? (Select all that apply)
3. Which format would you prefer to receive news or updates? (Select up to three)
4. Is the communication you receive from the district relevant to your work?
5. Thinking about the frequency of communications, do you get information by (choices):
6. Do you have any suggestions for improving district communications?

### Staff Questions 1 and 2

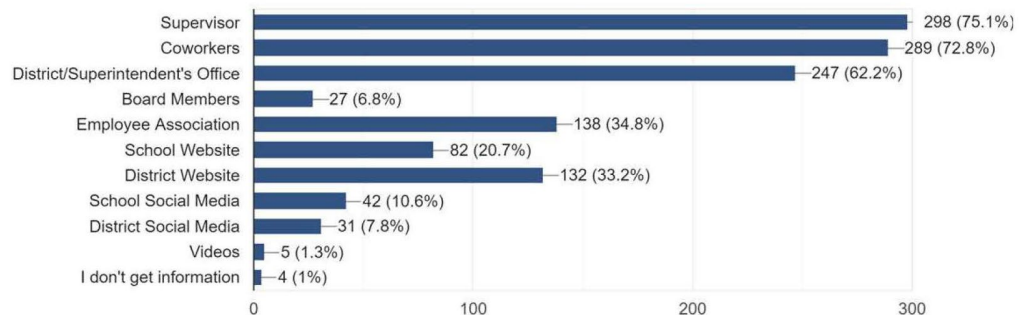
How informed are you about district events, news?

397 responses



Where do you get your information about the district? (Select all that apply.)

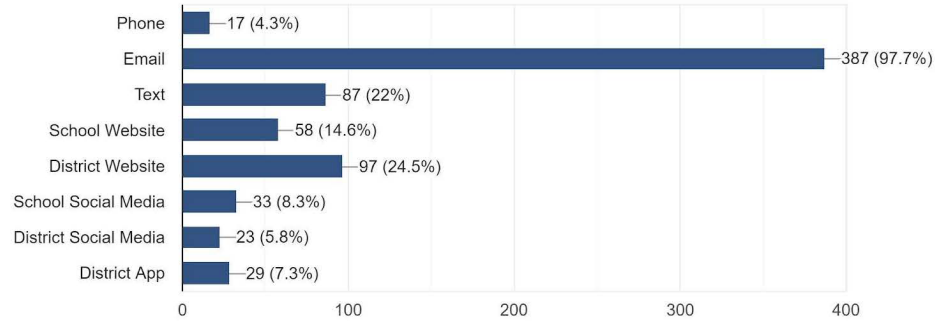
397 responses



**Staff Questions 3 and 4**

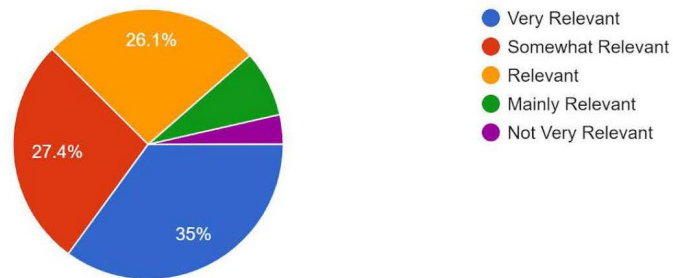
Which format would you prefer to receive news or updates? (Select up to three.)

396 responses



Is the communication you receive from the district relevant to your work?

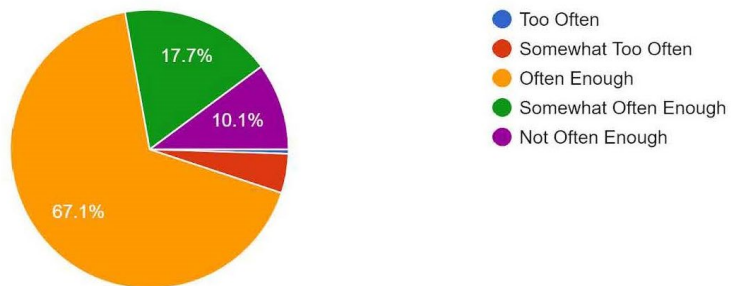
394 responses



**Staff Questions 5 and 6**

Thinking about the frequency of communications, do you get information:

395 responses



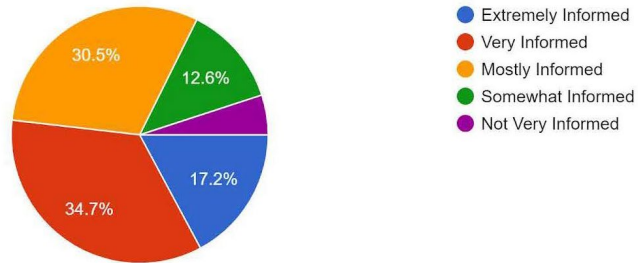
More than 100 responses for the open-ended question about ways to improve communications.

- Some were complimentary.
- Several people suggested getting information in a timely manner and ensuring communication is consistent across the district.

**Parent Questions 1 and 2**

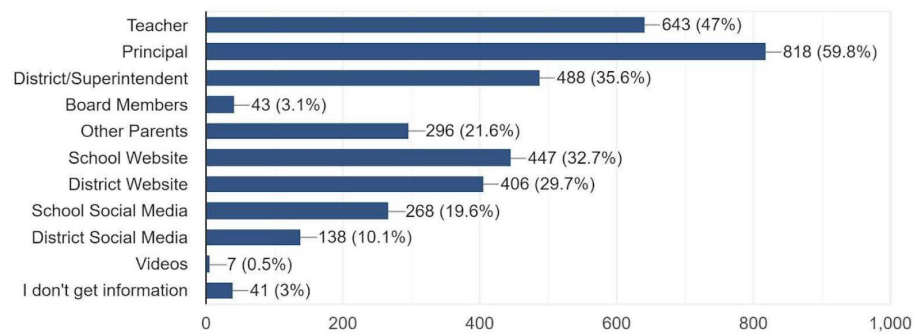
How informed are you about district news and events?

1,376 responses



Where do you get your information about the district? (Select all that apply.)

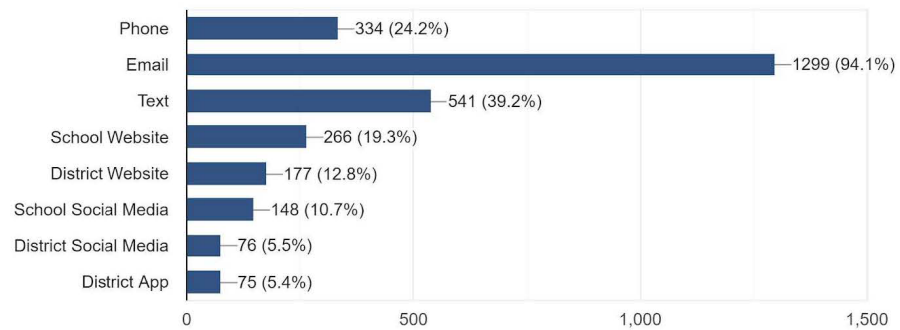
1,369 responses



**Parent Questions 3 and 4**

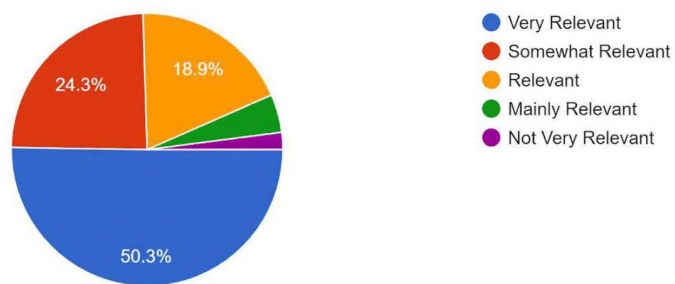
Which format would you prefer to receive news or updates? (Select up to three.)

1,381 responses



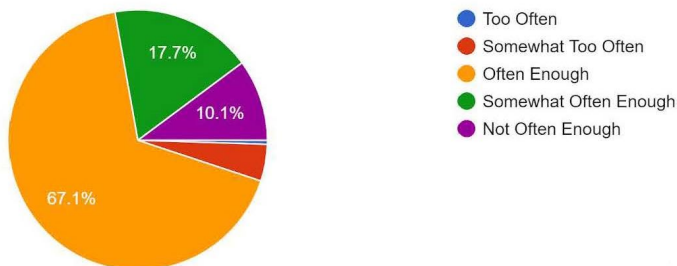
How relevant is the communication you receive from your school?

1,373 responses



### Parent Questions 5 and 6

Thinking about the frequency of communications, do you get information:  
395 responses



Nearly 300 responses for the open-ended question about ways to improve communications.

- Some were complimentary.
- Mixed response – more/less communication; different format choices.

### COMMUNITY SURVEY

- Respondents indicated that they received information from staff, district/superintendent's office, board members, parents, friends, school website, district website, and school social media evenly
- Respondents were satisfied with communications
- Response level was too low to draw any meaningful conclusions or make any recommendations

### OPEN-ENDED QUESTION 6 – SUGGESTIONS FOR IMPROVING STAFF SAMPLING

- All principals and schools should hear the same information.
- Parent communications should be sent to staff too; first, if possible.
- Ensure all employees, classified, off-site, etc., have direct access to information.
- Ask staff in the field advice when making decisions and not just assume something or take advice from a select few. Have a wide range of perspectives.
- Capability for office/administration to text parents.
- Program directors should reach out directly to each staff member (email or text).
- District website needs to be easier to use.
- Provide Board meeting notifications and decisions made, in case you are unable to attend a meeting.

### OPEN-ENDED QUESTION 6 – SUGGESTIONS FOR IMPROVING PARENT SAMPLING

- A dedicated school app would be good, but since not everyone is tech savvy, texts, emails, and "robocalls" are good to reach everyone who wants to be informed.
- Avoid duplicate communications.
- Ability to opt out of weekly calls; only want calls for emergencies.
- A "lively" communication from schools showcasing student work and highlighting teachers.
- Common district content embed in all school communications.
- Pre-board meeting notification and post-communication with a recap of decisions.
- Utilize various modes of communication, including social media, for news.
- Texting would be convenient as well.

## RECOMMENDATIONS

**Recommendation 1:**  
Communicate at least once a week to staff and parents

**Recommendation 2:**  
Communicate with all staff

**Recommendation 3:**  
Consider new modes of communication

**Recommendation 4:**  
Centralize communication

**Recommendation 5:**  
Contextualize the communication

Superintendent Baranski noted learning from the findings, including common messaging, contextualizing decisions, District Office messaging, etc. Member Burns noted wanting to see the action plan based on the audit results. The Board expressed their gratitude towards Mr. Baratte for the report.

### C. PUBLIC COMMUNICATION

President Ryan explained that given the current circumstances with COVID-19, the public was given the opportunity to submit comments online or by phone prior to the meeting. There were no public comments.

### D. PUBLIC HEARINGS

#### 1. 2021-22 Local Control Accountability Plan (LCAP)

President Ryan opened the public hearing for the 2021-22 Local Control Accountability Plan (LCAP) and explained the District is required by law to hold an official public hearing to review the District's proposed Local Control Accountability Plan (LCAP). She explained the proposed LCAP has been available for public review on the District's website and shared the Board of Education will consider the LCAP for approval at its June 15, 2021 Regular Meeting. President Ryan noted there were no public comments. The public hearing was closed.

#### 2. 2021-22 Santee School District Adopted Budget

President Ryan opened the public hearing on the 2021-22 Santee School District Budget and explained the proposed budget had been available for public inspection on the District's Business Services website. She shared that in accordance with regulations imposed by Senate Bill 858, the District must also report on certain elements pertaining to its projected reserves:

- The district's calculated minimum required reserve for 2021-22 is \$2,504,337
- The amount of the assigned and unassigned fund balances that exceed the minimum required reserve amount is \$20,195,864
- The reasons for the District maintaining an assigned and unassigned fund balance in excess of the minimum required reserve amount are:
  - to provide an economic uncertainty reserve of at least 10% to ensure adequate cash flow and cushion against revenue declines
  - to provide a reserve for projected and potential cost increases
  - to set-aside funds for technology replenishment and replacement
  - to set-aside funds for future instructional materials adoptions and purchases
  - to set-aside funds for facility needs not addressed with other funding sources

A listing of the specific amounts set-aside for each of the aforementioned items was posted on the Business Services [Budget and & Related Documents website](#) for public viewing. President Ryan noted there were no public comments. The public hearing was closed.

**E. CONSENT ITEMS**

President Ryan shared comments from the public were requested in advance and there were no public comments on consent items.

- 1.1. Approval of Minutes
- 2.1. Approval/Ratification of Revolving Cash Report
- 2.2. Acceptance of Donations, Grants, and Bequests
- 2.3. Approval/Ratification of General Services Agreements
- 2.4. Approval/Ratification of Agreements for Mileage Reimbursement in Lieu of District Transportation
- 2.5. Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)
- 2.6. Adoption of Resolution No. 2021-32, to Establish Temporary Interfund Transfers
- 2.7. Approval/Ratification of Annual Agreements for 2021-22
- 2.8. Approval of 2021-22 Student Accident Insurance
- 2.9. Authorization to Sell/Dispose of Surplus Items
- 3.1. Approval of Nonpublic Agency Master Contract with S.T.A.R. Academy-Haynes Family of Programs
- 3.2. Approval of Services Agreement with San Joaquin County Office of Education to Provide Claims Administration Services for the Medi-Cal Billing Option Program
- 3.3. Approval of Individual Services Agreement with The Institute for Effective Education Nonpublic School Services
- 4.1. Personnel, Regular – *pulled for separate consideration*
- 4.2. Approval of Memorandum of Understanding with Jewish Family Services to Provide Positive
- 4.3. Adoption of Resolution No. 2021-31 to Reduce and/or Eliminate Classified Non-Management Positions
- 4.4. Approval of Short-Term Services Agreements

Member Burns moved approval of Consent Items, with the exception of Item 4.1., Personnel, Regular, which was pulled from the agenda for separate consideration.

<i>Motion:</i>	<u>Burns</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Second:</i>	<u>Fox</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>El-Hajj</i>	<u>Aye</u>		

4.1. Personnel, Regular – *pulled for separate consideration*

Tim Larson, Assistant Superintendent of Human Resources/Pupil Services, noted an employee has rescinded their resignation and the revised item was being brought forth for approval. Member Burns moved approval of the revised Item 4.1. Personnel, Regular.

<i>Motion:</i>	<u>Burns</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Second:</i>	<u>Fox</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>El-Hajj</i>	<u>Aye</u>		

**F. DISCUSSION AND/OR ACTION ITEMS**

**Superintendent**

1.1. Appointment of Director, Community Collaborative

Superintendent Baranski explained that with the retirement of Meredith Riffel, Administration had conducted a thorough application review and interview process to find her replacement; and was recommending the appointment of Angela Tomlinson as Director, Community Collaborative. Superintendent Baranski noted Ms. Tomlinson has served as the Family Resource Center Program Manager for the Chula Vista Community Collaborative since November 2018 and comes to the District with the background and



experiences necessary to implement the Collaborative's mission. Member Burns moved approval. The Board welcomed Ms. Tomlinson to the District.

Ms. Tomlinson expressed her gratitude for the opportunity and shared she was ready to continue to implement the Collaborative's mission.

<i>Motion:</i>	<u>Burns</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Second:</i>	<u>Fox</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>El-Hajj</i>	<u>Aye</u>		

**1.2. 2020-21 School Reopening Update and 2021-22 School Year Status**

Superintendent Baranski noted there were six (6) days left in the school year; and expressed being proud of the Board, staff, parents, etc., for their all their hard work during this year. She noted that since May 16, there is only one positive student case on the dashboard and the District is heading into the summer with low case rates. Superintendent Baranski shared an 84% parent completion of the Annual Information Renewal (AIR) process. She commended the schools and Educational Services staff for doing an amazing job in following up with parents who have not completed the process. Superintendent Baranski noted there were only a few distance learning parents who inquired on alternative learning options; but the majority of distance learning students are returning to their school sites. Superintendent Baranski shared schools were awaiting updated guidance from the California Department of Public Health (CDPH) and noted some parents may be waiting to complete the AIR process after the new guidance is released.

**1.3. Future Board of Education Meeting Format**

Superintendent Baranski explained that in anticipation of returning to usual operations, discussion was needed on the format of future Board meetings. She noted there would be some capacity for in-person attendance, but explained she was not sure if it would still require social distancing, etc. and noted continuing with a virtual option would be a good idea. Superintendent Baranski shared consulting with the technology department and they recommended using Microsoft Teams as a webinar option. The Board would return to the dais and Executive Council return to their regular seating format. A camera would project the room as it currently does, and a new camera would be added to project any in-person public speakers. Superintendent Baranski recommended the use of this format beginning in July. President Ryan inquired on those joining virtually and addressing the Board. Superintendent Baranski clarified that those joining the meeting virtually would continue to address the Board online and would not be allowed to address the Board during the meeting.

Member Burns expressed his support of the Superintendent's proposed format but noted he did not support the online public comments and shared anyone wishing to address the Board should do so in-person. He explained staff and constituents currently have access to their email addresses to communicate online, and explained the importance of being able to understand the person's concerns, tone of voice, etc., when the message is delivered personally instead of in writing. Member Burns shared he supported the current recommendation on a trial basis but preferred in-person public comments for long-term. Member El-Hajj shared she supported the current format of online public comments and noted she did not feel the need for someone to be present to address the Board. Member Burns noted the need to bring the idea back for a vote, as he felt the platform for addressing the Board was during a public meeting; and reiterated the public already has the option to email them.

President Ryan noted the new format would not take place until July and that at some point, Administration needed direction on the preferred format.



**Business Services**

**2.1. Approval of Monthly Financial Report**

Karl Christensen, Assistant Superintendent of Business Services, reported the monthly financial report was for cash and budget revision transactions posted through April 30, 2021; and shared the District is projected to meet all financial obligations with internal cash. He shared the District ended the month with a cash balance in the General Fund of approximately \$13,986,668. Mr. Christensen noted the budget revisions included a \$2 million surplus in the unrestricted general fund and a surplus in the restricted general fund. He explained the reserve percentage had a slight decline and are currently outdated. Mr. Christensen shared the most updated information would be presented during the second meeting in June, during the 2021-22 budget adoption. Member El-Hajj moved approval.

<i>Motion:</i>	<u>El-Hajj</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Second:</i>	<u>Burns</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>El-Hajj</i>	<u>Aye</u>		

**2.2. Authorization to Piggyback on Bid for Lease/Purchase of Portable Classroom Buildings Awarded by Chawanakee Unified School District and Authorization to Solicit Informal Bids for Installation of Portable Classrooms at Rio Seco School**

Karl Christensen, Assistant Superintendent of Business Services, noted the District's Learning Recovery and COVID Protection Plan for 2021-22 incorporates significantly reducing class sizes for Grades 4 – 8 as compared with normal operating years and required expanding the number of classrooms at each school. He explained initial analysis of existing classroom counts and the number of general education classrooms needed next year indicated that both Carlton Hills and Rio Seco schools would benefit from receiving portable classrooms. Mr. Christensen noted the need at Carlton Hills was identified based on a desire to move the two YALE Preschool classes from the main campus to new portables near the current ones used by Project SAFE; and consolidate Out of School Time (OST) Programs into one area. An analysis of enrollment and the number of general education teachers needed for 2021-22 at Carlton Hills indicates they have sufficient space for the number of teachers projected, even if YALE continues to use two main campus classrooms.

Mr. Christensen shared the portables at both Carlton Hills and Rio Seco were to be funded with the Federal funds provided for learning loss mitigation and total budget for both projects was established at \$460,000. He explained that due to significant upgrades required by the Division of State Architect and site conditions, the estimated costs for installing two (2) portable classrooms, with restrooms, at Carlton Hills is considerably higher than originally thought. Consequently, Administration recommends postponing the project at Carlton Hills School until the Board of Education discusses this project in light of other facility needs to be funded with remaining land sale proceeds and the Facility Needs Set-Aside in Fund 40. Mr. Christensen noted Administration recommended moving forward with the (4) portable classroom building project using the following mechanisms:

1. Piggybacking on the bid awarded by Chawanakee Unified School District for lease/purchase of the portable classroom buildings;
2. Soliciting informal bids through the California Uniform Public Construction Cost Accounting Act (CUPCAA) process for site work and construction costs associated with installation of the portable classroom buildings.

Mr. Christensen shared a timeline on the bid process and noted the need to hold a special meeting on Wednesday, June 23, to award the bid. The meeting could be held via zoom.

Mr. Christensen shared a map with the proposed location of the portables. Member Burns asked if the District had inquired on the use of two-story portable buildings; and shared his concerns with the proposed installation location and supervision of Project SAFE students. Member Levens-Craig and Member Burns shared the importance of having the portables ready for the teachers and students upon their return. Member El-Hajj moved approval. Member Burns noted he supported the modular buildings but not the proposed installation location.

Upon discussion, it was the Board’s consensus to hold a special meeting on June 23 to award the bid.

<i>Motion:</i>	<u>El-Hajj</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Second:</i>	<u>Fox</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>El-Hajj</i>	<u>Aye</u>		

**F. BOARD POLICIES AND BYLAWS**

President Ryan explained item F.1.1. were second readings of Volunteer Assistance (BP 1240) and Visitors/Outsiders (BP 1250). She noted item F.1.2. were first readings of Uniform Compliant Procedures (BP 1312.3) and Access to District Records (BP 1340) and encouraged the Board to review and discuss any questions with administration.

**1.1. Second Readings of Board Bylaws (BB):**

- **BP 1240 – Volunteer Assistance**
- **BP 1250 – Visitors/Outsiders**

**1.2. First Readings of Board Bylaws (BB):**

- **BP 1312.3 – Uniform Complaint Procedures**
- **BP 1340 – Access to District Records**

Member Burns moved approval of Second Readings: Volunteer Assistance (BP 1240) and Visitors/Outsiders (BP 1250).

<i>Motion:</i>	<u>Burns</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Second:</i>	<u>El-Hajj</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>El-Hajj</i>	<u>Aye</u>		

**H. EMPLOYEE ASSOCIATION COMMUNICATION**

Melanie Hirahara, Santee Teachers Association President, shared well wishes for the promoting 8<sup>th</sup> grade students and congratulated fellow teachers and staff for their hard work this year. The Board concurred with Mrs. Hirahara’s sentiments.

**I. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS**

Superintendent Baranski noted it was great and seeing employees, retirees, PTA presidents, and their guests at the Salute to Excellence event. Member Burns agreed it was great seeing everyone being honored; and noted this time of year is busy for everyone and liking that the current format allowed the honorees and guests the opportunity and flexibility to stay for the entire program and/or leave, if needed. He recommended keeping the new format for future events and alternating schools. The Board shared liking the Principals on stage to help celebrate their employees and honorees; and agreed the new format felt more personable.

Superintendent Baranski noted registration for the CSBA Annual Conference & Trade Show was opening and inquired on the Board’s interest in attending. Upon discussion, it was the Board’s consensus to attend the event.

Superintendent Baranski noted that although the Chet F. Harritt’s project was not complete, it was looking a lot better and ready for the ribbon cutting ceremony tomorrow, (Wednesday, June 2). She noted a City Council representative, a student, and members of the Chet F. Harritt family were amongst those attending.

Member Burns noted attending the Character Education Advisory and School Climate committee meeting where results of the Panorama survey results were discussed. He noted looking forward to next year's results to compare with the current year. Member Burns suggested a letter of appreciation on the Boards' behalf, be sent to all staff thanking them for their hard work and overcoming obstacles.

Member El-Hajj noted the CSA-69 committee, a consortia of emergency services organizations and other entities, may be disbanded. She explained being the current representative on the committee, replacing Member Fox who was the representative for many years.

**J. CLOSED SESSION**

President Ryan announced that the Board would meet in closed session for:

1. **Conference with Labor Negotiator** (Gov't. Code § 54956.8)  
*Purpose: Negotiations*  
*Agency Negotiators: Tim Larson, Assistant Superintendent*  
*Employee Organizations: Santee Teachers Association (STA); and  
Classified School Employees Association (CSEA)*
  
2. **Public Employee Performance Evaluation** (Gov't. Code § 54957)  
*Superintendent*

The Board entered closed session at 8:36 p.m.

**K. RECONVENE TO OPEN SESSION**

The Board reconvened to public session at 10:15 p.m. and reported no action was taken.

**L. ADJOURNMENT**

With no further business, the regular meeting of June 1, 2021 was adjourned at 10:15 p.m.

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Dianne El-Hajj, Clerk

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Dr. Kristin Baranski, Secretary

**SANTEE SCHOOL DISTRICT  
SPECIAL MEETING  
OF THE BOARD OF EDUCATION**

June 2, 2021  
**MINUTES**

Douglas E. Giles  
Educational Resource Center  
9619 Cuyamaca Street  
Santee, California

**A. OPENING PROCEDURES**

The meeting was called to order at 6:03 p.m. by President Ryan.

**B. PUBLIC COMMUNICATION**

There was no public communication.

**C. CLOSED SESSION**

1. Consideration of Student Matter (Ed. Code § 48918) Student #: 2-2021

The Board entered closed session at 6:03 p.m. to discuss student discipline hearings for student #: 2-2021. This matter was heard by the Santee School Board Members Dustin Burns, Ken Fox, Elana Levens-Craig, and Barbara Ryan in closed session. Oral and documentary evidence was received. Following the presentation of evidence, President Ryan announced the Board members would deliberate and all other persons were asked to leave the room.

**D. RECONVENE TO PUBLIC SESSION AND ADJOURNMENT**

The Board reconvened to public session at 7:20 p.m.

**ACTION TAKEN BY BOARD**

It was motioned by Member Dustin to expel student #2-2021 from the Santee School District for violation of California Education Code Sections 48900 (a 1, b) Caused, attempted to cause, or threatened to cause physical injury. Possessed, used, sold, furnished or been under the influence of a controlled substance, and Santee School District Board Policy 5144.1: Students: Suspension and Expulsion/Due Process and Administrative Regulations 5144.1.

The expulsion shall be immediately suspended herewith, and the student shall complete the following elements in a Rehabilitation Plan:

- Remain on Independent Study Contract through June 9, 2021. After that, student will be enrolled at Cajon Park School in Fall of 2021. Student may not return to her previous school.
- Achieve and maintain a 2.5 (or better) GPA for scholarship, effort and citizenship performance.
- Receive no new suspensions.
- Attend school regularly with no unexcused absences or tardies.
- Perform 20 hours of community service by November 11, 2021 and provide written verification.
- Complete a counseling program for anger management and intimidation and harassment.
- Complete all elements of this Rehabilitation Plan by November 11, 2021 and present documentation to verify completion.

A parent must meet with the Director of Pupil Services by June 8, 2021, to review and sign the Rehabilitation Plan. If the parent fails to meet within the designated time and/or does not sign the Rehabilitation Plan, the student may be expelled without further Board action.

<i>Motion:</i> <u>Burns</u>	<i>Ryan</i> <u>Aye</u>	<i>Fox</i> <u>Aye</u>
<i>Second</i> <u>Fox</u>	<i>Levens-Craig</i> <u>Aye</u>	<i>Burns</i> <u>Aye</u>
<i>Vote:</i> <u>4-0</u>	<i>El-Hajj</i> <u>Not Present</u>	

**E. ADJOURNMENT**

The June 2, 2021 special meeting was adjourned at 7:24 p.m.

\_\_\_\_\_  
Dianne El-Hajj, Clerk

\_\_\_\_\_  
Dr. Kristin Baranski, Secretary

Consent Item E.2.1. Approval/Ratification of Travel Requests  
Prepared by Karl Christensen  
June 15, 2021

**BACKGROUND:**

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

A list of travel and professional staff events is presented for the Board's review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

**RECOMMENDATION:**

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Staff Development	Implement a staff development plan as the cornerstone of employee performance and growth.

**FISCAL IMPACT:**

The estimated travel expenses are \$429.00 as disclosed on the following page.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.2.1.

Board Travel Report - June 15, 2021											
Travel Dates			Attendees	Site or Dept.	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Travel	District Goal
					(NONE)						
Travel Requests That Require Airfare; Overnight Stay; and/or Travel Outside of the State of California											
Sun-Wed,	07/11/21	- 07/14/21	Mia Morales	PRIDE Academy	American School Counselor Association	Las Vegas	\$0	\$429	DODEA	The conference will focus on school counseling.	2

- District Goals:
1. Raise mastery of reading and writing grade level literacy standards with annual, incremental growth of at least five percentage points resulting in 90% mastery by June 2023.
  2. Raise percentage of students feeling safe or very safe at school with annual, incremental growth of at least seven percentage points resulting in 100% of students feeling safe by June 2023.

Consent Item E.2.2.  
 Prepared by Karl Christensen  
 June 15, 2021

Approval/Ratification of Expenditure Warrants

**BACKGROUND:**

Warrants issued by the District are required by law to be approved or ratified by the Board of Education.

Commercial Warrants issued for the period of May 2021:

<b><u>Fund #/Name</u></b>	<b><u>Warrant #'s</u></b>	<b><u>Amount</u></b>
0100 General	14-783248 TO 14-781424	\$536,328.54
0900	n/a	
1200	14-781433	\$999.37
1300	14-775330 TO 14-777694	\$195,043.32
1400	14-774332	\$12,342.00
2109		
2139 / 2108	14-77721 TO 14-780250	\$1,030,131.22
2518		
2538	14-783239 TO 14-783258	\$472,099.57
3500		
4000	14-783253 TO 14-780246	\$322.40
6300	14-783249 TO 14-775328	\$5,154.13
TOTAL:		<b>\$2,252,420.55</b>

Student Body Warrants issued for the period of May 2021:

<b>\$0</b>
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Payroll Warrants issued for the period of May 2021:

<b><u>Fund #/Name</u></b>	<b><u>Amount</u></b>
01 00	\$5,605,104.77
12 00	\$23,457.67
13 00	\$83,948.09
14 00	\$0
25 18	\$0
63 00	\$168,794.06
<b>\$5,881,304.59</b>	

**RECOMMENDATION:**

It is recommended that the Board of Education approve the expenditure warrants for the month of May 2021 as presented.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

The fiscal impact of commercial, student body, and payroll expenditure warrants total \$8,133,725.14 and is disclosed above.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.2.2.



**BACKGROUND:**

A numerical listing of purchase orders, including the date issued, the name of the vendor, a general description of items requested, and the anticipated cost of the purchase is attached for the review and approval of the Board of Education. Actual copies of the purchase orders are available for review upon request. As a part of the report, any payment to vendors that increases the amount of the purchase order by 10% or more, or change orders that increase the amount of the bid, will be presented for Board approval/ratification. The table below is a summary of total purchase orders by location for the month of May 2021:

<b>AMOUNT</b>	<b>LOCATION</b>
112349.90	BUSINESS SERVICES
7141.63	CAJON PARK SCHOOL
3117.04	CARLTON HILLS SCHOOL
3190.64	CARLTON OAKS SCHOOL
108.71	CENTRAL KITCHEN
10524.25	CHET F HARRITT SCH
21943.10	DISTRICT LIBRARY
1853.60	EDUCATIONAL PROJECTS
9461.24	EDUCATIONAL SERVICES
9155.20	HILL CREEK SCHOOL
418.37	HUMAN RESOURCES
1732.68	MAINTENANCE
840.65	OPERATIONS/CUSTODIAL
18759.37	PEPPER DRIVE SCHOOL
17575.24	PROJECT SAFE
6616.51	PROSPECT AVENUE SCH
590.00	PUPIL SERVICES
1798.62	RIO SECO SCHOOL
12873.09	SPECIAL EDUCATION
3514.75	STATE PRE-SCHOOL
156.11	SUPERINTENDENT DEPT
93701.41	SYCAMORE CANYON SCH
7807.35	TECHNOLOGY SERVICES
4145.71	TRANSPORTATION
5767.56	WAREHOUSE
<b>\$355,142.73</b>	<b>Grand Total</b>

**RECOMMENDATION:**

Administration recommends approval of purchase orders #0000011835 through 0000011978 issued May 1, 2021 through May 31, 2021.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

The fiscal impact of \$355,142.73 is disclosed on the following pages.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.2.3.

**LOCATION LIST 2020-21**

01	Santee School
02	Pepper Drive School
03	Carlton Hills School
04	Sycamore Canyon School
05	Prospect Avenue School
06	Cajon Park School
07	Chet F. Harritt School
08	Carlton Oaks School
09	Rio Seco School
10	Hill Creek School
11	Cajon Park Annex
12	Prospect Avenue Annex
26	Cajon Park Junior High
60	Board of Education
62	Superintendent
64	Business Services
65	Personnel
66	Educational Services
67	Special Education, Centralized
68	Special Projects, Centralized
69	Professional Development
70	Student Support Services
71	Library Media Services
72	Project SAFE
73	Technology
74	Operations
75	Maintenance

M = Monthly Blanket  
 A = Annual Blanket  
 L = Lottery

76	Transportation
78	Warehouse
90	Central Kitchen
92	Publications
97	District Wide
100	Summer School
108	Carlton Oaks Summer School
110	Hill Creek Summer School

Fund Numbers

03 00	General - Unrestricted
06 00	General - Restricted
12 06	Child Development Fund
13 00	Cafeteria Fund
14 00	Deferred Maintenance Fund
17 42	Special Reserve - Other Than Cap/Out
21 09	Other Building Fund
21 10	Building Fund
25 18	Capital Facilities Account Fund
25 24	Capital Projects Fund
25 38	Capital Facilities Redevelopment
30 00	State School Building Fund (Modernization) and Lease/Purchase
40 00	Special Reserve Fund - Capital Projects
53 26	Tax Override Fund - SSBF
67 30	Deductible Ins Loss Fund

**PURCHASE ORDER LISTING  
MAY 2021  
REPORT BY SITE**

PO Number	DATE	VENDOR	DESCRIPTION	FUND	AMOUNT	LOC	LOCATION
0000011843	5/4/2021	FEDERAL EXPRESS CORPORATION	FEDEX SHIPPING COSTS	0100	14.08	064	BUSINESS SERVICES
0000011843	5/4/2021	FEDERAL EXPRESS CORPORATION	FEDEX SHIPPING COSTS	0100	13.24	064	BUSINESS SERVICES
0000011855	5/6/2021	AMERICAN AIR FILTER COMPANY, INC.	COVID SUPPLIES - M&O	0100	1471.43	064	BUSINESS SERVICES
0000011855	5/6/2021	AMERICAN AIR FILTER COMPANY, INC.	COVID SUPPLIES - M&O	0100	513.97	064	BUSINESS SERVICES
0000011855	5/6/2021	AMERICAN AIR FILTER COMPANY, INC.	COVID SUPPLIES - M&O	0100	662.92	064	BUSINESS SERVICES
0000011855	5/6/2021	AMERICAN AIR FILTER COMPANY, INC.	COVID SUPPLIES - M&O	0100	734.55	064	BUSINESS SERVICES
0000011855	5/6/2021	AMERICAN AIR FILTER COMPANY, INC.	COVID SUPPLIES - M&O	0100	956.71	064	BUSINESS SERVICES
0000011855	5/6/2021	AMERICAN AIR FILTER COMPANY, INC.	COVID SUPPLIES - M&O	0100	1512.16	064	BUSINESS SERVICES
0000011855	5/6/2021	AMERICAN AIR FILTER COMPANY, INC.	COVID SUPPLIES - M&O	0100	1279.68	064	BUSINESS SERVICES
0000011855	5/6/2021	AMERICAN AIR FILTER COMPANY, INC.	COVID SUPPLIES - M&O	0100	1060.39	064	BUSINESS SERVICES
0000011856	5/6/2021	HOME DEPOT COMMERCIAL ACCOUNT	COVID SUPPLIES - M&O	0100	69.97	064	BUSINESS SERVICES
0000011857	5/6/2021	DAILY JOURNAL CORPORATION	LEGAL AD - BUDGET HEARING	0100	41.60	064	BUSINESS SERVICES
0000011858	5/6/2021	SCHOOL HEALTH CORPORATION	VISION/HEARING SCREEN SUPPLIES	0100	4172.36	064	BUSINESS SERVICES
0000011858	5/6/2021	SCHOOL HEALTH CORPORATION	VISION/HEARING SCREEN SUPPLIES	0100	11055.23	064	BUSINESS SERVICES
0000011874	5/10/2021	OFFICE DEPOT INC	SCHOOL SITE ORDERS	0100	282.60	064	BUSINESS SERVICES
0000011897	5/19/2021	HOME DEPOT COMMERCIAL ACCOUNT	COVID SUPPLIES - M&O	0100	261.83	064	BUSINESS SERVICES
0000011900	5/19/2021	MAINTEX INC	COVID SUPPLIES - M&O	0100	1023.63	064	BUSINESS SERVICES
0000011902	5/19/2021	VIRCO MANUFACTURING CORP	ADD STUDENT DESKS & CHAIRS	0100	57028.25	064	BUSINESS SERVICES
0000011902	5/19/2021	VIRCO MANUFACTURING CORP	ADD STUDENT DESKS & CHAIRS	0100	24931.69	064	BUSINESS SERVICES
0000011909	5/21/2021	FEDERAL EXPRESS CORPORATION	FEDEX SHIPPING COST	0100	21.39	064	BUSINESS SERVICES
0000011910	5/21/2021	FERGUSON ENTERPRISES INC	COVID SUPPLIES - M&O	0100	64.93	064	BUSINESS SERVICES
0000011911	5/21/2021	HOME DEPOT COMMERCIAL ACCOUNT	COVID SUPPLIES - M&O	0100	276.04	064	BUSINESS SERVICES
0000011912	5/21/2021	HOME DEPOT COMMERCIAL ACCOUNT	COVID SUPPLIES - M&O	0100	43.04	064	BUSINESS SERVICES
0000011946	5/25/2021	UNITED SITE SERVICES OF CA INC	INCREASE FOR HAND WASH SINKS	0100	4200.00	064	BUSINESS SERVICES
0000011955	5/26/2021	SOS SURVIVAL PRODUCTS	CLASSROOM EMERGENCY KITS - M&O	0100	658.21	064	BUSINESS SERVICES
					<b>112349.90</b>		<b>BUSINESS SERVICES Total</b>
0000011874	5/10/2021	OFFICE DEPOT INC	SCHOOL SITE ORDERS	0100	236.29	006	CAJON PARK SCHOOL
0000011931	5/24/2021	SCHOOL OUTFITTERS LLC	SCHOOL FURNITURE - CP	0100	1593.28	006	CAJON PARK SCHOOL
0000011943	5/24/2021	MAINTEX INC	SCHOOL SUPPLIES - CP	0100	155.57	006	CAJON PARK SCHOOL
0000011943	5/24/2021	MAINTEX INC	SCHOOL SUPPLIES - CP	0100	61.22	006	CAJON PARK SCHOOL
0000011943	5/24/2021	MAINTEX INC	SCHOOL SUPPLIES - CP	0100	333.59	006	CAJON PARK SCHOOL
0000011950	5/25/2021	DATEL SYSTEMS	TECHNOLOGY EQUIPMENT	0100	53.88	006	CAJON PARK SCHOOL
0000011950	5/25/2021	DATEL SYSTEMS	TECHNOLOGY EQUIPMENT	0100	204.73	006	CAJON PARK SCHOOL
0000011972	5/27/2021	CERTIFIED EDUCATION CONSULTANTS, INC.	SCHOOL SUPPLIES - CP	0100	985.11	006	CAJON PARK SCHOOL
0000011972	5/27/2021	CERTIFIED EDUCATION CONSULTANTS, INC.	SCHOOL SUPPLIES - CP	0100	958.98	006	CAJON PARK SCHOOL
0000011972	5/27/2021	CERTIFIED EDUCATION CONSULTANTS, INC.	SCHOOL SUPPLIES - CP	0100	958.98	006	CAJON PARK SCHOOL
0000011972	5/27/2021	CERTIFIED EDUCATION CONSULTANTS, INC.	SCHOOL SUPPLIES - CP	0100	300.00	006	CAJON PARK SCHOOL
0000011972	5/27/2021	CERTIFIED EDUCATION CONSULTANTS, INC.	SCHOOL SUPPLIES - CP	0100	1300.00	006	CAJON PARK SCHOOL
					<b>7141.63</b>		<b>CAJON PARK SCHOOL Total</b>
0000011874	5/10/2021	OFFICE DEPOT INC	SCHOOL SITE ORDERS	0100	188.47	003	CARLTON HILLS SCHOOL
0000011906	5/19/2021	AMAZON.COM	SCHOOL SUPPLIES - CH	0100	75.41	003	CARLTON HILLS SCHOOL
0000011906	5/19/2021	AMAZON.COM	SCHOOL SUPPLIES - CH	0100	19.38	003	CARLTON HILLS SCHOOL
0000011913	5/21/2021	CABLE, PIPE & LEAK DETECTION,	UTILITIES LOCATION - RS & CH	0100	2562.50	003	CARLTON HILLS SCHOOL
0000011925	5/24/2021	AMAZON.COM	SCHOOL SUPPLIES - CH	0100	19.54	003	CARLTON HILLS SCHOOL
0000011925	5/24/2021	AMAZON.COM	SCHOOL SUPPLIES - CH	0100	18.07	003	CARLTON HILLS SCHOOL
0000011925	5/24/2021	AMAZON.COM	SCHOOL SUPPLIES - CH	0100	43.09	003	CARLTON HILLS SCHOOL
0000011925	5/24/2021	AMAZON.COM	SCHOOL SUPPLIES - CH	0100	4.30	003	CARLTON HILLS SCHOOL

0000011925	5/24/2021	AMAZON.COM	SCHOOL SUPPLIES - CH	0100	14.02	003	CARLTON HILLS SCHOOL
0000011925	5/24/2021	AMAZON.COM	SCHOOL SUPPLIES - CH	0100	33.92	003	CARLTON HILLS SCHOOL
0000011925	5/24/2021	AMAZON.COM	SCHOOL SUPPLIES - CH	0100	26.88	003	CARLTON HILLS SCHOOL
0000011973	5/27/2021	DIESEL PRINT COMPANY	SCHOOL BANNER - CH	0100	111.46	003	CARLTON HILLS SCHOOL
					<b>3117.04</b>		<b>CARLTON HILLS SCHOOL Total</b>
0000011836	5/3/2021	AMAZON.COM	SCHOOL SUPPLIES - CO	0100	99.47	008	CARLTON OAKS SCHOOL
0000011836	5/3/2021	AMAZON.COM	SCHOOL SUPPLIES - CO	0100	7.53	008	CARLTON OAKS SCHOOL
0000011836	5/3/2021	AMAZON.COM	SCHOOL SUPPLIES - CO	0100	6.45	008	CARLTON OAKS SCHOOL
0000011874	5/10/2021	OFFICE DEPOT INC	SCHOOL SITE ORDERS	0100	182.23	008	CARLTON OAKS SCHOOL
0000011891	5/14/2021	SCHOOL OUTFITTERS LLC	SCHOOL SUPPLIES - CO	0100	140.68	008	CARLTON OAKS SCHOOL
0000011891	5/14/2021	SCHOOL OUTFITTERS LLC	SCHOOL SUPPLIES - CO	0100	13.58	008	CARLTON OAKS SCHOOL
0000011905	5/19/2021	AMAZON.COM	SCHOOL SUPPLY ORDER - CO	0100	41.25	008	CARLTON OAKS SCHOOL
0000011907	5/19/2021	AMAZON.COM	SCHOOL SUPPLIES - CO	0100	11.37	008	CARLTON OAKS SCHOOL
0000011907	5/19/2021	AMAZON.COM	SCHOOL SUPPLIES - CO	0100	10.76	008	CARLTON OAKS SCHOOL
0000011948	5/25/2021	AMAZON.COM	SCHOOL SUPPLIES - CO	0100	32.97	008	CARLTON OAKS SCHOOL
0000011951	5/25/2021	AMAZON.COM	SCHOOL SITE SUPPLIES - CO	0100	285.48	008	CARLTON OAKS SCHOOL
0000011952	5/25/2021	SCHOOL OUTFITTERS LLC	SCHOOL SITE SUPPLIES - CO	0100	140.68	008	CARLTON OAKS SCHOOL
0000011952	5/25/2021	SCHOOL OUTFITTERS LLC	SCHOOL SITE SUPPLIES - CO	0100	15.42	008	CARLTON OAKS SCHOOL
0000011962	5/27/2021	CDW GOVERNMENT INC	TECHNOLOGY EQUIPMENT	0100	36.76	008	CARLTON OAKS SCHOOL
0000011962	5/27/2021	CDW GOVERNMENT INC	TECHNOLOGY EQUIPMENT	0100	226.56	008	CARLTON OAKS SCHOOL
0000011971	5/27/2021	SCHOLASTIC INC	SCHOOL SUPPLIES - CO	0100	1939.45	008	CARLTON OAKS SCHOOL
					<b>3190.64</b>		<b>CARLTON OAKS SCHOOL Total</b>
0000011874	5/10/2021	OFFICE DEPOT INC	SCHOOL SITE ORDERS	1300	108.71	090	CENTRAL KITCHEN
					<b>108.71</b>		<b>CENTRAL KITCHEN Total</b>
0000011845	5/4/2021	DELL MARKETING L.P.	TECHNOLOGY EQUIPMENT	0100	51.17	007	CHET F HARRITT SCH
0000011874	5/10/2021	OFFICE DEPOT INC	SCHOOL SITE ORDERS	0100	209.90	007	CHET F HARRITT SCH
0000011933	5/24/2021	SOUTH COAST COPY SYSTEMS	PRINTER REPAIR - CFH	0100	150.85	007	CHET F HARRITT SCH
0000011936	5/24/2021	APPLE INC	TECHNOLOGY EQUIPMENT	2139	578.62	007	CHET F HARRITT SCH
0000011945	5/25/2021	PADRE DAM MUNICIPAL WATER	CHET F HARRITT EXPANSION	2538	5323.75	007	CHET F HARRITT SCH
0000011953	5/26/2021	OFFICE DEPOT INC	MODERNIZATION FURNITURE - CFH	2538	215.28	007	CHET F HARRITT SCH
0000011956	5/26/2021	TROXELL COMMUNICATIONS INC	TECHNOLOGY EQUIPMENT	2538	3994.68	007	CHET F HARRITT SCH
					<b>10524.25</b>		<b>CHET F HARRITT SCH Total</b>
0000011842	5/4/2021	COMMITTEE FOR CHILDREN	PROGRAM LICENSE	0100	9736.29	071	DISTRICT LIBRARY
0000011904	5/19/2021	DIDAX INC.	SCHOOL SUPPLIES	0100	3339.71	071	DISTRICT LIBRARY
0000011959	5/27/2021	ETA HAND2MIND	SCHOOL SUPPLIES - ERC	0100	8867.10	071	DISTRICT LIBRARY
					<b>21943.10</b>		<b>DISTRICT LIBRARY Total</b>
0000011848	5/4/2021	MIDAMERICA BOOKS	LOTTERY BOOKS - CO	0100	265.12	068	EDUCATIONAL PROJECTS
0000011915	5/21/2021	BARNES AND NOBLE BOOKSELLERS	LIBRARY BOOKS - PD	0100	1001.11	068	EDUCATIONAL PROJECTS
0000011922	5/24/2021	MIDAMERICA BOOKS	LIBRARY BOOKS - PD	0100	587.37	068	EDUCATIONAL PROJECTS
					<b>1853.60</b>		<b>EDUCATIONAL PROJECTS Total</b>
0000011862	5/6/2021	THE CORE COLLABORATIVE INC	PROF. DEV. 4/23,28,30&5/5 2021	0100	9150.00	066	EDUCATIONAL SERVICES
0000011863	5/6/2021	CDW GOVERNMENT INC	TECHNOLOGY EQUIPMENT	0100	65.67	066	EDUCATIONAL SERVICES
0000011874	5/10/2021	OFFICE DEPOT INC	SCHOOL SITE ORDERS	0100	245.57	066	EDUCATIONAL SERVICES
					<b>9461.24</b>		<b>EDUCATIONAL SERVICES Total</b>
0000011846	5/4/2021	DELL MARKETING L.P.	TECHNOLOGY EQUIPMENT	0100	40.93	010	HILL CREEK SCHOOL
0000011861	5/6/2021	SCHOOL HEALTH CORPORATION	AED SUPPLIES - HC	0100	34.48	010	HILL CREEK SCHOOL
0000011861	5/6/2021	SCHOOL HEALTH CORPORATION	AED SUPPLIES - HC	0100	85.12	010	HILL CREEK SCHOOL
0000011861	5/6/2021	SCHOOL HEALTH CORPORATION	AED SUPPLIES - HC	0100	8.25	010	HILL CREEK SCHOOL
0000011864	5/6/2021	CDW GOVERNMENT INC	TECHNOLOGY EQUIPMENT	0100	76.43	010	HILL CREEK SCHOOL
0000011864	5/6/2021	CDW GOVERNMENT INC	TECHNOLOGY EQUIPMENT	0100	226.56	010	HILL CREEK SCHOOL
0000011874	5/10/2021	OFFICE DEPOT INC	SCHOOL SITE ORDERS	0100	67.70	010	HILL CREEK SCHOOL
0000011890	5/14/2021	DELL MARKETING L.P.	TECHNOLOGY EQUIPMENT	0100	51.17	010	HILL CREEK SCHOOL
0000011908	5/21/2021	WORTHINGTON DIRECT	SCHOOL FURNITURE - HC	0100	1236.21	010	HILL CREEK SCHOOL

0000011908	5/21/2021	WORTHINGTON DIRECT	SCHOOL FURNITURE - HC	0100	6779.85	010	HILL CREEK SCHOOL
0000011937	5/24/2021	CDW GOVERNMENT INC	TECHNOLOGY EQUIPMENT	0100	65.78	010	HILL CREEK SCHOOL
0000011937	5/24/2021	CDW GOVERNMENT INC	TECHNOLOGY EQUIPMENT	0100	452.55	010	HILL CREEK SCHOOL
0000011966	5/27/2021	TROPHY MASTER	SCHOOL TROPHIES - HC	0100	30.17	010	HILL CREEK SCHOOL
					<b>9155.20</b>		<b>HILL CREEK SCHOOL Total</b>
0000011894	5/18/2021	METEOR EDUCATION, LLC	OFFICE FURNTIURE - CO	0100	418.37	065	HUMAN RESOURCES
					<b>418.37</b>		<b>HUMAN RESOURCES Total</b>
0000011867	5/6/2021	CITY ELECTRIC SUPPLY	ANNUAL ELECTRICAL SUPPLIES	0100	67.38	075	MAINTENANCE
0000011871	5/7/2021	CITY ELECTRIC SUPPLY	ELECTRICAL SUPPLIES	0100	508.15	075	MAINTENANCE
0000011877	5/12/2021	DECKER EQUIPMENT	NO SMOKING SIGNS - M&O	0100	219.39	075	MAINTENANCE
0000011880	5/12/2021	PACIFIC HVAC SERVICE	HVAC SERVICE - PD & CO	0100	732.00	075	MAINTENANCE
0000011899	5/19/2021	KIRK PLUMBING SUPPLIES	PLUMBING SUPPLIES - M&O	0100	95.76	075	MAINTENANCE
0000011916	5/21/2021	FIRE ETC	ADDITIONAL FUNDS FOR ANNUAL	0100	110.00	075	MAINTENANCE
					<b>1732.68</b>		<b>MAINTENANCE Total</b>
0000011854	5/6/2021	MAINTEX INC	CUSTODIAL EQUIPMENT	0100	64.74	074	OPERATIONS/CUSTODIAL
0000011878	5/12/2021	LOWE'S STORE #1661	CUSTODIAL SUPPLIES - M&O	0100	76.72	074	OPERATIONS/CUSTODIAL
0000011949	5/25/2021	MAINTEX INC	CUSTODIAL EQUIP RENTAL - PD	0100	699.19	074	OPERATIONS/CUSTODIAL
					<b>840.65</b>		<b>OPERATIONS/CUSTODIAL Total</b>
0000011837	5/4/2021	AMAZON.COM	SCHOOL BOOK ORDER - PD	0100	10.76	002	PEPPER DRIVE SCHOOL
0000011837	5/4/2021	AMAZON.COM	SCHOOL BOOK ORDER - PD	0100	15.07	002	PEPPER DRIVE SCHOOL
0000011837	5/4/2021	AMAZON.COM	SCHOOL BOOK ORDER - PD	0100	11.27	002	PEPPER DRIVE SCHOOL
0000011837	5/4/2021	AMAZON.COM	SCHOOL BOOK ORDER - PD	0100	13.78	002	PEPPER DRIVE SCHOOL
0000011837	5/4/2021	AMAZON.COM	SCHOOL BOOK ORDER - PD	0100	13.36	002	PEPPER DRIVE SCHOOL
0000011837	5/4/2021	AMAZON.COM	SCHOOL BOOK ORDER - PD	0100	10.66	002	PEPPER DRIVE SCHOOL
0000011837	5/4/2021	AMAZON.COM	SCHOOL BOOK ORDER - PD	0100	31.78	002	PEPPER DRIVE SCHOOL
0000011837	5/4/2021	AMAZON.COM	SCHOOL BOOK ORDER - PD	0100	30.69	002	PEPPER DRIVE SCHOOL
0000011839	5/4/2021	AMAZON.COM	BOOK ORDER - PD	0100	1040.87	002	PEPPER DRIVE SCHOOL
0000011839	5/4/2021	AMAZON.COM	BOOK ORDER - PD	0100	584.01	002	PEPPER DRIVE SCHOOL
0000011874	5/10/2021	OFFICE DEPOT INC	SCHOOL SITE ORDERS	0100	657.67	002	PEPPER DRIVE SCHOOL
0000011885	5/14/2021	AMAZON.COM	SCHOOL SUPPLIES - PD	0100	861.57	002	PEPPER DRIVE SCHOOL
0000011885	5/14/2021	AMAZON.COM	SCHOOL SUPPLIES - PD	0100	122.73	002	PEPPER DRIVE SCHOOL
0000011885	5/14/2021	AMAZON.COM	SCHOOL SUPPLIES - PD	0100	101.33	002	PEPPER DRIVE SCHOOL
0000011885	5/14/2021	AMAZON.COM	SCHOOL SUPPLIES - PD	0100	21.82	002	PEPPER DRIVE SCHOOL
0000011885	5/14/2021	AMAZON.COM	SCHOOL SUPPLIES - PD	0100	731.41	002	PEPPER DRIVE SCHOOL
0000011889	5/14/2021	ORIENTAL TRADING COMPANY INC	SCHOOL SUPPLIES - PD	0100	549.20	002	PEPPER DRIVE SCHOOL
0000011889	5/14/2021	ORIENTAL TRADING COMPANY INC	SCHOOL SUPPLIES - PD	0100	1202.23	002	PEPPER DRIVE SCHOOL
0000011889	5/14/2021	ORIENTAL TRADING COMPANY INC	SCHOOL SUPPLIES - PD	0100	516.55	002	PEPPER DRIVE SCHOOL
0000011889	5/14/2021	ORIENTAL TRADING COMPANY INC	SCHOOL SUPPLIES - PD	0100	161.46	002	PEPPER DRIVE SCHOOL
0000011889	5/14/2021	ORIENTAL TRADING COMPANY INC	SCHOOL SUPPLIES - PD	0100	185.71	002	PEPPER DRIVE SCHOOL
0000011889	5/14/2021	ORIENTAL TRADING COMPANY INC	SCHOOL SUPPLIES - PD	0100	516.94	002	PEPPER DRIVE SCHOOL
0000011889	5/14/2021	ORIENTAL TRADING COMPANY INC	SCHOOL SUPPLIES - PD	0100	413.50	002	PEPPER DRIVE SCHOOL
0000011892	5/14/2021	LAKESHORE LEARNING MATERIALS	SCHOOL SUPPLIES - PD	0100	2455.84	002	PEPPER DRIVE SCHOOL
0000011892	5/14/2021	LAKESHORE LEARNING MATERIALS	SCHOOL SUPPLIES - PD	0100	368.38	002	PEPPER DRIVE SCHOOL
0000011892	5/14/2021	LAKESHORE LEARNING MATERIALS	SCHOOL SUPPLIES - PD	0100	1125.45	002	PEPPER DRIVE SCHOOL
0000011892	5/14/2021	LAKESHORE LEARNING MATERIALS	SCHOOL SUPPLIES - PD	0100	319.11	002	PEPPER DRIVE SCHOOL
0000011939	5/24/2021	HOME DEPOT COMMERCIAL ACCOUNT	SCHOOL SUPPLIES - PD	0100	129.18	002	PEPPER DRIVE SCHOOL
0000011961	5/27/2021	DELL MARKETING L.P.	TECHNOLOGY EQUIPMENT	0100	143.29	002	PEPPER DRIVE SCHOOL
0000011967	5/27/2021	MAINTEX INC	JANITORIAL SUPPLIES - PD	0100	566.55	002	PEPPER DRIVE SCHOOL
0000011969	5/27/2021	AMAZON.COM	SCHOOL SUPPLIES - PD	0100	506.38	002	PEPPER DRIVE SCHOOL
0000011970	5/27/2021	LIBRARY STORE INC, (THE)	SCHOOL FURNITURE - PD	0100	4900.42	002	PEPPER DRIVE SCHOOL
0000011975	5/28/2021	AMAZON.COM	SCHOOL SUPPLIES - PD	0100	440.40	002	PEPPER DRIVE SCHOOL
					<b>18759.37</b>		<b>PEPPER DRIVE SCHOOL Total</b>
0000011841	5/4/2021	DEPARTMENT OF SOCIAL SERVICES	YALE COMM CARE LICENSE - CH	6300	521.51	072	PROJECT SAFE

0000011849	5/5/2021	CITI CARDS /	SUPPLIES	6300	206.14	072	PROJECT SAFE
0000011849	5/5/2021	CITI CARDS /	SUPPLIES	6300	1208.85	072	PROJECT SAFE
0000011849	5/5/2021	CITI CARDS /	SUPPLIES	6300	113.55	072	PROJECT SAFE
0000011869	5/6/2021	SAN DIEGO COUNTY SCHOOLS FRINGE_	SCPDF DUES FOR 2021-22	0100	5897.70	066	PROJECT SAFE
0000011873	5/10/2021	AMAZON.COM	OSTO SUPPLIES	6300	246.34	072	PROJECT SAFE
0000011874	5/10/2021	OFFICE DEPOT INC	SCHOOL SITE ORDERS	6300	1135.53	072	PROJECT SAFE
0000011875	5/11/2021	SMART & FINAL	OSTP - PROJECT SAFE	6300	50.00	072	PROJECT SAFE
0000011882	5/14/2021	AMAZON.COM	OSTP SUPPLIES	6300	23.09	072	PROJECT SAFE
0000011883	5/14/2021	AMAZON.COM	OSTP SUPPLIES	6300	20.38	072	PROJECT SAFE
0000011884	5/14/2021	AMAZON.COM	OSTP SUPPLIES	6300	217.96	072	PROJECT SAFE
0000011901	5/19/2021	AMAZON.COM	OSTP SUPPLIES	6300	150.62	072	PROJECT SAFE
0000011938	5/24/2021	DELL MARKETING L.P.	TECHNOLOGY EQUIPMENT	6300	40.93	072	PROJECT SAFE
0000011940	5/24/2021	SMART & FINAL	OSTP FOOD SUPPLIES	6300	200.00	072	PROJECT SAFE
0000011941	5/24/2021	SMART & FINAL	OSTP FOOD SUPPLIES	6300	200.00	072	PROJECT SAFE
0000011942	5/24/2021	SMART & FINAL	OSTP FOOD SUPPLIES	6300	200.00	072	PROJECT SAFE
0000011947	5/25/2021	AMAZON.COM	SUMMER CAMP SUPPLIES - OSTP	0100	15.51	072	PROJECT SAFE
0000011947	5/25/2021	AMAZON.COM	SUMMER CAMP SUPPLIES - OSTP	0100	6.38	072	PROJECT SAFE
0000011947	5/25/2021	AMAZON.COM	SUMMER CAMP SUPPLIES - OSTP	0100	307.53	072	PROJECT SAFE
0000011947	5/25/2021	AMAZON.COM	SUMMER CAMP SUPPLIES - OSTP	0100	12.72	072	PROJECT SAFE
0000011947	5/25/2021	AMAZON.COM	SUMMER CAMP SUPPLIES - OSTP	6300	103.79	072	PROJECT SAFE
0000011947	5/25/2021	AMAZON.COM	SUMMER CAMP SUPPLIES - OSTP	6300	42.67	072	PROJECT SAFE
0000011947	5/25/2021	AMAZON.COM	SUMMER CAMP SUPPLIES - OSTP	6300	2058.07	072	PROJECT SAFE
0000011947	5/25/2021	AMAZON.COM	SUMMER CAMP SUPPLIES - OSTP	6300	85.20	072	PROJECT SAFE
0000011957	5/27/2021	AMAZON.COM	SUMMER CAMP SUPPLIES - OSTP	6300	32.62	072	PROJECT SAFE
0000011957	5/27/2021	AMAZON.COM	SUMMER CAMP SUPPLIES - OSTP	6300	2114.70	072	PROJECT SAFE
0000011957	5/27/2021	AMAZON.COM	SUMMER CAMP SUPPLIES - OSTP	6300	114.60	072	PROJECT SAFE
0000011957	5/27/2021	AMAZON.COM	SUMMER CAMP SUPPLIES - OSTP	6300	22.37	072	PROJECT SAFE
0000011957	5/27/2021	AMAZON.COM	SUMMER CAMP SUPPLIES - OSTP	6300	42.92	072	PROJECT SAFE
0000011957	5/27/2021	AMAZON.COM	SUMMER CAMP SUPPLIES - OSTP	6300	16.15	072	PROJECT SAFE
0000011958	5/27/2021	AMAZON.COM	SUMMER CAMP - OSTP	6300	180.72	072	PROJECT SAFE
0000011958	5/27/2021	AMAZON.COM	SUMMER CAMP - OSTP	6300	25.88	072	PROJECT SAFE
0000011958	5/27/2021	AMAZON.COM	SUMMER CAMP - OSTP	6300	32.62	072	PROJECT SAFE
0000011958	5/27/2021	AMAZON.COM	SUMMER CAMP - OSTP	6300	1910.75	072	PROJECT SAFE
0000011958	5/27/2021	AMAZON.COM	SUMMER CAMP - OSTP	6300	17.44	072	PROJECT SAFE
					<b>17575.24</b>		<b>PROJECT SAFE Total</b>
0000011838	5/4/2021	MIDAMERICA BOOKS	BOOK ORDER - PA	0100	1001.05	005	PROSPECT AVENUE SCH
0000011844	5/4/2021	DELL MARKETING L.P.	TECHNOLOGY EQUIPMENT	0100	251.80	005	PROSPECT AVENUE SCH
0000011866	5/6/2021	DEMCO INC	LIBRARY SUPPLIES - PA	2538	861.98	005	PROSPECT AVENUE SCH
0000011866	5/6/2021	DEMCO INC	LIBRARY SUPPLIES - PA	2538	215.49	005	PROSPECT AVENUE SCH
0000011866	5/6/2021	DEMCO INC	LIBRARY SUPPLIES - PA	2538	430.99	005	PROSPECT AVENUE SCH
0000011868	5/6/2021	MAINTEX INC	JANITORIAL SUPPLIES	0100	37.63	005	PROSPECT AVENUE SCH
0000011872	5/10/2021	ROCHESTER 100 INC	SCHOOL SUPPLIES	0100	145.46	005	PROSPECT AVENUE SCH
0000011874	5/10/2021	OFFICE DEPOT INC	SCHOOL SITE ORDERS	0100	492.39	005	PROSPECT AVENUE SCH
0000011893	5/18/2021	CONCEPTS SCHOOL & OFFICE FURNISHINGS	FURNITURE FOR MODERNIZATION	2538	1995.80	005	PROSPECT AVENUE SCH
0000011919	5/24/2021	AMAZON.COM	SCHOOL SUPPLIES - PA	0100	79.41	005	PROSPECT AVENUE SCH
0000011920	5/24/2021	AMAZON.COM	SCHOOL SUPPLIES - PA	0100	15.45	005	PROSPECT AVENUE SCH
0000011920	5/24/2021	AMAZON.COM	SCHOOL SUPPLIES - PA	0100	20.43	005	PROSPECT AVENUE SCH
0000011923	5/24/2021	OFFICE DEPOT INC	SCHOOL SUPPLIES - PA	0100	13.73	005	PROSPECT AVENUE SCH
0000011923	5/24/2021	OFFICE DEPOT INC	SCHOOL SUPPLIES - PA	0100	6.86	005	PROSPECT AVENUE SCH
0000011923	5/24/2021	OFFICE DEPOT INC	SCHOOL SUPPLIES - PA	0100	6.86	005	PROSPECT AVENUE SCH
0000011923	5/24/2021	OFFICE DEPOT INC	SCHOOL SUPPLIES - PA	0100	6.34	005	PROSPECT AVENUE SCH
0000011924	5/24/2021	OFFICE DEPOT INC	SCHOOL SUPPLIES - PA	2538	45.78	005	PROSPECT AVENUE SCH
0000011924	5/24/2021	OFFICE DEPOT INC	SCHOOL SUPPLIES - PA	2538	175.20	005	PROSPECT AVENUE SCH

0000011926	5/24/2021	AMAZON.COM	SCHOOL SUPPLIES - PA	0100	4.08	005	PROSPECT AVENUE SCH
0000011926	5/24/2021	AMAZON.COM	SCHOOL SUPPLIES - PA	0100	33.18	005	PROSPECT AVENUE SCH
0000011944	5/24/2021	MAINTEX INC	SCHOOL SUPPLIES - PA	0100	64.70	005	PROSPECT AVENUE SCH
0000011944	5/24/2021	MAINTEX INC	SCHOOL SUPPLIES - PA	0100	51.62	005	PROSPECT AVENUE SCH
0000011944	5/24/2021	MAINTEX INC	SCHOOL SUPPLIES - PA	0100	42.90	005	PROSPECT AVENUE SCH
0000011964	5/27/2021	AMAZON.COM	SCHOOL SITE SUPPLIES - PA	0100	225.83	005	PROSPECT AVENUE SCH
0000011965	5/27/2021	SCHOOL MATE	SCHOOL SUPPLIES - PA	0100	341.12	005	PROSPECT AVENUE SCH
0000011974	5/27/2021	ROCHESTER 100 INC	SCHOOL SUPPLIES - PA	0100	50.43	005	PROSPECT AVENUE SCH
					<b>6616.51</b>		<b>PROSPECT AVENUE SCH Total</b>
0000011835	5/3/2021	CAMFEL PRODUCTIONS INC	TIME TO SHINE & LEVEL UP-SP ED	0100	590.00	070	PUPIL SERVICES
					<b>590.00</b>		<b>PUPIL SERVICES Total</b>
0000011913	5/21/2021	CABLE, PIPE & LEAK DETECTION,	UTILITIES LOCATION - RS & CH	0100	1187.50	009	RIO SECO SCHOOL
0000011976	5/28/2021	AMAZON.COM	SCHOOL SUPPLIES - RS	0100	13.10	009	RIO SECO SCHOOL
0000011976	5/28/2021	AMAZON.COM	SCHOOL SUPPLIES - RS	0100	76.33	009	RIO SECO SCHOOL
0000011976	5/28/2021	AMAZON.COM	SCHOOL SUPPLIES - RS	0100	139.00	009	RIO SECO SCHOOL
0000011976	5/28/2021	AMAZON.COM	SCHOOL SUPPLIES - RS	0100	162.69	009	RIO SECO SCHOOL
0000011976	5/28/2021	AMAZON.COM	SCHOOL SUPPLIES - RS	0100	188.45	009	RIO SECO SCHOOL
0000011976	5/28/2021	AMAZON.COM	SCHOOL SUPPLIES - RS	0100	5.70	009	RIO SECO SCHOOL
0000011976	5/28/2021	AMAZON.COM	SCHOOL SUPPLIES - RS	0100	25.85	009	RIO SECO SCHOOL
					<b>1798.62</b>		<b>RIO SECO SCHOOL Total</b>
0000011840	5/4/2021	DR. JAMIE BERGMARK, O.D.	DEVELOPMENTAL VISION ASSESMEN	0100	325.00	067	SPECIAL EDUCATION
0000011874	5/10/2021	OFFICE DEPOT INC	SCHOOL SITE ORDERS	0100	676.54	067	SPECIAL EDUCATION
0000011881	5/12/2021	SAN JOAQUIN COUNTY OFFICE OF EDUCATION	INTEGRATION WITH PS	0100	4000.00	067	SPECIAL EDUCATION
0000011896	5/18/2021	SELF AND MATCH	BEHAVIOR INTERVENTION TRAINING	0100	500.00	067	SPECIAL EDUCATION
0000011917	5/24/2021	BRAIN LEARNING PSYCHOLOGICAL CORP	ANNUAL ASSESSMENTS	0100	7000.00	067	SPECIAL EDUCATION
0000011935	5/24/2021	TEACHER SYNERGY LLC	SCHOOL CURRICULUM - SPEC ED	0100	115.20	067	SPECIAL EDUCATION
0000011935	5/24/2021	TEACHER SYNERGY LLC	SCHOOL CURRICULUM - SPEC ED	0100	112.00	067	SPECIAL EDUCATION
0000011960	5/27/2021	DELL MARKETING L.P.	TECHNOLOGY EQUIPMENT	0100	144.35	067	SPECIAL EDUCATION
					<b>12873.09</b>		<b>SPECIAL EDUCATION Total</b>
0000011859	5/6/2021	LAKESHORE LEARNING MATERIALS	PRESCHOOL SUPPLIES	1200	203.70	012	STATE PRE-SCHOOL
0000011859	5/6/2021	LAKESHORE LEARNING MATERIALS	PRESCHOOL SUPPLIES	1200	275.36	012	STATE PRE-SCHOOL
0000011859	5/6/2021	LAKESHORE LEARNING MATERIALS	PRESCHOOL SUPPLIES	1200	152.52	012	STATE PRE-SCHOOL
0000011859	5/6/2021	LAKESHORE LEARNING MATERIALS	PRESCHOOL SUPPLIES	1200	158.66	012	STATE PRE-SCHOOL
0000011859	5/6/2021	LAKESHORE LEARNING MATERIALS	PRESCHOOL SUPPLIES	1200	163.74	012	STATE PRE-SCHOOL
0000011859	5/6/2021	LAKESHORE LEARNING MATERIALS	PRESCHOOL SUPPLIES	1200	509.77	012	STATE PRE-SCHOOL
0000011859	5/6/2021	LAKESHORE LEARNING MATERIALS	PRESCHOOL SUPPLIES	1200	0.00	012	STATE PRE-SCHOOL
0000011859	5/6/2021	LAKESHORE LEARNING MATERIALS	PRESCHOOL SUPPLIES	1200	153.51	012	STATE PRE-SCHOOL
0000011859	5/6/2021	LAKESHORE LEARNING MATERIALS	PRESCHOOL SUPPLIES	1200	87.01	012	STATE PRE-SCHOOL
0000011859	5/6/2021	LAKESHORE LEARNING MATERIALS	PRESCHOOL SUPPLIES	1200	153.51	012	STATE PRE-SCHOOL
0000011859	5/6/2021	LAKESHORE LEARNING MATERIALS	PRESCHOOL SUPPLIES	1200	264.10	012	STATE PRE-SCHOOL
0000011859	5/6/2021	LAKESHORE LEARNING MATERIALS	PRESCHOOL SUPPLIES	1200	30.70	012	STATE PRE-SCHOOL
0000011859	5/6/2021	LAKESHORE LEARNING MATERIALS	PRESCHOOL SUPPLIES	1200	40.93	012	STATE PRE-SCHOOL
0000011859	5/6/2021	LAKESHORE LEARNING MATERIALS	PRESCHOOL SUPPLIES	1200	448.35	012	STATE PRE-SCHOOL
0000011859	5/6/2021	LAKESHORE LEARNING MATERIALS	PRESCHOOL SUPPLIES	1200	306.06	012	STATE PRE-SCHOOL
0000011859	5/6/2021	LAKESHORE LEARNING MATERIALS	PRESCHOOL SUPPLIES	1200	254.88	012	STATE PRE-SCHOOL
0000011860	5/6/2021	HEALTH FIRST	EPI PENS - PK	1200	296.00	012	STATE PRE-SCHOOL
0000011860	5/6/2021	HEALTH FIRST	EPI PENS - PK	1200	15.95	012	STATE PRE-SCHOOL
					<b>3514.75</b>		<b>STATE PRE-SCHOOL Total</b>
0000011874	5/10/2021	OFFICE DEPOT INC	SCHOOL SITE ORDERS	0100	156.11	062	SUPERINTENDENT DEPT
					<b>156.11</b>		<b>SUPERINTENDENT DEPT Total</b>
0000011918	5/24/2021	ZASUETA CONTRACTING INC.	INSTALL OF PLAY STRUCTURE @ SC	2538	32059.00	004	SYCAMORE CANYON SCH
0000011918	5/24/2021	ZASUETA CONTRACTING INC.	INSTALL OF PLAY STRUCTURE @ SC	2538	60890.00	004	SYCAMORE CANYON SCH
0000011963	5/27/2021	ULINE	SCHOOL SUPPLIES - OSTP	2538	52.03	004	SYCAMORE CANYON SCH



0000011963	5/27/2021	ULINE	SCHOOL SUPPLIES - OSTP	2538	700.38	004	SYCAMORE CANYON SCH
					<b>93701.41</b>		<b>SYCAMORE CANYON SCH Total</b>
0000011847	5/4/2021	GROUP VERTICAL	TECHNOLOGY EQUIPMENT	0100	1346.88	091	TECHNOLOGY SERVICES
0000011865	5/6/2021	DATEL SYSTEMS	TECHNOLOGY REPAIRS	0100	717.49	073	TECHNOLOGY SERVICES
0000011865	5/6/2021	DATEL SYSTEMS	TECHNOLOGY REPAIRS	0100	63.57	073	TECHNOLOGY SERVICES
0000011865	5/6/2021	DATEL SYSTEMS	TECHNOLOGY REPAIRS	0100	74.35	073	TECHNOLOGY SERVICES
0000011865	5/6/2021	DATEL SYSTEMS	TECHNOLOGY REPAIRS	0100	107.75	073	TECHNOLOGY SERVICES
0000011865	5/6/2021	DATEL SYSTEMS	TECHNOLOGY REPAIRS	0100	942.50	073	TECHNOLOGY SERVICES
0000011874	5/10/2021	OFFICE DEPOT INC	SCHOOL SITE ORDERS	0100	106.81	073	TECHNOLOGY SERVICES
0000011895	5/18/2021	PREMIER SOFTWARE USER GROUP EVENTS	REGISTRATION FEES	0100	1198.00	073	TECHNOLOGY SERVICES
0000011898	5/19/2021	CALIFORNIA IT IN EDUCATION	CSPA START UP FEE	0100	3250.00	073	TECHNOLOGY SERVICES
					<b>7807.35</b>		<b>TECHNOLOGY SERVICES Total</b>
0000011850	5/5/2021	CALIFORNIA ENVIRONMENTAL SOLUTIONS INC	TRANSPORTATION SUPPLIES	0100	350.00	076	TRANSPORTATION
0000011851	5/5/2021	O'REILLY AUTO PARTS	TRANSPORTATION SUPPLIES	0100	23.89	076	TRANSPORTATION
0000011852	5/5/2021	SOUTH COAST COPY SYSTEMS	TRANSPORTATION SUPPLIES	0100	7.36	076	TRANSPORTATION
0000011853	5/5/2021	A-Z BUS SALES, INC.	TRANSPORTATION SUPPLIES	0100	57.24	076	TRANSPORTATION
0000011853	5/5/2021	A-Z BUS SALES, INC.	TRANSPORTATION SUPPLIES	0100	109.35	076	TRANSPORTATION
0000011886	5/14/2021	O'REILLY AUTO PARTS	TRANSPORTATION SUPPLIES	0100	12.74	076	TRANSPORTATION
0000011886	5/14/2021	O'REILLY AUTO PARTS	TRANSPORTATION SUPPLIES	0100	155.14	076	TRANSPORTATION
0000011886	5/14/2021	O'REILLY AUTO PARTS	TRANSPORTATION SUPPLIES	0100	41.70	076	TRANSPORTATION
0000011887	5/14/2021	CUMMINS PACIFIC LLC	TRANSPORTATION SUPPLIES	0100	59.40	076	TRANSPORTATION
0000011888	5/14/2021	KNIGHT PRODUCTS GROUP	TRANSPORTATION SUPPLIES	0100	92.13	076	TRANSPORTATION
0000011888	5/14/2021	KNIGHT PRODUCTS GROUP	TRANSPORTATION SUPPLIES	0100	214.96	076	TRANSPORTATION
0000011927	5/24/2021	O'REILLY AUTO PARTS	TRANSPORTATION SUPPLIES	0100	42.88	076	TRANSPORTATION
0000011927	5/24/2021	O'REILLY AUTO PARTS	TRANSPORTATION SUPPLIES	0100	76.33	076	TRANSPORTATION
0000011927	5/24/2021	O'REILLY AUTO PARTS	TRANSPORTATION SUPPLIES	0100	46.70	076	TRANSPORTATION
0000011927	5/24/2021	O'REILLY AUTO PARTS	TRANSPORTATION SUPPLIES	0100	202.18	076	TRANSPORTATION
0000011928	5/24/2021	ALL STAR GLASS	TRANSPORTATION SUPPLIES	0100	521.21	076	TRANSPORTATION
0000011929	5/24/2021	GROSSMONT UNION HIGH SCHOOL DISTRICT	TRANSPORTATION SERVICES	0100	2132.50	076	TRANSPORTATION
					<b>4145.71</b>		<b>TRANSPORTATION Total</b>
0000011870	5/7/2021	CAMEO PAPER & JANITORIAL	INVENTORY REPLENISHMENT	0100	3232.50	078	WAREHOUSE
0000011870	5/7/2021	CAMEO PAPER & JANITORIAL	INVENTORY REPLENISHMENT	0100	405.14	078	WAREHOUSE
0000011914	5/21/2021	WASTE MANAGEMENT OF EL CAJON -	ROLLOFF - CP	0100	365.04	078	WAREHOUSE
0000011977	5/28/2021	AMAZON.COM	INVENTORY REPLENISHMENT	0100	236.94	078	WAREHOUSE
0000011977	5/28/2021	AMAZON.COM	INVENTORY REPLENISHMENT	0100	129.30	078	WAREHOUSE
0000011978	5/28/2021	CAMEO PAPER & JANITORIAL	INVENTORY REPLENISHMENT	0100	362.04	078	WAREHOUSE
0000011978	5/28/2021	CAMEO PAPER & JANITORIAL	INVENTORY REPLENISHMENT	0100	465.96	078	WAREHOUSE
0000011978	5/28/2021	CAMEO PAPER & JANITORIAL	INVENTORY REPLENISHMENT	0100	570.64	078	WAREHOUSE
					<b>5767.56</b>		<b>WAREHOUSE Total</b>
					<b>\$355,142.73</b>		

**BACKGROUND:**

The Revolving Cash Fund of \$20,000 is used for prompt payment to vendors and saves the costs associated with processing payments of small amounts through the County Superintendent of Schools. The attached report of numerical listings by check number include the issue date, name of payee, a general description of items purchased, and the amount of the check.

**RECOMMENDATION:**

It is recommended that the Board of Education approve checks #22706 through #22707 on the \$20,000 Revolving Cash Account.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

The fiscal impact is \$38.07 as disclosed on the following report.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.2.4.

**SANTEE SCHOOL DISTRICT  
REVOLVING CASH REPORT- \$20,000**

<b>Date</b>	<b>Number</b>	<b>Name</b>	<b>Memo</b>	<b>Amount</b>
06/01/21	22706	CVUSD	Transfer of Student Fundraising Account	\$135.00
06/01/21	22707	Mission Federal Credit Union	Merchant Capt Maint Chge - May 21	\$103.07

**Total Checks Written** **\$238.07**

**Check# 22697 VOIDED from 3/18/2021** No longer needed for Lorene Foster (Walmart) -\$200.00

**Amount to be reimbursed by SDCOE**

**Total to be Reimbursed** **\$38.07**

**Total to Deduct from Future Reimbursement** **\$0.00**

**BACKGROUND:**

The Santee School District is required to provide for transportation of Special Education students when their Individualized Education Plan (IEP) includes the need for this service. In lieu of the District providing transportation, the District offers parents/guardian the opportunity to transport their own children and receive reimbursement for their incurred mileage at the IRS-approved rate.

The Commercial Warrants Audit manual stipulates that an agreement is to be executed with the Parent/Guardian whenever mileage reimbursement is provided. Agreements with parents/guardians opting to receive mileage reimbursement during the 2020-21 and 2021-22 school year for the transportation of their own child(ren) are listed below:

School of Attendance	Round Trip Miles Per Day	# of Days	Per Mile Rate	Total Estimated Annual Cost
Cajon Park School	4.0	19	\$0.575	\$ 43.70
Cajon Park School	14.0	19	\$0.575	\$ 152.95
Cajon Park School	2.8	19	\$0.575	\$ 30.59
Cajon Park School	20.4	19	\$0.575	\$ 222.87
Carlton Hills School	10.0	180	\$0.575	\$ 1,035.00
Carlton Oaks School	6.4	180	\$0.575	\$ 662.40
Carlton Oaks School	6.4	99	\$0.575	\$ 364.32
Carlton Oaks School	8.0	163	\$0.575	\$749.80
Carlton Oaks School	8.0	180	\$0.575	\$ 828.00
Rio Seco School	10.0	180	\$0.575	\$ 1,035.00
<b>Total:</b>				<b>\$ 5,124.63</b>

**RECOMMENDATION:**

It is recommended that the Board of Education approve/ratify the Parent/Guardian agreements for mileage reimbursement in lieu of District transportation.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

The fiscal impact of \$5,124.63 is paid in lieu of District provided transportation.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.2.5.

**BACKGROUND:**

From time to time, the District contracts with individuals, companies, or organizations to provide various types of general services such as educational presentations/assemblies, or specialized student services. Some services are on an as-needed basis billed on an hourly or daily rate while other services are billed by the job. The Internal Revenue Service requires an analysis of the nature and type of work performed to determine whether the service provider qualifies as an independent contractor to be paid by commercial warrant. Service providers that do not qualify as an independent contractor will be processed through Human Resources under a short-term employment services agreement.

Approval of the following General Services Agreements is requested:

Vendor Name	Description of Services	Date(s) of Service	Amount	Funding
Self and Match	Special Education Parent Training	07/01/2021 – 06/30/2022	\$5,000.00 (not to exceed)	Special Education
Family Crisis	Home to Residential Treatment Center Transportation	07/01/2021 – 06/30/2022	\$5,000.00 (not to exceed)	Special Education
Bilingual Speech Services	Bilingual Speech Evaluations	07/01/2021 – 06/30/2022	\$80.00/hour (not to exceed \$75,000.00)	Special Education
Kara Dodds and Associates, Inc.	Speech & Language and Occupational Therapy Evaluations and Services	07/01/2021 – 06/30/2022	\$15,000.00 (not to exceed)	Special Education
Brain Learning	Psychological / Neuropsychological Assessments and Speech / OT Evaluations	07/01/2021 – 06/30/2022	\$30,000.00 (not to exceed)	Special Education
Dr. Ernest Almendarez	Occupational / Physical Therapy Prescriptions	07/01/2021 – 06/30/2022	\$150.00/hour (not to exceed \$500.00)	Special Education
Jill Weckerly, Ph.D.	Independent Education Evaluation	07/01/2021 – 06/30/2022	\$3,710.00/assessment (not to exceed \$10,000.00)	Special Education

Vendor Name	Description of Services	Dates(s) of Services	Original Amount and Approval Date	Requested Increase / Contract Cumulative Total	Funding
Rancho Coastal Speech Therapy	Speech Evaluations	09/09/2020 – 06/30/2021	\$1,650.00 / 10/06/2020	\$1,680.00 / Cumulative Total: \$3,330.00	Special Education

**RECOMMENDATION:**

It is recommended that the Board of Education approve/ratify agreements with General Service Providers as presented.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Educational Achievement	Assure the highest level of educational achievement for all students
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

The fiscal impact of the General Service Agreements is detailed in the table above.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.2.6.

**BACKGROUND:**

Proposition 30, *The Schools and Local Public Safety Protection Act of 2012*, approved by the voters on November 6, 2012, temporarily increases the state’s sales tax rate for all taxpayers and the personal income tax rates for upper-income taxpayers. The revenues generated by Proposition 30 were instrumental in avoiding further cuts to State Aid for K-14 public education but did not provide additional revenue for school districts.

The revenues generated from Proposition 30 are deposited into a state account called the Education Protection Account (EPA). School districts, county offices of education, and charter schools (LEAs) will receive funds from the EPA based on their proportionate share of the statewide revenue limit amount, which includes charter school general purpose funding. A corresponding reduction is made to an LEA’s revenue limit or charter school general purpose state aid equal to the amount of their EPA entitlement.

Proposition 30 specifies that EPA funds may not be used for salaries and benefits of administrators or any other administrative costs.

In accordance with the provisions of Proposition 30, each LEA must hold a public hearing signifying the use of EPA funds.

The District estimates that it will receive \$12,503,575 in EPA funds for the 2021-22 fiscal year. Since certificated non-management teacher salaries represent the largest portion of the District’s unrestricted general fund budget, the District has determined to expend the EPA funds on this expenditure category as more fully described below:

	<b>Fiscal Year:</b>	<b>2021-22</b>	
	<b>Estimate as of:</b>	<b>Adopted Budget</b>	
<b>Description</b>		<b>Sources</b>	<b>Uses</b>
Estimated Total LCFF Funding		61,707,885	
Less: Estimated Property Tax Funded Portion of LCFF Funding		19,351,717	
Estimated Total State Aid Portion of LCFF Funding		42,356,168	
Less: Estimated Amount to be Received from Education Protection Account		12,503,575	
<b>Difference</b>		<b>29,852,593</b>	
Total Unrestricted Certificated Teacher Salaries (Object 1100-000, Function 1000)		19,718,576	
Less: Amount to be paid from Education Protection Account Proceeds		12,503,575	
<b>Amount to be paid from other Unrestricted General Fund Sources</b>		<b>7,215,001</b>	



**RECOMMENDATION:**

It is recommended that the Board of Education adopt Resolution No. 2021-34 Designating Use of Education Protection Account funds for 2021-22 to pay a portion of unrestricted certificated teacher salaries.

This recommendation supports the following District goal:

<b>SUPPORTED</b>	<b>STRATEGIC OBJECTIVE</b>	<b>DESCRIPTION</b>
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

\$12,503,575 in EPA funds offset by a commensurate reduction in LCFF State Aid.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.2.7.

**RESOLUTION NO. 2021-34  
REGARDING USE OF THE EDUCATION PROTECTION ACCOUNT**

WHEREAS, the voters approved Proposition 30 on November 6, 2012;

WHEREAS, Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012;

WHEREAS, the provisions of Article XIII, Section 36(e) create in the state General Fund an Education Protection Account to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(f);

WHEREAS, before June 30<sup>th</sup> of each year, the Director of Finance shall estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(f) that will be available for transfer into the Education Protection Account during the next fiscal year;

WHEREAS, if the sum determined by the State Controller is positive, the State Controller shall transfer the amount calculated into the Education Protection Account within ten days preceding the end of the fiscal year;

WHEREAS, all monies in the Education Protection Account are hereby continuously appropriated for the support of school districts, county offices of education, charter schools and community college districts;

WHEREAS, monies deposited in the Education Protection Account shall not be used to pay any costs incurred by the Legislature, the Governor or any agency of state government;

WHEREAS, a community college district, county office of education, school district, or charter school shall have the sole authority to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction;

WHEREAS, the governing board of the district shall make the spending determinations with respect to monies received from the Education Protection Account in open session of a public meeting of the governing board;

WHEREAS, the monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative cost;

WHEREAS, each community college district, county office of education, school district and charter school shall annually publish on its Internet website an accounting of how much money was received from the Education Protection Account and how that money was spent;

WHEREAS, the annual independent financial and compliance audit required of community college districts, county offices of education, school districts and charter schools shall ascertain and verify whether the funds provided from the Education Protection Account have been properly disbursed and expended as required by Article XIII, Section 36 of the California Constitution;

WHEREAS, expenses incurred by community college districts, county offices of education, school districts and charter schools to comply with the additional audit requirements of Article XIII, Section 36 may be paid with funding from the Education Protection Act and shall not be considered administrative costs for purposes of Article XIII, Section 36.

NOW, THEREFORE, IT IS HEREBY RESOLVED:

1. The monies received from the Education Protection Account shall be spent as required by Article XIII, Section 36 and the spending determinations on how the money will be spent shall be made in open session of a public meeting of the governing board of the Santee School District;

2. In compliance with Article XIII, Section 36(e), with the California Constitution, the governing board of the Santee School District has determined to spend the monies received from the Education Protection Act for a portion of unrestricted certificated teacher salaries in Function Code 1100.

DATED: June 15, 2021.

\_\_\_\_\_  
Barbara Ryan, Board President

\_\_\_\_\_  
Elana Levens-Craig, Board Vice President

\_\_\_\_\_  
Dianne El-Hajj, Clerk of the Board

\_\_\_\_\_  
Ken Fox, Board Member

\_\_\_\_\_  
Dustin Burns, Board Member

Consent Item E.2.8.  
Prepared by Karl Christensen  
June 15, 2021

Adoption of Resolution No. 2021-35 of the Santee School District Board of Education Authorizing the Transfer of Budgetary Funds Between Expenditure Classifications After June 30, 2021 for the 2020-21 Fiscal Year

**BACKGROUND:**

Education Code 42600(a) requires that the total amount budgeted for each expenditure object classification be the maximum expended for that classification. Education Code 42601(a) allows for governing board approved transfers after June 30 as a routine element of the year-end close process as necessary to permit the payment of obligations of the district incurred during that school year.

This resolution authorizes the Superintendent or designee to transfer budgetary funds between object classifications in order to complete the closing process and not over-expend in any classification.

**RECOMMENDATION:**

It is recommended that the Board of Education adopt Resolution No. 2021-35 of the Santee School District Board of Education Authorizing the Transfer of Budgetary Funds Between Expenditure Classifications After June 30, 2021 for the 2020-21 fiscal year.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

None.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.2.8.

RESOLUTION NO. 2021-35 OF THE SANTEE  
SCHOOL DISTRICT BOARD OF EDUCATION  
AUTHORIZING THE TRANSFER OF BUDGETARY  
FUNDS BETWEEN EXPENDITURE  
CLASSIFICATIONS AFTER  
JUNE 30, 2021 FOR THE 2020-21 FISCAL YEAR

**WHEREAS**, Education Code §42600(a) provides that the total amount budgeted as the proposed expenditure of the school district for each major classification listed in the approved district budget forms prescribed by the Superintendent of Public Instruction shall be the maximum amount that may be expended for that classification for the school year; and

**WHEREAS**, transfers may be made from the designated fund balance or the unappropriated fund balance to any expenditure classification or between expenditure classifications at any time by written resolution of the Board of Education, when approved by the County Superintendent of Schools and filed with the County Auditor; and

**WHEREAS**, Education Code §42601(a) allows for such governing board approved transfers after June 30 as a routine element of the year-end close process as necessary to permit the payment of obligations of the district incurred during that school year.

**NOW, THEREFORE, BE IT RESOLVED** that the Santee School District Board of Education authorizes the Superintendent or her designee to make necessary changes to the budget after June 30, 2021.

**PASSED AND ADOPTED** this 15<sup>th</sup> day of June, 2021, by the Board of Education of the Santee School District at Santee, California, San Diego County, by the following vote:

AYES: MEMBERS:

NOES: MEMBERS:

ABSENT: MEMBERS:

I, Dianne El-Hajj, Clerk of the Board of Education of the Santee School District, County of San Diego, State of California, do hereby certify that the foregoing is a true copy of a resolution adopted by said board at a meeting thereof, by the vote therein stated, which original resolution is on file in the office of said board.

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Dianne El-Hajj, Clerk of the Board

Consent Item E.2.9.  
Prepared by Karl Christensen  
June 15, 2021

Approval of Increase to Agreement with Ninyo & Moore  
for Construction Testing and Inspection Services on  
the Chet F. Harritt New Classroom/LRC Building  
Project

**BACKGROUND:**

On May 5, 2020, the Board approved an agreement with Ninyo & Moore to provide construction testing and inspection services for the new Classroom/LRC building at Chet F. Harritt. During the course of construction, Ninyo & Moore was asked to perform services outside the scope of their original agreement. The out-of-scope services included the accrual of standby time, show-up charges for canceled work, rework, and overtime hours by our field technicians and special inspectors during performance of the earthwork operations, concrete placement, and masonry construction.

In addition, there were some services performed for testing and inspection of masonry site walls that exceeded the estimated time allotments due to circumstances beyond Ninyo & Moore’s control.

Administration recommends approving an increase to their contract for these additional services.

**RECOMMENDATION:**

It is recommended that the Board of Education approve the increase to the agreement with Ninyo & Moore for construction testing and inspection services on the Chet F. Harritt new classroom/LRC building project.

This recommendation supports the following District goals:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

The fiscal impact is a \$35,547 increase for a total estimated cost of \$182,219 to be paid from Capital Improvement Program funds.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.2.9.

May 25, 2021  
Project No. 108774002

Mr. Bryce Storm  
Santee School District  
9625 Cuyamaca Street  
Santee, California 92071

Subject: Second Budget Amendment Request  
Geotechnical, Materials Testing, and Special Inspection Services  
LRC & Classroom and Project Safe Additions  
Chet F. Harritt School  
8120 Arlette Street, Santee, California

Dear Mr. Storm:

During the course of construction of the subject project, we have continued to provide geotechnical, materials testing, and special inspection services in accordance with the project plans, specifications, and the requests of the Project Inspector, Mr. Don Hendrix. The fees associated with our geotechnical, materials testing, and special inspection services provided during construction of the project have exceeded the existing budget amount due to the performance of out-of-scope and exceeded services. Accordingly, we have prepared this budget amendment request for additional funds associated with the geotechnical, materials testing, and special inspection services for the project. In preparation of this request, we have reviewed our original cost estimate, the initial budget amendment request to add services for the Project Safe Addition, the project plans and specifications, and discussed the project progress with the Project Inspector. The following sections provide a summary of the out-of-scope and exceeded services.

## **OUT-OF-SCOPE SERVICES**

Our personnel have been requested to perform services that were beyond our original estimate for the contract. The out-of-scope services included the accrual of standby time, show-up charges for canceled work, rework, and overtime hours by our field technicians and special inspectors during performance of the earthwork operations, concrete placement, and masonry construction. To date, there have been a couple of instances where our field technicians were requested onsite at a specific time, however, the contractor was not ready for inspection or testing at that time, and our personnel



accrued standby and show-up hours while they waited for the contractor to start work or work was canceled for the day. Additionally, due to contractor electing to work some extended shifts and on Saturdays, our field technician accrued overtime hours. Also, there were items relating to the rework of structural steel columns that increased the hours accrued by our welding special inspector and rework with adjusting the step down wall blocks and the drilling of dowels for masonry walls that increased the hours accrued by our reinforced concrete/masonry special inspector. A breakdown of the additional hours and the associated fees for these out-of-scope services is presented in the attached Table 1.

## EXCEEDED SERVICES

During the progress of the project, the special inspection hours associated with the construction of the masonry site walls have exceeded the estimated amount of time presented in our original budget estimate. The exceeded hours for the reinforced concrete/masonry special inspection are related to some alterations to the walls and the overall construction progress, where the subcontractor typically had one mason and one tender onsite to construct the masonry site walls. Accordingly, the hours associated with the reinforced concrete/masonry special inspection services exceeded our original estimated amount. A breakdown of the additional hours and the associated fees for these exceeded services are presented in the attached Table 1.

## CONTRACT SUMMARY

Due to the described out-of-scope and exceeded services described above, the fees for our services have exceeded the existing budget amount. Accordingly, we have prepared this current budget amendment request for an additional \$35,547 (Thirty-Five Thousand Five Hundred Forty-Seven Dollars). The attached Table 1 includes a breakdown of the out of scope and exceeded services associated with the project. The contract history for this project is as follows:

Original Budget (P.O. 9422)	\$	128,100
Budget Amendment #1 (Project Safe Addition)	\$	18,572
Current Budget Amendment Request	\$	35,547
<b>New Requested P.O. Amount</b>	<b>\$</b>	<b>182,219</b>

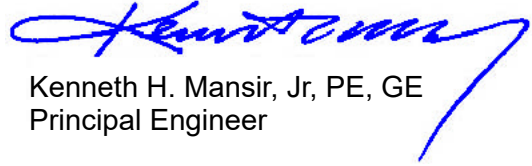
This request is based on a review of our original proposal, our services provided to date, and our understanding of the remaining work for the project. If you are in agreement with this budget amendment request, please forward to us an updated Purchase Order.

We appreciate this opportunity to be of service and anticipate our continued working relationship with Santee School District.

Respectfully submitted,  
**NINYO & MOORE**



Jeffrey T. Kent, PE, GE  
Principal Engineer



Kenneth H. Mansir, Jr, PE, GE  
Principal Engineer

JTK/KHM/gg

Attachment: Table 1 – Breakdown of Additional Fees

## Table 1 – Breakdown of Additional Fees

### Out-of-Scope Services

Field Technician - Standby	3 hours	\$102.00 /hour	\$	306.00
ACI Concrete Technician - Standby	2 hours	\$102.00 /hour	\$	204.00
Concrete/Asphalt Batch Plant Inspector - Standby	2 hours	\$102.00 /hour	\$	204.00
Senior Staff Engineer/Geologist - Rework	2 hours	\$141.00 /hour	\$	282.00
Structural Steel/Welding, Special Inspector - Rework	8 hours	\$102.00 /hour	\$	816.00
Masonry Special Inspector - Rework	8 hours	\$102.00 /hour	\$	816.00
Field Technician - Show-up/Canceled Work	6 hours	\$102.00 /hour	\$	612.00
Masonry Special Inspector - Show-up/Canceled Work	26 hours	\$102.00 /hour	\$	2,652.00
Field Technician (Overtime Surcharge)	19 hours	\$51.00 /hour	\$	969.00
Masonry Special Inspector (Overtime Surcharge)	16 hours	\$51.00 /hour	\$	816.00
		<b>Subtotal</b>	<b>\$</b>	<b>7,677.00</b>

### Exceeded Services - Reinforced Concrete/Masonry Special Inspection

Project Engineer/Geologist	8 hours	\$156.00 /hour	\$	1,248.00
Reinforced Concrete/Masonry Special Inspector - Wall Changes	8 hours	\$102.00 /hour	\$	816.00
Reinforced Concrete/Masonry Special Inspector	253 hours	\$102.00 /hour	\$	25,806.00
		<b>Subtotal</b>	<b>\$</b>	<b>27,870.00</b>

### TOTAL ESTIMATED ADDITIONAL FEE

**\$ 35,547.00**

Consent Item E.2.10. Rejection of Bid for Milk and Milk By-Products for 2021-22  
Prepared by Karl Christensen  
June 15, 2021

**BACKGROUND:**

On March 16, 2021, Child Nutrition Services disseminated a bid for the procurement of milk and milk by-products for the 2021-22 school year. Bid packages were sent to Hollandia Dairy, Clearbrook Farms, Driftwood Dairy and Bon Suisse Inc. Only Hollandia Dairy submitted a bid.

The prices submitted by Hollandia Dairy for this bid are higher than pricing through the North County Consortium. Administration recommends rejecting the bid from Hollandia Dairy and purchasing from the North County consortium with lower pricing.

**RECOMMENDATION:**

It is recommended that the Board of Education reject the bid from Hollandia Dairy for Milk and Milk By-Products for 2021-22.

This recommendation supports the following District goal(s):

<b>SUPPORTED</b>	<b>STRATEGIC OBJECTIVE</b>	<b>DESCRIPTION</b>
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

The fiscal impact is approximately \$150,000 from the Child Nutrition Services Fund.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.2.10.

**BACKGROUND:**

As part of the District’s 1:1 iPad program started in 2015, students are allowed to take their iPad home. To ensure safe browsing of the Internet by students with a “take home” iPad, the District setup a Barracuda Web Content filter appliance on the network to provide content filtering services. Content Filtering Technology continues to evolve and today, Cloud-Based services are providing better filtering, reporting, and enhanced student safety features.

Securly is the industry leading service provider of Cloud-based web filtering for school districts. Securly’s 360 Cloud student safety solution includes their Cloud-Base Web Filter and Auditor+ services.

The Cloud-based web filter does not just block inappropriate websites, it will analyze web searches and sites visited, scan for signs of cyber-bullying, self-harm, grief, violence, threats to the school, profanity, and nudity. The filtering system will give the District full visibility into the students’ online activity, and it will send out email reports and notifications of flagged content.

Auditor+ is the sophisticated Artificial Intelligence (AI) scanning of students’ Office 365 emails, OneDrive, and Google Drive in real-time for signs of cyber-bullying, self-harm, grief, violence, threats to the school, profanity, and nudity. The system report from Auditor+ is based on context, not just keywords.

**RECOMMENDATION:**

It is recommended that the Board of Education approve a 5-year contract with Securly for Cloud-based web filtering and auditing services to support the District 1:1 iPad program.

This recommendation supports the following District goal(s):

<b>SUPPORTED</b>	<b>STRATEGIC OBJECTIVE</b>	<b>DESCRIPTION</b>
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

The fiscal impact is \$151,340 for a 5-year contract to be charged to Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) funds. This represents a multi-year saving of \$41,860 as compared to five, single year contracts, as outlined below:

<b>Product</b>	<b>1 YR Total</b>	<b>3 YR Total</b>	<b>5 YR Total</b>
<b>Cloud-Based Web Filter</b>	\$28,910	\$79,800	\$122,500
<b>Auditor+</b>	\$9,730	\$26,250	\$38,500
<b>Promotion Discount</b>			-\$9,660
<b>TOTAL</b>	<b>\$38,640</b>	<b>\$106,050</b>	<b>\$151,340</b>
<b>Per Year</b>	<b>\$38,640</b>	<b>\$35,350</b>	<b>\$30,268</b>

**STUDENT ACHIEVEMENT IMPACT:**

Support for the District's 1:1 iPad program has a direct impact on student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.2.11.



Securly, Inc.  
 111 N. Market Street  
 Suite 400  
 San Joes, CA 95113

Phone: 1-855-SECURLY  
 Fax: 1-855-SCRLYFX

Quote For:	
District Name:	Santee SD
Ordered By:	Bernard Yeo
Billing Email:	<a href="mailto:Bernard.yeo@santeesd.net">Bernard.yeo@santeesd.net</a>
Billing Phone:	

Date	Monday, June 7, 2021
Prepared By	<a href="mailto:vinh@securly.com">vinh@securly.com</a>

Product	License Qty	5 YR Total
<b>Filter</b> Filtering on any device, anywhere   Parent Portal   Support   Student Safety Consultants	7000	\$122,500.00
<b>Auditor+</b> Alerts on Gmail + Google Docs	7000	\$38,500.00
Discount: <b>6%</b>		-\$9,660.00
<b>TOTAL</b>		<b>\$151,340.00</b>

Consent Item E.3.1.

Adoption of Resolution #2021-33 Designating Personnel and Approval of 2021-2022 Child Development Services Contract

Prepared by Dr. Stephanie Pierce  
June 15, 2021

**BACKGROUND:**

Presented for Board approval is the 2021-2022 contract for child development services to operate the State Preschool Program with the California Department of Education and an attached resolution designating personnel to sign contract documents for fiscal year 2021-2022. The maximum rate per child per day of enrollment payable pursuant to the provisions of the agreement will be \$50.70. The Maximum Reimbursable Amount (MRA) payable pursuant to the provisions of the agreement will be \$327,776.

**RECOMMENDATION:**

Administration recommends approval of the 2021-2022 contract for child development services to operate the State Preschool Program with the California Department of Education and adoption of Resolution #2021-33 designating personnel to sign contract documents for fiscal year 2021-2022 as presented.

This recommendation supports the following District goals:

- Assure the highest level of educational achievement for all students.
- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

**FISCAL IMPACT:**

The Maximum Rate per child per day of enrollment payable pursuant to the provisions of the agreement will be \$50.70. The Maximum Reimbursable Amount (MRA) payable pursuant to the provisions of the agreement will be \$327,776.

**STUDENT ACHIEVEMENT IMPACT:**

Children who participate in the State Preschool program increase their opportunity to enter kindergarten ready to learn.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.3.1.





LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES

DATE: July 01, 2021

CONTRACT NUMBER: CSPP-1469

PROGRAM TYPE: CALIFORNIA STATE PRESCHOOL PROGRAM

PROJECT NUMBER: 37-6836-00-1

STATE AGENCY: CALIFORNIA DEPARTMENT OF EDUCATION

CONTRACTOR'S NAME: SANTEE SCHOOL DISTRICT

This Agreement is entered into between the State Agency and the Contractor named above. The Contractor agrees to comply with the terms and conditions of the CURRENT APPLICATION; the SAN DIEGO COUNTY Local Individualized Subsidized Child Care Plan (hereafter the "SAN DIEGO COUNTY PILOT PLAN") as most recently approved by the California Department of Education; the GENERAL TERMS AND CONDITIONS (GTC 04/2017)\*; the CALIFORNIA STATE PRESCHOOL PROGRAM REQUIREMENTS\*; and the FUNDING TERMS AND CONDITIONS (FT&C)\*, which are by this reference made a part of this Agreement. Where the GTC 04/2017 conflicts with either the Program Requirements or the FT&C, the Program Requirements or the FT&C will prevail. The Contract must meet the specifications of the CALIFORNIA STATE PRESCHOOL PROGRAM REQUIREMENTS except where the SAN DIEGO COUNTY PILOT PLAN allows for exceptions.

Funding of this contract is contingent upon appropriation and availability of sufficient funds. This contract may be terminated immediately by the State if funds are not appropriated or available in amounts sufficient to fund the State's obligations under this contract.

The period of performance for this contract is July 01, 2021 through June 30, 2022. For satisfactory performance of the required services, the contractor shall be reimbursed in accordance with the Determination of Reimbursable Amount Section of the FT&C, at a rate not to exceed \$50.70 per child per day of full-time enrollment and a Maximum Reimbursable Amount (MRA) of \$327,776.00. During the term of this contract, the MRA may be adjusted through an Allocation Letter issued to the Contractor by State Agency.

SERVICE REQUIREMENTS

Minimum Child Days of Enrollment 6,465.0

Minimum Days of Operation (MDO) Requirement 180

Any provision of this contract found to be in violation of Federal or State statute or regulation shall be invalid but such a finding shall not affect the remaining provisions of this contract. Items shown with an Asterisk (\*), are hereby incorporated by this reference and made part of this Agreement as if attached hereto. Amendments to any of these asterisked documents during the term of this contract shall be incorporated by reference as of the date issued by State Agency without need for formal amendment. These documents can be viewed at http://www.cde.ca.gov/fg/aa/cd/ftc2021.asp

<b>STATE OF CALIFORNIA</b>	<b>CONTRACTOR</b>
BY (AUTHORIZED SIGNATURE)	BY (AUTHORIZED SIGNATURE)
PRINTED NAME OF PERSON SIGNING Jaymi Brown,	PRINTED NAME AND TITLE OF PERSON SIGNING
TITLE Contract Manager	ADDRESS

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 327,776  PRIOR AMOUNT ENCUMBERED FOR THIS CONTRACT \$ 0  TOTAL AMOUNT ENCUMBERED TO DATE \$ 327,776	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs		FUND TITLE General		Department of General Services use only
	(OPTIONAL USE) 0656 23038-6836				
	ITEM 30.10.010. 6100-196-0001	CHAPTER B/A	STATUTE 2021	FISCAL YEAR 2021-2022	
	OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-6105 Rev-8590				
I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.			T.B.A. NO.	B.R. NO.	
SIGNATURE OF ACCOUNTING OFFICER 65			DATE		

# Contractor Certification Clauses

CCC 04/2017

## CERTIFICATION

I, the official named below, CERTIFY UNDER PENALTY OF PERJURY that I am duly authorized to legally bind the prospective Contractor to the clause(s) listed below. This certification is made under the laws of the State of California.

Contractor/Bidder Firm Name (Printed)	Federal ID Number
---------------------------------------	-------------------

By (Authorized Signature)

Printed Name and Title of Person Signing

Date Executed	Executed in the County of
---------------	---------------------------

## CONTRACTOR CERTIFICATION CLAUSES

1. STATEMENT OF COMPLIANCE: Contractor has, unless exempted, complied with the nondiscrimination program requirements. (Gov. Code §12990 (a-f) and CCR, Title 2, Section 11102) (Not applicable to public entities.)

2. DRUG-FREE WORKPLACE REQUIREMENTS: Contractor will comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:

a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.

b. Establish a Drug-Free Awareness Program to inform employees about:

- 1) the dangers of drug abuse in the workplace;
- 2) the person's or organization's policy of maintaining a drug-free workplace;
- 3) any available counseling, rehabilitation and employee assistance programs; and,
- 4) penalties that may be imposed upon employees for drug abuse violations.

c. Every employee who works on the proposed Agreement will:

- 1) receive a copy of the company's drug-free workplace policy statement; and,

2) agree to abide by the terms of the company's statement as a condition of employment on the Agreement.

Failure to comply with these requirements may result in suspension of payments under the Agreement or termination of the Agreement or both and Contractor may be ineligible for award of any future State agreements if the department determines that any of the following has occurred: the Contractor has made false certification, or violated the certification by failing to carry out the requirements as noted above. (Gov. Code §8350 et seq.)

3. NATIONAL LABOR RELATIONS BOARD CERTIFICATION: Contractor certifies that no more than one (1) final unappealable finding of contempt of court by a Federal court has been issued against Contractor within the immediately preceding two-year period because of Contractor's failure to comply with an order of a Federal court, which orders Contractor to comply with an order of the National Labor Relations Board. (Pub. Contract Code §10296) (Not applicable to public entities.)

4. CONTRACTS FOR LEGAL SERVICES \$50,000 OR MORE- PRO BONO REQUIREMENT: Contractor hereby certifies that Contractor will comply with the requirements of Section 6072 of the Business and Professions Code, effective January 1, 2003.

Contractor agrees to make a good faith effort to provide a minimum number of hours of pro bono legal services during each year of the contract equal to the lessor of 30 multiplied by the number of full time attorneys in the firm's offices in the State, with the number of hours prorated on an actual day basis for any contract period of less than a full year or 10% of its contract with the State.

Failure to make a good faith effort may be cause for non-renewal of a state contract for legal services, and may be taken into account when determining the award of future contracts with the State for legal services.

5. EXPATRIATE CORPORATIONS: Contractor hereby declares that it is not an expatriate corporation or subsidiary of an expatriate corporation within the meaning of Public Contract Code Section 10286 and 10286.1, and is eligible to contract with the State of California.

6. SWEATFREE CODE OF CONDUCT:

a. All Contractors contracting for the procurement or laundering of apparel, garments or corresponding accessories, or the procurement of equipment, materials, or supplies, other than procurement related to a public works contract, declare under penalty of perjury that no apparel, garments or corresponding accessories, equipment, materials, or supplies furnished to the state pursuant to the contract have been laundered or produced in whole or in part by sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor, or with the benefit of sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor. The contractor further declares under penalty of perjury that they adhere to the Sweatfree Code of Conduct as set forth on the California Department of Industrial Relations website located at [www.dir.ca.gov](http://www.dir.ca.gov), and Public Contract Code Section 6108.

b. The contractor agrees to cooperate fully in providing reasonable access to the contractor's records, documents, agents or employees, or premises if reasonably

required by authorized officials of the contracting agency, the Department of Industrial Relations, or the Department of Justice to determine the contractor's compliance with the requirements under paragraph (a).

7. DOMESTIC PARTNERS: For contracts of \$100,000 or more, Contractor certifies that Contractor is in compliance with Public Contract Code section 10295.3.

8. GENDER IDENTITY: For contracts of \$100,000 or more, Contractor certifies that Contractor is in compliance with Public Contract Code section 10295.35.

## **DOING BUSINESS WITH THE STATE OF CALIFORNIA**

The following laws apply to persons or entities doing business with the State of California.

1. CONFLICT OF INTEREST: Contractor needs to be aware of the following provisions regarding current or former state employees. If Contractor has any questions on the status of any person rendering services or involved with the Agreement, the awarding agency must be contacted immediately for clarification.

Current State Employees (Pub. Contract Code §10410):

1). No officer or employee shall engage in any employment, activity or enterprise from which the officer or employee receives compensation or has a financial interest and which is sponsored or funded by any state agency, unless the employment, activity or enterprise is required as a condition of regular state employment.

2). No officer or employee shall contract on his or her own behalf as an independent contractor with any state agency to provide goods or services.

Former State Employees (Pub. Contract Code §10411):

1). For the two-year period from the date he or she left state employment, no former state officer or employee may enter into a contract in which he or she engaged in any of the negotiations, transactions, planning, arrangements or any part of the decision-making process relevant to the contract while employed in any capacity by any state agency.

2). For the twelve-month period from the date he or she left state employment, no former state officer or employee may enter into a contract with any state agency if he or she was employed by that state agency in a policy-making position in the same general subject area as the proposed contract within the 12-month period prior to his or her leaving state service.

If Contractor violates any provisions of above paragraphs, such action by Contractor shall render this Agreement void. (Pub. Contract Code §10420)

Members of boards and commissions are exempt from this section if they do not receive payment other than payment of each meeting of the board or commission, payment for preparatory time and payment for per diem. (Pub. Contract Code §10430 (e))

2. LABOR CODE/WORKERS' COMPENSATION: Contractor needs to be aware of the provisions which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions, and

Contractor affirms to comply with such provisions before commencing the performance of the work of this Agreement. (Labor Code Section 3700)

3. AMERICANS WITH DISABILITIES ACT: Contractor assures the State that it complies with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. (42 U.S.C. 12101 et seq.)

4. CONTRACTOR NAME CHANGE: An amendment is required to change the Contractor's name as listed on this Agreement. Upon receipt of legal documentation of the name change the State will process the amendment. Payment of invoices presented with a new name cannot be paid prior to approval of said amendment.

5. CORPORATE QUALIFICATIONS TO DO BUSINESS IN CALIFORNIA:

a. When agreements are to be performed in the state by corporations, the contracting agencies will be verifying that the contractor is currently qualified to do business in California in order to ensure that all obligations due to the state are fulfilled.

b. "Doing business" is defined in R&TC Section 23101 as actively engaging in any transaction for the purpose of financial or pecuniary gain or profit. Although there are some statutory exceptions to taxation, rarely will a corporate contractor performing within the state not be subject to the franchise tax.

c. Both domestic and foreign corporations (those incorporated outside of California) must be in good standing in order to be qualified to do business in California. Agencies will determine whether a corporation is in good standing by calling the Office of the Secretary of State.

6. RESOLUTION: A county, city, district, or other local public body must provide the State with a copy of a resolution, order, motion, or ordinance of the local governing body which by law has authority to enter into an agreement, authorizing execution of the agreement.

7. AIR OR WATER POLLUTION VIOLATION: Under the State laws, the Contractor shall not be: (1) in violation of any order or resolution not subject to review promulgated by the State Air Resources Board or an air pollution control district; (2) subject to cease and desist order not subject to review issued pursuant to Section 13301 of the Water Code for violation of waste discharge requirements or discharge prohibitions; or (3) finally determined to be in violation of provisions of federal law relating to air or water pollution.

8. PAYEE DATA RECORD FORM STD. 204: This form must be completed by all contractors that are not another state agency or other governmental entity.

## **CALIFORNIA CIVIL RIGHTS LAWS CERTIFICATION**

Pursuant to Public Contract Code section 2010, if a bidder or proposer executes or renews a contract in the amount of \$100,000 or more on or after January 1, 2017, the bidder or proposer hereby certifies compliance with the following:

1. **CALIFORNIA CIVIL RIGHTS LAWS:** For contracts \$100,000 or more, executed or renewed after January 1, 2017, the contractor certifies compliance with the Unruh Civil Rights Act (Section 51 of the Civil Code) and the Fair Employment and Housing Act (Section 12960 of the Government Code); and
2. **EMPLOYER DISCRIMINATORY POLICIES:** For contracts \$100,000 or more, executed or renewed after January 1, 2017, if a Contractor has an internal policy against a sovereign nation or peoples recognized by the United States government, the Contractor certifies that such policies are not used in violation of the Unruh Civil Rights Act (Section 51 of the Civil Code) or the Fair Employment and Housing Act (Section 12960 of the Government Code).

## **CERTIFICATION**

I, the official named below, certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

1. Proposer/Bidder Firm Name (Printed):
2. Federal ID Number:
3. By (Authorized Signature):
4. Printed Name and Title of Person Signing:
5. Date Executed:
6. Executed in the County and State of:

## RESOLUTION

This resolution is adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for Fiscal Year 2021-2022.

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### RESOLUTION

BE IT RESOLVED that the Governing Board of \_\_\_\_\_

\_\_\_\_\_ authorizes entering into local agreement number \_\_\_\_\_ and that the person/s who is/are listed below, is/are authorized to sign the transaction for the Governing Board.

<u>NAME</u>	<u>TITLE</u>	<u>SIGNATURE</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

PASSED AND ADOPTED THIS \_\_\_\_\_ day of \_\_\_\_\_ 2021 by the  
Governing Board of \_\_\_\_\_  
of \_\_\_\_\_ County, in the State of California.

I, \_\_\_\_\_, Clerk of the Governing Board of  
\_\_\_\_\_, of \_\_\_\_\_, County, in the  
State of California, certify that the foregoing is a full, true and correct copy of a resolution  
adopted by the said Board at a \_\_\_\_\_ meeting thereof held at a  
regular public place of meeting and the resolution is on file in the office of said Board.

\_\_\_\_\_  
(Clerk's signature)

\_\_\_\_\_  
(Date)

Consent Item E.3.2.

Approval of Nonpublic School Master Contract with Aseptine School for Nonpublic School Services

Prepared by Dr. Stephanie Pierce  
June 15, 2021

**BACKGROUND:**

At times, students with disabilities require enrollment in an alternative educational setting (i.e., nonpublic school) due to their specific needs and to demonstrate educational progress. One student with disabilities requires enrollment at Aseptine School for the 2021-22 school year to include six days of Extended School Year (ESY) in the 2020-21 school year to address the student’s unique needs.

**RECOMMENDATION:**

Administration recommends the Board of Education approve the Nonpublic School Master Contract with Aseptine School for one student for the period of July 1, 2021 through June 30, 2022. The contract will be available at the Board Meeting for review.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

**FISCAL IMPACT:**

The terms of the Contract are as follows:

<b>School/Agency</b>	<b>Number of Students</b>	<b>Duration of Service</b>	<b>Cost per Day</b>	<b>Total Cost</b>
Aseptine School	1 student	210 days including ESY 2021-2022	\$226.74	\$47,615.40

**STUDENT ACHIEVEMENT:**

Some students require alternative settings to demonstrate educational progress.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.3.2.



Consent Item E.3.3.

Approval of Nonpublic School Master Contract  
with Community School of San Diego for  
Nonpublic School Services

Prepared by Dr. Stephanie Pierce  
June 15, 2021

**BACKGROUND:**

At times students with disabilities require enrollment in an alternative educational setting (i.e, nonpublic school) due to their specific needs and to demonstrate educational progress. One student with disabilities require enrollment at the Community School of San Diego for the 2021-2022 school year beginning July 1, 2021 to address the student's unique needs.

**RECOMMENDATION:**

Administration recommends the Board of Education to approve the Nonpublic School Master Contract with Community School of San Diego for one student for the period of July 1, 2021 through June 30, 2022.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

**FISCAL IMPACT:**

The term of the Contract are as follow:

<b>School/Agency</b>	<b>Number of Students</b>	<b>Duration of Service</b>	<b>Cost per Day/Mo.</b>	<b>Total Cost</b>
Community School of San Diego	1 student	7/1/21 - 6/30/22 including 30 ESY instruction 180 Regular school days.	\$340.69	\$71,544.90

**STUDENT ACHIEVEMENT:**

Some students require alternative settings to demonstrate educational progress.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.3.3.

**BACKGROUND:**

The following personnel appointments, changes of status, leave requests, resignations, dismissals and consultant requests are submitted for Board consideration. Italicized information indicates a change.

**Certificated Staff**

A. New Appointments:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date

B. Temporary Rehires:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date

C. Change of Status/Location:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date
1. Ogden, Lindsay	Sycamore Canyon/PRIDE Academy to <i>PRIDE Academy</i>	VI-16 to <i>MGT 02</i>	\$95,964.00	<i>\$101,067.00</i>	07-01-21

D. Unpaid Leave Requests:

Employee	Location	Class/Step	Reason	Recommendation	Effective Date

E. Resignations:

Employee	Location	Class/Step	Reason	Effective Date
1. Granger, Megan	Chet F. Harritt	VI-07	Resignation	06-09-21

F. 39-Month Reemployment:

Employee	Location	Class/Step	Reason	Effective Date

G. Dismissals:

Employee	Location	Class/Step	Effective Date

**Classified Staff**

H. New Appointments:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Borden, Shannon	Pupil Services	Secretary II 27 A / 8 hrs #10327681	\$0.00	\$3,820.27	06-02-21
2. Tomlinson, Angela	Pupil Services	Director, Community Collaborative MGMT 01 / 8.0 hrs #30016728	\$0.00	\$6,323.08	06-15-21

I. Rehires:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date

## Classified Staff continued

**J. Change of Status/Location:**

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Olson, Valerie	Child Nutrition Services	Child Nutrition Lead 28 E / 8.0 hrs #10326370	\$5,583.12	\$6,048.22	07-01-21
2. Wood, Robert	Child Nutrition Services	Food Service Utility Worker 24 E / 8.0 hrs #10326425	\$3,723.75	\$4,010.93	07-01-21

**K. Unpaid Leave Requests:**

Employee	Location	Position/Class/Hours	Reason	Recommendation	Effective Date

**L. Resignations:**

Employee	Location	Position	Reason	Effective Date
1. Herring, Tonya	Sycamore Canyon	Instructional Assistant Special Education II	Resignation	06-09-21
2. Lane, Nicholas	Pepper Drive	Out of School Time Site Leader	Resignation	06-05-21
3. McGee, Robert	Sycamore Canyon	Custodian II	Resignation	06-18-21

**M. 39-63 Month Reemployment:**

Employee	Location	Position/Class/Hours	Effective Date

**N. Dismissals:**

Employee	Location	Position	Effective Date

**RECOMMENDATION:**

It is recommended that the Board of Education approve the listed personnel appointments, changes of status, leave requests, resignations, dismissals, and consultants.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.4.1.

Consent Item E.4.2.  
Prepared by Tim Larson  
June 15, 2021

Approval of Recommendation of  
Classified Non-Management  
Reallocation Study

**BACKGROUND:**

After careful review, the reallocation committee has determined that the current classification for the Campus Aide and Clerk Typist I positions should be increased based on the changes to the minimum wage.

If the Board approves the recommendation to increase the classification, employees currently working in these assignments will receive augmented increases in accordance with the Classified Collective Bargaining Agreement between Santee School District and California School Employees Association (CSEA) and its Chapter #557.

**RECOMMENDATION:**

It is recommended that the Board of Education approve the reallocation recommendation:

- Increase the Campus Aide position from classification 15 to classification 16.5 effective July 1, 2021
- Increase the Clerk Typist I position from classification 20 to classification 20.5 effective July 1, 2021

**FISCAL IMPACT:**

The annual increase in cost to increase the classifications will be \$10,338.00.

**STUDENT ACHIEVEMENT IMPACT:**

It is the District's intention to provide support for all students.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.4.2.

**Santee School District  
And  
California School Employees Association and its Chapter Santee #557**

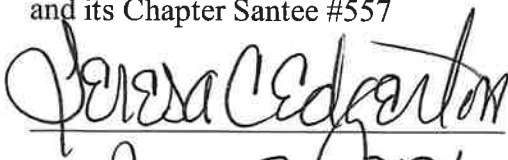
**Reallocation Agreement**

The California School Employees Association and its Chapter Santee #557 and the Santee School District ("DISTRICT"), collectively referred to as "the PARTIES", hereby agree as follows:

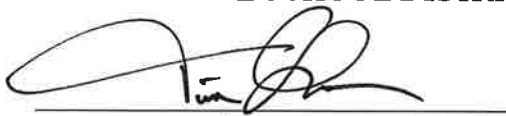
- **RECITALS:**
  - The District desires to compensate employees competitively with surrounding Districts.
  - The District and CSEA consulted through reallocation on all "secretarial & clerical" job descriptions as well as the "campus aide" classification.
  - The results of the reallocation indicate the Clerk Typist 1 and Campus Aide salary should be increased.
  
- **TERMS:**
  - The Clerk Typist 1 position shall be increased from classification 20 to classification 20.5 on the salary schedule.
  - The Campus Aide position shall be increased from classification 15 to classification 16.5 on the salary schedule.
  - Campus Aides currently placed on steps C and D shall be placed on step C in the new classification.
  - Campus Aides currently placed on step E shall be placed on step D of the new classification.
  - Salary classifications 15, 15.5, and 16 shall be removed from the salary schedule.
  - All changes outlined above shall be effective July 1, 2021.

Representative for:

California School Employees Association  
and its Chapter Santee #557

  
Date: June 7, 2021

SANTEE SCHOOL DISTRICT

  
Date: 6/7/21

CSEA Field Representative:

\_\_\_\_\_

Date: \_\_\_\_\_

Consent Item E.4.3.  
Prepared by Tim Larson  
June 15, 2021

Approval of Agreement with  
Kontraband Interdiction and Detection  
Services, Inc. (K.I.D.S.) for the 2021-  
2022 School Year

### **BACKGROUND**

Since 2012, Kontraband Interdiction and Detection Services, Inc. (K.I.D.S.) has served to as a tool to aide in the detection of illegal drugs, alcohol, and tobacco and drug paraphernalia. The primary purpose of this program is to provide another tool to monitor 6<sup>th</sup> – 8<sup>th</sup> grade students and minimize the potential of contraband being brought onto school sites.

K.I.D.S. works with administrators during random visits since and provides 3-4 visits per site each year. A team typically visits 2-3 schools in one day. Inspections are performed on an unannounced basis to protect the integrity of the program. K.I.D.S. excludes the use of their canines to "sniff" individuals under any circumstance(s). Consultants working for K.I.D.S. have extensive backgrounds enabling them to provide education on topics such as drug awareness, substance abuse, gangs and prevention. This complements the overall objective of assuring a safe and healthy learning environment both on and off school grounds.

### **RECOMMENDATION**

It is recommended that the Board of Education approve the agreement to continue using K.I.D.S. for canine drug detection services for the 2021-2022 school year.

### **FISCAL IMPACT**

The agreement with Kontraband Interdiction and Detection Services, Inc. is for (14) full-day visits at \$550 per visit for a total of \$7,700, which will be paid from the General Fund. This includes a 5% discount that will apply if payment is prepaid by July 9, 2021.

### **STUDENT ACHIEVEMENT**

Providing students with a safe and healthy campus enhances student learning.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.4.3.



**KONTRABAND INTERDICTION & DETECTION SERVICES™, INC.**

**California Corporate Headquarters:**

1550 Mchenry Avenue ~ Modesto, California 95350

**Texas Corporate Headquarters:**

9011 Champions Way – Bldg. #2 ~ Streetman, Texas 75859

TM

**Kontraband Interdiction & Detection Services, Inc.**

(CONTRACTOR)

&

**SANTEE SCHOOL DISTRICT**

(DISTRICT)

**5% EARLY PAYMENT AGREEMENT IF PAID IN FULL BY JULY 9, 2021 / 5:00 PM-PST\***

This shall serve as an agreement by and between the (CONTRACTOR) and the (DISTRICT) for substance awareness, consulting and detection services for the period of 8/01/2021 thru 06/30/2022. It is understood that the (DISTRICT) has established a written and communicated policy clearly defining all weapons and drugs of abuse, (in the broadest terms), i.e.; illicit drugs, alcoholic beverages, firearms, pyrotechnics, weapons and tobacco as prohibited contraband. This policy has been dispersed throughout the (DISTRICT)'s locations where (CONTRACTOR)'s service will be utilized. Violations are considered detrimental to the welfare of all students, employees, visitors and contrary to the (DISTRICT)'s desire to maintain a safe and healthy learning environment.

(CONTRACTOR) will provide contraband detection canines, inspections and consulting services using non-aggressive detection canines certified as a reliable team to detect (Illicit drugs – Alcoholic beverages – Pyrotechnics) and qualified professionally trained personnel. Such services may be conducted on an unannounced basis under the auspices and direction of the (DISTRICT) administration with (CONTRACTOR) acting on behalf of the (DISTRICT) while conducting such services. Common areas, lockers, automobiles, vacant classrooms and grounds shall be subject to inspections at the (DISTRICT)'s sole discretion. Contraband seized on the (DISTRICT)'s property is the responsibility of the (DISTRICT). Suspected illicit drugs of abuse may be field tested to provide the (DISTRICT) with a preliminary or presumptive identification of the suspected drug. (DISTRICT) and their personnel understand such test are not conclusive and should be further tested by a qualified agency in the event the (DISTRICT) decides to declare and/or act on such suspected evidence. (CONTRACTOR)'s policy and procedures prohibits the use of detection canines to "sniff" individuals under any and all circumstances. (DISTRICT) agrees only the certified handler can determine an alert/indication by the canine and (DISTRICT) agrees item(s) the canine alerted on will be inspected by the certified handler with the owner's permission. Any item inspected by the (DISTRICT) may not and in some instances cannot validate the canine alert/indication and could affect the canine/handler's stats and therefore could jeopardize the (DISTRICT)'s required 'reasonable suspicion' standards in concert with past case law to legally 'search' the item(s) under the 4<sup>th</sup> Amendment and be in breach of this agreement. (CONTRACTOR)'s policy also precludes discriminating against a single item.

(CONTRACTOR) agrees to provide a minimum of (14) FULL day visits during the term of the above referenced contract period. Additional visits may be scheduled upon mutual agreement between (CONTRACTOR) and the (DISTRICT). The fee for a FULL day visit will be (\$550.00) per team. Multiple teams will be charged on a per team basis. (CONTRACTOR) will invoice for services on a monthly basis whereas the (DISTRICT) agrees to pay in full for services within (10) days of such invoice. (DISTRICT) agrees to pay a late fee not to exceed (10%) of the amount due per month. The unpaid invoice(s) and late fees will accumulate per month until the balance and late fees are paid in full. (CONTRACTOR) will coordinate schedules with the designated (DISTRICT) administrator concerning inappropriate days. (DISTRICT) agrees to provide a calendar of inappropriate days not to visit the month prior to service. (DISTRICT) agrees that all other days are acceptable and visits "NOT" scheduled as inappropriate will be charged at the above rate unless (CONTRACTOR) visits a neighboring client.

\*Contract is only valid if signed by CEO & only for (30) days from the date of CEO signature. (CONTRACTOR) is registered with the D.E.A. & the appropriate Texas & California regulatory agencies during the full term of this agreement.

Kontraband Interdiction & Detection Services, Inc. (K.I.D.S)

FOR THE DISTRICT: Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

X  
Authorized Only If Signed By: \_\_\_\_\_ Date \_\_\_\_\_  
Steven K. Essler, President & CEO

X  
SIGNATURE \_\_\_\_\_ TITLE \_\_\_\_\_

PRINT NAME \_\_\_\_\_

**"Distinguished by Our Professional Standards, Nationwide!"**

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\*PLEASE RETURN THE 'COPY' OF THE EXECUTED AGREEMENT, VIA MAIL. RETAIN THIS ONE FOR YOUR FILES\*

**BACKGROUND:**

From time to time, the Santee School District contracts with individuals to provide various types of general services. Some services are on an as-needed basis billed at an hourly or daily rate, while other services are billed by the job.

**RECOMMENDATION:**

It is recommended that the Board of Education approve the following short-term services agreement:

Vendor Name	Description of Services	Dates (s) of Service	Amount	Funding
Susan Sarmiento	Annual Information Renewal Phone Calls	05/27/2021 – 06/30/2021	\$30.02/hour (not to exceed \$1,200.80)	Educational Services

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

The fiscal impact of the Short-Term Services Agreement is detailed in the table above.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.4.4.



**BACKGROUND:**

Education Code section 45103 allows a governing Board to employ "short term employees" by designating the classification needed and a start and end time for the service. Presented tonight for Board approval are several short-term employment opportunities.

Short-term Food Service Worker IA positions will be needed to support the health and safety measures implemented in the Safe at School Reopening Plan to prevent the spread of COVID-19 during school Year 2021-2022.

**RECOMMENDATION:**

It is recommended that the Board of Education approve short-term employment for the following positions:

- Up to nine (9) Food Service Worker IA positions for up to 2.75 hours per day from August 16 – December 17, 2021

**FISCAL IMPACT:**

The approximate cost to employ the short-term positions are as follows:

- Food Service Worker IA position – approximately \$45.19 per position, per day

The costs associated with the short-term positions will be paid from Fund 13.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.4.5.

Consent Item E.4.6.  
Prepared by Tim Larson  
June 15, 2021

Adoption of Resolution No. 2021-37  
Reduce and/or Eliminate Classified  
Non-Management Positions

**BACKGROUND:**

Due to the loss of Title I funding at Chet F. Harritt Elementary School, there is a decreased need for the below vacant classified non-management position.

Any employees affected by these changes will be provided alternative employment opportunities within the District, if available. All employees resulting in a reduction in work hours and/or layoff will receive the required 60-day notification process and placed on a reemployment list for no less than 39-months.

**RECOMMENDATION:**

It is recommended that the Board of Education approve to eliminate the following vacant position effective June 16, 2021:

- One (1) Instructional Assistant I at Chet F. Harritt Elementary School

**FISCAL IMPACT:**

The annual savings to eliminate the above position will be \$15,503.00.

**STUDENT ACHIEVEMENT IMPACT:**

It is the District's intention to provide support for all students and programs.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.4.6.

**SANTEE SCHOOL DISTRICT  
Resolution No. 2021-37**

**REDUCE AND/OR ELIMINATE  
CLASSIFIED NON-MANAGEMENT POSITIONS**

**WHEREAS**, it has determined that the following vacant classified non-management position is no longer required and that this position can provide the necessary services for students;

**NOW, THEREFORE, BE IT RESOLVED** that as of the 15<sup>th</sup> day of June 2021, the Governing Board of Santee School District approved to reduce and/or eliminate the following positions effective June 16, 2021:

- One (1) Instructional Assistant I at Chet F. Harritt Elementary School

**BE IT FURTHER RESOLVED** that the Board authorizes the District Superintendent to give notice to the affected classified employees that their position will be eliminated and/or reduced in work hours/year pursuant to applicable provisions of the Education Code of the State of California, such notice to be given sixty (60) days prior to the effective date of reduction/layoff as set forth above.

The foregoing Resolution was passed and adopted at a regular meeting of the Governing Board of the Santee School District on the 15<sup>th</sup> day of June 2021, by the following vote:

**AYES:** \_\_\_\_\_  
**NOES:** \_\_\_\_\_  
**ABSENT:** \_\_\_\_\_

Dated 06/15/2021

\_\_\_\_\_  
Dianne El-Hajj  
Clerk, Board of Education

**Item F. DISCUSSION AND/OR ACTION ITEMS**

Agenda Item F.

Discussion and/or Action Item F.1.1.  
Prepared by Dr. Kristin Baranski  
June 15, 2021

## Appointment of Principal

### **BACKGROUND:**

Suzie Martin, Hill Creek Principal, is moving out of state. Administration has conducted a thorough application review and interview process for her replacement and recommends Chasity Forster as a new principal in Santee School District. Mrs. Forster has served as a teacher, administrative intern, and vice principal, in Santee School District since 1996. Mrs. Forster's school placement for the 2021-22 school year will be announced on June 16.

### **RECOMMENDATION:**

It is recommended the Board of Education approve the appointment of Chasity Forster, as Principal, effective July 1, 2021.

### **FISCAL IMPACT:**

Based on the salary schedule placement of this position, this position will cost the General Fund, a combination of Unrestricted and Restricted funds, \$153,650.

### **STUDENT ACHIEVEMENT IMPACT:**

It is the District's intention to provide essential staffing to support the transitions in education for students, staff, and parents.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item F.1.1.

Discussion and/or Action Item F.1.2.  
Prepared by Dr. Kristin Baranski  
June 15, 2021

Approval of Revised 2020-2021 and 2021-2022 Salary Schedules for Certificated Management and Classified Management and Confidential Employees

**BACKGROUND:**

Santee School District management salary schedules, both the classified management and confidential salary schedule and the certificated management salary schedule, have been updated to reflect an ongoing salary increase, the addition of another step for an employee who serves six or more years in a position, and an annual longevity stipend for managers serving 10 or more consecutive years as a manager in the school district.

If approved, the revised salary schedules include the following:

- Two-percent (2%) ongoing salary increase for the 2020-21 school year, retroactive to July 1, 2020, and a 2% ongoing salary increase for the 2021-22 school year
- Addition of Step 6 to the Classified Management and Certificated Management Salary Schedule
- Addition of a Step 6 to the Confidential Management Salary Schedule with Step 7 available to any Confidential Management employee completing additional coursework as specified on the salary schedule
- A \$2,000 annual stipend for those managers serving 10 or more consecutive years in Santee School District

The attached, revised salary schedules are based on previously approved management/confidential salaries.

**RECOMMENDATION:**

Administration recommends approval of the revised management salary schedules for 2020-2021 and 2021-2022.

**FISCAL IMPACT:**

The estimated impact to District funds is as follows:

Fund	2020-21	2021-22
General Fund	\$207,464	\$449,796
State Preschool Fund	-	\$10,487
Child Nutrition Fund	\$5,640	\$5,761
Project SAFE Fund	\$9,951	\$9,432
YALE	\$4,065	\$12,360
<b>Total</b>	<b>\$227,120</b>	<b>\$487,837</b>

**STUDENT ACHIEVEMENT IMPACT:**

Knowledgeable, motivated, and inspired employees contribute to student success.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item F.1.2.

Santee School District  
 CERTIFICATED MANAGEMENT SALARY SCHEDULE  
 2021-22

POSITION TITLE	Work Days	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6 <sup>1</sup>
Director, Special Education	224	129,369	135,837	142,629	149,760	157,248	165,110
Director, Assessment and Learning Support	204	117,813	123,704	129,889	136,383	143,202	150,362
Director, Curriculum and Assessment	204	117,813	123,704	129,889	136,383	143,202	150,362
Director, Instructional Technology	204	117,813	123,704	129,889	136,383	143,202	150,362
Principal	204	117,813	123,704	129,889	136,383	143,202	150,362
Director, Pupil Services and Student Well-Being	204	117,813	123,704	129,889	136,383	143,202	150,362
Coordinator, Health and Nursing Services	200	100,143	105,150	110,408	115,928	121,724	127,810
Coordinator, Special Education	200	100,143	105,150	110,408	115,928	121,724	127,810
Vice Principal	200	100,143	105,150	110,408	115,928	121,724	127,810

NOTES:

1. Education Advancements  
 MA+15 - Add \$500 to annual salary  
 MA+30 - Add \$1,000 to annual salary  
 MA+45 - Add \$1,500 to annual salary  
 Doctorate - Add \$2,000 to annual salary
  
2. Experience Credit - Up to and including four (4) years experience outside the District may be allowed. The Board retains the authority to approve the salary of new positions and the experience/educational credit to be awarded for placement on an existing salary schedule.
  
3. Employee Benefits - The District will contribute up to a maximum of \$7,200 annually toward employee health insurance, dependent health insurance, employee dental insurance, dependent dental insurance, employee life insurance, employee income protection insurance, employee tax sheltered annuity, and vision insurance.
  
4. Longevity (added starting for 2021-22 fiscal year) - \$2,000 annual stipend starting the year following when employee completes ten (10) consecutive years of service as a manager or confidential employee; to be earned and paid monthly for months when employee receives regular pay for the majority of scheduled work days.

<sup>1</sup> Step 6 added starting for 2021-22 fiscal year

Effective: July 1, 2021 - 2% applied to 2020-21 salary schedule

Santee School District  
**CLASSIFIED MANAGEMENT AND CONFIDENTIAL SALARY SCHEDULE**  
2021-22

<b>CLASSIFIED MANAGEMENT</b>	Work Schedule	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6 <sup>2</sup>
Director II, Facilities Planning and Construction	12 month	123,591	129,771	136,260	143,073	150,227	157,738
Director, Fiscal Services	12 month	114,481	120,205	126,215	132,526	139,152	146,110
Director, Information Systems Technology	12 month	114,481	120,205	126,215	132,526	139,152	146,110
Director of Facilities, Maintenance, and Operations	12 month	102,404	107,524	112,900	118,545	124,472	130,696
Director of Out-of-School Time Programs	12 month	98,057	102,960	108,108	113,513	119,189	125,148
Director, Child Nutrition Services	12 month	91,105	95,660	100,443	105,465	110,738	116,275
Director of Transportation	12 month	83,474	87,648	92,030	96,632	101,464	106,537
Director, Community Collaborative	12 month	78,943	82,890	87,035	91,387	95,956	100,754
Business Services Coordinator	12 month	74,474	78,198	82,108	86,213	90,524	95,050
Coordinator, Human Resources	12 month	74,474	78,198	82,108	86,213	90,524	95,050
Database Network Analyst	12 month	74,474	78,198	82,108	86,213	90,524	95,050
Out of School Time Coordinator	12 month	74,474	78,198	82,108	86,213	90,524	95,050
Systems Administrator	12 month	74,474	78,198	82,108	86,213	90,524	95,050
Systems Analyst	12 month	74,474	78,198	82,108	86,213	90,524	95,050
Out of School Time Regional Coordinator	12 month	62,453	65,576	68,855	72,298	75,913	79,709

<b>CONFIDENTIAL</b>	Work Schedule	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7 <sup>1</sup>
Executive Assistant	12 month	85,611	89,892	94,387	99,106	104,061	109,264	114,727
Administrative Secretary	12 month	67,773	71,162	74,720	78,456	82,379	86,498	90,823
Payroll Specialist	12 month	62,453	65,576	68,855	72,298	75,913	79,709	83,694

Notes:

1. Experience Credit - Up to and including four (4) years experience outside the District may be allowed. The Board retains the authority to approve the salary of new positions and the experience/educational credit to be awarded for placement on an existing salary schedule.
2. Employee Benefits - The District will contribute up to a maximum of \$7,200 annually toward employee health insurance, dependent health insurance, employee dental insurance, dependent dental insurance, employee life insurance, employee income protection insurance, employee tax sheltered annuity, and vision insurance.
3. Study Incentive 1 - The District will pay \$216 annually for every 10 semester units of college credit earned.
4. Longevity (added starting for 2021-22 fiscal year) - \$2,000 annual stipend starting the year following when employee completes ten (10) consecutive years of service as a manager or confidential employee; to be earned and paid monthly for months when employee receives regular pay for the majority of scheduled work days.

<sup>1</sup> Study Incentive 2 - Step 7 for Confidential = 5%: Completion of 6 years of service AND Bachelors Degree or Four Professional Growth Increments required.

<sup>2</sup> Step 6 added starting for 2021-22 fiscal year

Effective: July 1, 2021 - 2% applied to 2020-21 salary schedule



**BACKGROUND:**

Each year, school districts must adopt a budget by June 30<sup>th</sup> for the subsequent fiscal year. Since adoption of the State Budget rarely coincides with this timeline, the District's budget is adopted using a set of assumptions outlined in the Governor's May Revise proposal as well as actions taken or contemplated by other regulatory and governmental agencies.

As of the time of development of the District's Adopted Budget, the State Budget had not yet been adopted. Therefore, State revenue assumptions in the District budget include those contained in the Governor's May Revise proposal. Below is a listing of the key assumptions contained in the District's Adopted Budget:

- Total TK-8 CBEDs Enrollment: 6,593
- P-2 Estimated ADA: 6,373.47
- Funded ADA: 6,568.47 (2019-20 P-2 ADA)
- Local Control Funding Formula (LCFF) Funding:
  - Statutory COLA = 1.70%
  - Funded COLA = 5.07%
  - Unduplicated Pupil Count Percentage Budget Year = 37.00%
  - Unduplicated Pupil Count Percentage For Funding = 37.93% (average of two prior years and budget year)
  - Estimated Change in Total Funding Compared to Prior Year = 4.57%
  - Estimated Change in LCFF Base Grant Only Funding Compared to Prior Year = 4.61%
- STRS Rate = 16.92%
- PERS Rate = 22.91%
- SUI Rate = 1.23%
- Workers Comp Rate = 2.19%

Revenues, expenditures, and ending fund balance for 2020-21 are estimates based on the latest analysis of activity and transactions posted through the middle of May. These will be finalized upon closing of the books and the Unaudited Actuals will be presented at the September 7, 2021 Board meeting.

Administration will provide the Board and the community with a user-friendly version of the budget in addition to the required State SACS (Standardized Account Code Structure) document in order to promote more readability and understanding.

**RECOMMENDATION:**

It is recommended that the Board of Education adopt the budget for the 2021-22 fiscal year as presented. Revisions to the budget will be brought back to the Board periodically throughout the year as the State’s budget is adopted and assumptions or expenditures change.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

All anticipated revenues and expenditures are included in the budget document.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item F.2.1.

**BACKGROUND:**

In 2009, the Governmental Accounting Standards Board (GASB) adopted statement number 54 altering the way fund balances are reported by governmental agencies, including school districts, effective for financial statements beginning after June 15, 2010. GASB 54 established five components of fund balances to be reported separately:

- ***Non-Spendable Fund Balance*** - Amounts that are not in a spendable form or are required to be maintained intact. Examples are inventory, pre-paid expenses, and revolving cash fund amounts.
- ***Restricted Fund Balance*** – Amounts that can be spent only for the specific purposes stipulated by external resource providers (such as grantors), or enabling legislation. Restrictions may be changed or lifted only with the consent of the resource providers.
- ***Committed Fund Balance*** - Amounts subject to internal constraints self-imposed by the District's highest level of decision making authority (Board of Education). Commitments may be changed or lifted only by the Board of Education taking the same formal action that imposed the constraint originally.
- ***Assigned Fund Balance*** – Amounts the District intends to use for a specific purpose. Assignments may be established by the governing board or by a designee of the Board. Santee School District Board Policy delegates this authority to the Superintendent and the Assistant Superintendent Business Services. Examples include site carry-overs and accrued vacation balances.
- ***Unassigned Fund Balance*** – Amounts representing the residual balance in the General Fund that has not been assigned to other funds and that are not in the other classifications. The Reserve For Economic Uncertainty falls into this classification.

The District began reporting these components of fund balance starting with its 2010-11 financial statements.

Proposition 2, a 2014 measure placed on the ballot by the Legislature in concert with then-Governor Jerry Brown, created a rainy day fund for the State and a separate rainy day fund for schools named the Public School System Stabilization Account (PSSSA). The Legislation governing this measure also included a provision requiring school districts to adopt a budget with a combined value of assigned and unassigned fund balances equating to no more than two times the statutory minimum requirement (3% of the total General Fund outgo for most districts) starting with the year following when a deposit (\$1 or more) was made into the PSSSA. A deposit is required when all of the following events occur:

1. Proposition 98 calculation determined by Test 1 (fixed percentage of State's General Fund revenues)
2. Outstanding Proposition 98 maintenance factor (amounts owed to school districts as the result of not funding at Test 2 during years of recession or slow State revenue growth) completely paid off
3. Proposition 98 funding is sufficient to cover statutory COLA and enrollment growth
4. Capital Gains taxes exceed 8% of the State's total General Fund revenues

In 2017, Senate Bill 751 amended the reserve cap statute as follows:

1. Exempted all small school districts (ADA of 2,500 or fewer) and basic aid districts
2. Changed the reserve cap trigger to require a balance in the PSSSA of at least 3 percent of the K-12 portion of the Proposition 98 guarantee
3. Increased the reserve cap to 10 percent
4. Tightened the definition of "assigned and unassigned fund balances" to apply only to the General Fund, which also includes Fund 14 - Deferred Maintenance Fund, and Fund 17 – Special Reserve for Other Than Capital Outlay Projects

Both the Legislative Analyst Office (LAO) and the Department of Finance (DOF) calculate that all the required conditions for the reserve cap trigger will be met in 2021-22, thereby invoking the requirement for the 2022-23 fiscal year.

The District has three options for ensuring compliance with the reserve cap requirement when it is invoked:

- 1) Increase expenditures in the General Fund
- 2) Transfer amounts from the General Fund to Fund 40 – Special Reserve for Capital Outlay Projects
- 3) Adopt resolution(s) to commit balances in the General Fund, Fund 14 - Deferred Maintenance Fund, and/or Fund 17 – Special Reserve for Other Than Capital Outlay Projects

At the November 1, 2016 meeting, the Board adopted a resolution to commit the ending fund balance in Fund 14 – Deferred Maintenance Fund to deferred maintenance projects in perpetuity. Administration recommends committing the ending fund balance in Fund 17 – Special Reserve for Other Than Capital Outlay Projects to two purposes in perpetuity:

- 1) Future adoptions of textbooks and instructional materials
- 2) Future replacement and enhancement of classroom furniture

**RECOMMENDATION:**

It is recommended that the Board of Education adopt Resolution No. 2021-36 committing the ending fund balance in Fund 17 to textbook/instructional materials adoptions and replacement/enhancement of classroom furniture.

**FISCAL IMPACT:**

Estimated ending balance for 2021-22 is \$3,170,177.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item F.2.2.

## BOARD RESOLUTION NO. 2021-36

### RESOLUTION TO COMMIT FUND BALANCE

**WHEREAS**, the Governmental Accounting Standards Board (GASB) has issued Statement No. 54 establishing a hierarchy of fund balances as follows:

- **Non-Spendable Fund Balance** - Amounts that are not in a spendable form or are required to be maintained intact. Examples are inventory, pre-paid expenses, and revolving cash fund amounts.
- **Restricted Fund Balance** – Amounts that can be spent only for the specific purposes stipulated by external resource providers (such as grantors), or enabling legislation. Restrictions may be changed or lifted only with the consent of the resource providers.
- **Committed Fund Balance** - Amounts subject to internal constraints self-imposed by the District’s highest level of decision making authority. Commitments may be changed or lifted only by the Board of Education taking the same formal action that imposed the constraint originally.
- **Assigned Fund Balance** – Amounts the District intends to use for a specific purpose. Assignments may be established by the governing board or by a designee of the Board. Examples include site carry-overs and accrued vacation.
- **Unassigned Fund Balance** – Amounts representing the residual balance in the General Fund that has not been assigned to other funds and that are not in the other classifications. The Reserve For Economic Uncertainty falls into this classification.

; and,

**WHEREAS**, GASB Statement No. 54 further clarifies the constraints that govern how a governmental entity can use and designate amounts reported as fund balance and stipulates that the Fund Balance can only be Committed by action of the highest level of decision-making authority of the governmental entity; and,

**WHEREAS**, the Governing Board is the highest level of decision-making authority, and has the authority to commit, assign, or evaluate existing fund balance classifications and identify the intended uses of committed or assigned funds pursuant to Board Policy 3101; and,

**WHEREAS**, the committed fund balance classification reflects amounts subject to internal constraints self-imposed by the Governing Board; and,

**WHEREAS**, once the committed fund balance constraints are imposed, it requires the constraint to be removed by the Governing Board prior to redirecting the funds for other purposes.

**NOW, THEREFORE**, be it resolved, that the Governing Board of the Santee School District, in accordance with the provisions of GASB 54 hereby commits the following portions of fund balances, as indicated by the Committed Fund classification, so that funds cannot be used for any purpose other than directed below through the Budget Adoption and Revision process, unless the Governing Board adopts another resolution to remove or change the constraint:

- The ending balance in Fund 17: Special Reserve Fund for other than Capital Outlay Projects, for the following purposes:
  - Instructional Materials and Textbook Adoptions
  - Classroom Furniture Replacement and Enhancement
- The distribution of the ending fund balance between the two purposes shall be determined and approved as part of the normal Budget Adoption and Revision processes.
- This commitment shall apply to each fiscal year starting with the 2021-22 fiscal year and continue in perpetuity until subsequent action is taken by the Board to formally remove the constraint.

PASSED AND ADOPTED this 15<sup>th</sup> day of June, 2021 by the Governing Board of the Santee School District, of San Diego County, California, by the following vote:

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA )  
  ) SS  
COUNTY OF SAN DIEGO )

I, Dianne El-Hajj, Clerk of the Board of Education, do hereby certify that the foregoing is a full, true and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

---

Dianne El-Hajj, Clerk of the Board of Education



Discussion and/or Action Item F.3.1.

Adoption of the Three-Year Local Control  
Accountability Plan for 2021-22

Prepared by Dr. Stephanie Pierce  
June 15, 2021

### **BACKGROUND:**

Legislation enacting the Local Control Funding Formula requires school districts to develop and adopt a three-year Local Control Accountability Plan (LCAP) and to update the plan every year. The LCAP is a strategic planning instrument involving significant engagement of stakeholders to inform decision-making for the formation of Goals and Action Steps. These Goals and Action Steps are to increase or improve services for all students, including significant sub-groups, and for unduplicated count students in proportion to the increase in Supplemental and Concentration Grant funding. LCAP Action Steps are then to be linked to specific budgeted resources within the district's Adopted Budget.

The annual LCAP development process incorporates the following steps:

- Assembling of relevant data
- Analysis of data to identify needs
- Consultation with various stakeholder groups
- Drafting of Goals linked to the 8 State Priority Areas
- Drafting of Action Steps to achieve the Goals
- Presentation of draft LCAP to District Advisory Council (DAC) and District English Learner Advisory Committee (DELAC) for comment
- Responding, in writing, to comments from DAC and DELAC
- Presentation of draft LCAP to the community for comment
- Conducting of Public Hearing to solicit additional public comment
- Adoption of 3 Year LCAP
- Continuing evaluation and assessment of LCAP Action Step effectiveness
- Annual revision of LCAP Goals and Action Steps, as needed

The District's final LCAP for 2021-22 contains 3 Goals and 22 Action Steps, 1 for the Core Program and 21 for supplemental services. Two of the Supplemental Action Steps are targeted specifically to unduplicated count students. The LCAP Action Steps represent the commitment of \$82 million in 2021-22 within a \$83.5 million General Fund budget.

The draft LCAP for 2021-22 incorporates the LCAP, the LCAP and LCP (Learning Continuity and Attendance Plan) Annual Update, and the Budget Overview for Parents, all of which are available for review at the [LCAP Webpage](#).

**RECOMMENDATION:**

Administration recommends the Board of Education adopt the three-year Local Control Accountability Plan for 2021-22.

This recommendation supports the following District goals:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Educational Achievement	Assure the highest level of educational achievement for all students
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility
✓	Staff Development	Implement a staff development plan as the cornerstone of employee performance and growth
✓	Student Well-Being	Provide social, emotional, and health service programs, integrated with community resources, to foster student character and personal well-being

**FISCAL IMPACT:**

\$82 million for 2021-22.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item F.3.1.

Discussion and/or Action Item F.4.1.  
Prepared by Tim Larson  
June 15, 2021

Ratification of Employer-Employee  
Collective Bargaining Tentative  
Agreements Between Santee School  
District and Santee Teachers  
Association (STA)

**BACKGROUND:**

Santee School District and the Santee School Teachers Association (STA) have reached a Tentative Agreement for the 2020-2021 school year concerning the following Articles:

- Article VII, Procedures for Evaluation
- Article XV, Salary Provisions
- Article XIX, Safety
- Article XXIII, Term

STA membership ratified the tentative agreement on May 27, 2021. The negotiated language for each article is attached and represents the agreed upon language changes. The fiscal impact of Article XV, Salary Provisions is represented below:

- 2.00% increase to the 2020-2021 salary schedule effective July 1, 2020
- 2.00% off-schedule increase for 2020-2021 effective July 1, 2020 to be paid in one lump sum
- 2.00% increase to the 2021-2022 salary schedule effective July 1, 2021

**RECOMMENDATION:**

It is recommended that the Board of Education ratify the tentative agreements between Santee School District and the Santee Teachers Association (STA).

**FISCAL IMPACT:**

The Disclosure of Collective Bargaining Agreement is attached. The estimated impact to District funds is as follows:

Fund	2020-21	2021-22
General Fund	\$1,437,656	\$1,515,808
State Preschool Fund	\$3,768	\$5,474
Child Nutrition Fund	-	-
Project SAFE Fund	-	-
YALE	-	-
<b>Total</b>	<b>\$1,441,424</b>	<b>\$1,521,282</b>

**STUDENT ACHIEVEMENT IMPACT:**

Knowledgeable, motivated, and inspired employees contribute to student success.

**Tentative Agreement  
Between  
Santee Teachers Association  
And  
The Santee School District  
May 25, 2021**

Negotiated changes to this article are reflected below.

**Article VII  
Procedures for Evaluation**

**CERTIFICATED NON-MANAGEMENT  
GUIDELINES  
INTRODUCTION**

A joint committee of Santee Teachers Association members and Santee District Management Team members has developed these evaluation procedures and forms.

**Purpose**

The purpose of the evaluation process is to provide an ongoing process based on formal and informal observation, pre- and post-conferences, and performance of other professional responsibilities.

**Goal**

The goal of the evaluation process shall be to improve instruction and promote professional growth. Performance of all certificated non-management employees shall be evaluated on the basis of the Santee School District Teacher Expectations and the California Standards for the Teaching Profession.

**Employees to be Evaluated**

Permanent certificated non-management employees shall be evaluated no less than the following schedule:

Level 1: Years 1-3 (Probationary and first tenured year)	Annually
Level 2: Years 5, 7, 9	Every two (2) years
Level 3: Years 10 and over	Every five (5) years

Additionally, employees transferring to a new site or position will be evaluated the first year of the new assignment before moving to Level 2 or Level 3 based upon years in the district. An Administrator may choose to evaluate a certificated non-management employee outside of this schedule based upon need.

If a permanent certificated non-management employee is evaluated during a year in which he or she shares a contract with another teacher and the employment period is during the second semester, the employee will be notified by the supervisor of intent to evaluate within five (5) days upon return to work. Second semester observations and final evaluation timelines will be followed.

Any employee who does not receive a satisfactory evaluation will be evaluated the following year.

**Tentative Agreement  
Between  
Santee Teachers Association  
And  
The Santee School District  
May 25, 2021**

**Evaluators**

The evaluator is usually the evaluatee's immediate supervisor. However, district management may designate a management employee other than the immediate supervisor to serve as an evaluator for certificated non-management employees. If an evaluatee moves to another assignment during the school year, modifications in the evaluation plan may be made.

**Tracks**

All temporary and probationary certificated non-management employees will use Track I Guidelines. All permanent certificated non-management employees receiving satisfactory evaluations as measured against the Santee School District Teacher Expectations and the California Standards for the Teaching Profession and previous evaluations will use Track II observations or the Alternative Evaluation System Guidelines. The use of the Track II Alternative Evaluation System will be mutually agreed upon. All permanent certificated non-management employees who have documented problems and ~~or~~ are in need of assistance will use the Assistance Plan.

III-A

**Tentative Agreement  
Between  
Santee Teachers Association  
And  
The Santee School District  
May 25, 2021**

## **SANTEE SCHOOL DISTRICT Assistance Plan**

### **Purpose**

The Assistance Plan is designed to provide teachers with specific needs, a clear focus and assistance in their efforts to improve and strengthen their skills in teaching. The Santee School District Teacher Standards reflect the goals and standards for teacher excellence and sound educational practice as prescribed in the California Standards for the Teaching Profession. These standards assure that quality education is provided for all students and offer an opportunity for continual professional growth for teachers.

### **Eligibility**

*Permanent Employees not meeting all one or more of the six (6) standards as documented through the evaluation process.*

### **Desired Assistance Plan Outcomes**

*(Check all that apply that are supported with documentation)*

- Engaging and supporting all students in learning - *Standard 1*
- Creating and maintaining effective environments for student learning - *Standard 2*
- Understanding and organizing subject matter for student learning - *Standard 3*
- Planning instruction and designing learning experiences for all students - *Standard 4*
- Assessing student learning - *Standard 5*
- Developing as a professional educator - *Standard 6*

### **Evaluation Process**

The final evaluation is an accumulation of data including, but not limited to:

- Classroom visitations
- Formal and informal observations
- Teacher/supervisor dialogues and conferences
- Evidence/artifacts demonstrating progress toward teacher standards

### **Mid-Year Evaluation**

The mid-year evaluation is an opportunity for teacher and supervisor to reflect on progress to date, identify areas of strength and make recommendations for further

**Tentative Agreement  
Between  
Santee Teachers Association  
And  
The Santee School District  
May 25, 2021**

assistance. In addition to the data accumulated for the final evaluation, the mid-year evaluation includes a formal conference between teacher and supervisor.

**Final Evaluation**

The final evaluation is an opportunity for teacher and supervisor to reflect on progress for the year, identify areas of strength, and make recommendations for further growth. In addition to the data accumulated, the final evaluation includes a formal conference between teacher and supervisor.

*All other provisions of this article are to remain in force*

Representative for:

STA:  Santee School District: 

Date: 5/27/21 Date: 5/25/21

Tentative Agreement  
Between  
Santee Teachers Association  
And  
The Santee School District  
May 25, 2021

Negotiated changes to this article are reflected below.

**Article XV  
Salary Provisions**

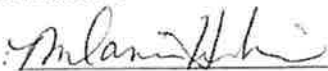
E. Compensation Increase for 2018-19 2020-21

Salary Schedule Increases:

- ~~3.25% increase to the 2018-19 salary schedule effective July 1, 2018~~
- 2.00% increase to the 2020-21 salary schedule effective July 1, 2020.
- 2.00% off-schedule increase for 2020-21 effective July 1, 2020 to be paid in one lump sum.
- 2.00% increase to the 2021-22 salary schedule effective July 1, 2021.

*All other provisions of this article are to remain in force.*

Representative for:

STA: 

Santee School District: 

Date: 5/27/21

Date: 5/25/21



Tentative Agreement  
Between  
Santee Teachers Association  
And  
The Santee School District  
May 25, 2021

Negotiated changes to this article are reflected below.

Article XIX  
Safety

D. Unsafe Working Conditions

All employees are responsible for reporting unsafe equipment or working conditions to their immediate supervisor within twenty-four (24) hours. This must be done in writing on an appropriate report form or email with the nature and location of unsafe condition, labeled with the heading in subject line, "unsafe working conditions". The District shall respond to the employee in writing within five (5) working days as to the action taken or the status.

*All other provisions of this article are to remain in force.*

Representative for:

STA: Melanie Hiker Santee School District: [Signature]

Date: 5/27/21 Date: 5/25/21

**Tentative Agreement  
Between  
Santee Teachers Association  
And  
The Santee School District  
May 25, 2021**

**Negotiated changes to this article are reflected below.**

**Article XXIII  
Term**

A. General Provisions

This agreement shall be for ~~two~~ three years – July 1, ~~2018~~ 2020 - June 30, ~~2020~~ 2023. For the term of this contract there shall be re-openers of salary and benefits plus three (3) articles of each party's choice. By mutual consent, the Association and the District may seek change in any article. The Agreement shall remain in full force and subject to change or amendment by the parties through implementing the following procedure:

1. The Association and the District agree that unless otherwise mutually agreed to, either party will notify the other in writing by March 1 of its request to modify or amend the Agreement.
2. In the event that neither party gives appropriate written notice to the other of its desire to modify, amend, or terminate specific provisions within the specified time limitations, the Agreement shall remain in full force and effect for at least another year.
3. After appropriate written notice pursuant to the above paragraph has been received and the public notice provisions of Chapter 10.7 of Government Code have been met, the parties agree to meet and negotiate in good faith on specific provisions to be modified, amended, or terminated.
4. At the conclusion of the class size task force, both parties will meet and negotiate in good faith, article IX Class Size.
5. For the 2020-21 and 2021-22 school years, if the CSEA bargaining unit receives a compensation increase (which includes monies for Health and Welfare), greater than that provided to the teachers' bargaining unit, the teacher bargaining unit salaries shall be adjusted to reflect that percentage increase.
6. Article XV – Salary Provisions shall be closed for the 2021-22 school year.

Tentative Agreement  
Between  
Santee Teachers Association  
And  
The Santee School District  
May 25, 2021

*All other provisions of this article are to remain in force.*

Representative for:

STA:  Santee School District: 

Date: 5/27/21 Date: 5/25/21

## Disclosure of Collective Bargaining Agreement

In Accordance with AB 1200 (Statutes of 1991, Chapter 1213);  
GC § 3547.5 (Statutes of 2004, Chapter 52)

### Santee School District

Name of Bargaining Unit: Santee Teachers Association (STA)      Certified: x      Classified: \_\_\_\_\_

The proposed agreement covers the period:      Beginning: 7/1/2020      Ending: 6/30/2022

This agreement will be acted upon by the Governing Board at its meeting on:      6/15/2021  
Date

#### A. Proposed Change in Compensation

Compensation	Cost Prior to Proposed Agreement	Fiscal Impact of Proposed Agreement					
		Current Year 2020 - 21		Year 2 2021 - 22		Year 3 2022 - 23	
		(a) \$	(b) \$	(c) %	(b) \$	(c) %	(b) \$
1. <b>Step &amp; Column</b> - Increase (Decrease) due to movement plus any changes due to settlement	\$30,807,100.00	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
2. <b>Salary Schedule</b> - Increase (Decrease)	\$30,807,100.00	\$616,142.00	2.00%	\$1,269,499.00	4.04%	\$1,269,499.00	3.88%
3. <b>Other Compensation</b> - Increase (Decrease) in Stipends, Bonuses, etc.	\$30,807,100.00	\$616,142.00	2.00%	\$0.00	0.00%	\$0.00	0.00%
4. <b>Statutory Benefits</b> - Increase (Decrease) in STRS, PERS, FICA, WC, UI, Medicare, etc.	\$6,081,322.00	\$243,253.00	4.00%	\$276,624.00	4.37%	\$292,620.00	4.43%
5. <b>Health/Welfare Benefits</b> - Increase (Decrease)	\$2,942,217.00	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
6. <b>Total Compensation</b> - Increase (Decrease) Total Lines 1(a) thru 5(a)	\$39,830,639.00	\$1,475,537.00	3.70%	\$1,546,123.00	3.74%	\$1,562,119.00	3.65%
7. <b>Total Number of Represented Employees</b>	385.00	385.00	385.00	385.00	385.00	385.00	385.00
8. <b>Total Compensation Cost for Average Employee</b> - Increase (Decrease)	\$103,456.21	\$3,832.56	3.70%	\$4,015.90	3.74%	\$4,057.45	3.65%

Impact on other Funds: See Fund 12

# Disclosure of Collective Bargaining Agreement

In Accordance with AB 1200 (Statutes of 1991, Chapter 1213);  
GC § 3547.5 (Statutes of 2004, Chapter 52)

## Santee School District

Name of Bargaining Unit: Santee Teachers Association (STA)      Certificated: x      Classified: \_\_\_\_\_

The proposed agreement covers the period:      Beginning: 7/1/2020      Ending: 6/30/2022

This agreement will be acted upon by the Governing Board at its meeting on: 6/15/2021  
Date

### A. Proposed Change in Compensation

Compensation	Cost Prior to Proposed Agreement	Fiscal Impact of Proposed Agreement					
		Current Year 2020 - 21		Year 2 2021 - 22		Year 3 2022 - 23	
		(a) \$	(b) \$	(c) %	(b) \$	(c) %	(b) \$
1. <b>Step &amp; Column</b> - Increase (Decrease) due to movement plus any changes due to settlement	\$111,253.00	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
2. <b>Salary Schedule</b> - Increase (Decrease)	\$111,253.00	\$2,226.00	2.00%	\$4,584.55	4.04%	\$4,584.55	3.88%
3. <b>Other Compensation</b> - Increase (Decrease) in Stipends, Bonuses, etc.	\$111,253.00	\$2,226.00	2.00%	\$0.00	0.00%	\$0.00	0.00%
4. <b>Statutory Benefits</b> - Increase (Decrease) in STRS, PERS, FICA, WC, UI, Medicare, etc.	\$21,961.00	\$879.00	4.00%	\$999.00	4.37%	\$1,057.00	4.43%
5. <b>Health/Welfare Benefits</b> - Increase (Decrease)	\$17,002.00	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
6. <b>Total Compensation</b> - Increase (Decrease) Total Lines 3(a), 4(a), 5(a)	\$150,216.00	\$5,331.00	3.55%	\$5,583.55	3.59%	\$5,641.55	3.50%
7. <b>Total Number of Represented Employees</b>	3.00	3.00	3.00	3.00	3.00	3.00	3.00
8. <b>Total Compensation Cost for Average Employee</b> - Increase (Decrease)	\$50,072.00	\$1,777.00	3.55%	\$1,861.18	3.59%	\$1,880.52	3.50%

Impact on other Funds: \_\_\_\_\_

**A. Provide a brief narrative of the proposed change in compensation, including percentage change(s), effective date(s), and comments and explanations as necessary:**

For 2020-21, 2% one-time, off-schedule bonus plus 2% increase to the salary schedule effective 7/1/2020  
For 2021-22, 2% increase to the 2020-21 revised salary schedule effective 7/1/2021

**B. Proposed Negotiated Changes in Non-Compensation Items (class size adjustments, staff development days, teacher prep time, etc.)**

None

**C. What are the specific impacts on instructional/support programs to accommodate the settlement? Include the impact of non-negotiated changes such as staff reductions and program reductions/eliminations.**

None

**D. What contingency language is included in the proposed agreement?** Include specific areas identified for reopeners, applicable fiscal years, and specific contingency language.

None

**E. Source of Funding for Proposed Agreement**

**1. Current Year**

Increase in LCFF Base Grant for on-schedule increases; Reserves for 2020-21 one-time, off-schedule bonus

**2. How will the ongoing cost of the proposed agreement be funded in future years?**

Increase in LCFF Base Grant

**3. If multi-year agreement, what is the source of funding, including assumptions used, to fund these obligations in future years? (Remember to include compounding effects in meeting obligations)**

Increase in LCFF Base Grant

**F. Impact of Proposed Agreement on Current Year Unrestricted Reserves**

1. State Reserve Standard

a. Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	\$76,876,655
b. State Standard Minimum Reserve Percentage for this District	3.00%
c. Projected P-2 ADA	6,565.80
d. State Standard Minimum Reserve Amount for this District <i>(Line 1a times Line 1b, or \$50,000, whichever is greater, for a district with less than 1,001 ADA)</i>	\$2,306,299.64

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a. General Fund Budgeted Unrestricted Designated for Economic Uncertainties	\$2,306,299.64
b. General Fund Budgeted Unrestricted Unappropriated Amount	\$15,539,673.34
c. Special Reserve Fund 17-Budgeted Designated for Economic Uncertainties	\$3,135,746.00
d. Special Reserve Fund 17-Budgeted Unappropriated Amount	
e. Total District Budgeted Unrestricted Reserves	\$20,981,718.97

3. Do unrestricted reserves meet the state standard minimum reserve amount?

Yes

No

**G. Certification**

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement in accordance with the requirements of AB 1200 and Government Code § 3547.5.

We hereby certify that the costs incurred by the school district under this agreement can be met by the district during the term of the agreement.



District Superintendent  
(Signature)

5-26-2021

Date



Chief Business Official  
(Signature)

5-26-2021

Date

Contact Person: KARL CHRISTENSEN Telephone No.: 619-259-2321



**H. Impact of Proposed Agreement on Current Year Operating Budget**

Date of governing board approval of budget revisions in Col. 2: 6/15/2021  
 in accordance with Education Code § 42142 and Government Code § 3547.5

Provide a copy of board-approved budget revisions and board minutes. In addition, provide two expenditure reports generated by the district's financial system: one showing the budget by major object before the changes and a second showing the budget by major object after the changes.

If the board-approved revisions are different from the proposed budget adjustments in Col. 2, provide a revised report upon approval of the district governing board.

	(Col. 1) Latest Board- Approved Budget Before Settlement as of 3/2/2021	(Col. 2) Adjustments as a Result of Settlement	(Col. 3) Other Revisions  As Of: 3/2/2021	(Col. 4) (Cols. 1 + 2 + 3) Total Impact on Budget
2020-21 2nd Interim				
<b>REVENUES:</b>				
LCFF Sources (8010-8099)	59,287,105			59,287,105
Remaining Revenues (8100-8799)	19,873,084			19,873,084
<b>TOTAL REVENUES</b>	79,160,189	0	0	79,160,189
<b>EXPENDITURES:</b>				0
1000 Certificated Salaries	34,269,961	1,232,284		35,502,245
2000 Classified Salaries	11,124,092	0		11,124,092
3000 Employee Benefits	17,537,009	243,253		17,780,262
4000 Books and Supplies	4,436,152			4,436,152
5000 Services and Operating Expenses	6,650,921			6,650,921
6000 Capital Outlay	50,059			50,059
7000 Other	612,699			612,699
<b>TOTAL EXPENDITURES</b>	74,680,893	1,475,537	0	76,156,430
OPERATING SURPLUS (DEFICIT)	4,479,296	(1,475,537)	0	3,003,759
OTHER SOURCES AND TRANSFERS IN	1,023,513		0	1,023,513
OTHER USES AND TRANSFERS OUT	565,235	0	0	565,235
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	4,937,574	(1,475,537)	0	3,462,037
BEGINNING BALANCE	17,881,707			17,881,707
CURRENT YEAR-ENDING BALANCE	22,819,281			21,343,744
<b>COMPONENTS OF ENDING BALANCE:</b>				
Nonspendable (9711-9719)	507,039		0	507,039
Restricted (9740)	2,380,761		0	2,380,761
Committed (9750/9760)	0		0	0
Assigned (9780)	454,982		0	454,982
Reserve Economic Uncertainties (9789)	2,257,384	44,266	0	2,301,650
Unassigned/Unappropriated (9790)	17,219,116			15,699,313

If the total amount of the adjustment in Column 2 does not agree with the amount of the total cost shown on page 1, please explain:

Step and Column costs already included in Latest Board-Approved Budget Before Settlement.

**H. Impact of Proposed Agreement on Current Year Operating Budget**

Date of governing board approval of budget revisions in Col. 2: 6/15/2021  
 in accordance with Education Code § 42142 and Government Code § 3547.5

Provide a copy of board-approved budget revisions and board minutes. In addition, provide two expenditure reports generated by the district's financial system: one showing the budget by major object before the changes and a second showing the budget by major object after the changes.

If the board-approved revisions are different from the proposed budget adjustments in Col. 2, provide a revised report upon approval of the district governing board.

	(Col. 1) Latest Board- Approved Budget Before Settlement as of	(Col. 2) Adjustments as a Result of Settlement	(Col. 3) Other Revisions	(Col. 4) (Cols. 1 + 2 + 3) Total Impact on Budget
2020-21 2nd Interim	03/02/21			
<b>REVENUES:</b>				
LCFF Sources (8010-8099)	0			0
Remaining Revenues (8100-8799)	333,518			333,518
<b>TOTAL REVENUES</b>	333,518	0	0	333,518
<b>EXPENDITURES:</b>				0
1000 Certificated Salaries	127,252	4,452		131,704
2000 Classified Salaries	105,749			105,749
3000 Employee Benefits	72,399	879		73,278
4000 Books and Supplies	12,179			12,179
5000 Services and Operating Expenses	2,508			2,508
6000 Capital Outlay	7,689			7,689
7000 Other	0			0
<b>TOTAL EXPENDITURES</b>	327,776	5,331	0	333,107
OPERATING SURPLUS (DEFICIT)	5,742	(5,331)	0	411
OTHER SOURCES AND TRANSFERS IN	0			0
OTHER USES AND TRANSFERS OUT	0			0
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	5,742	(5,331)	0	411
BEGINNING BALANCE	44,103			44,103
CURRENT YEAR-ENDING BALANCE	49,845			44,514
<b>COMPONENTS OF ENDING BALANCE:</b>				
Nonspendable (9711-9719)	0			0
Restricted (9740)	49,845	(5,331)	0	44,514
Committed (9750/9760)	0			0
Assigned (9780)	0			0
Reserve Economic Uncertainties (9789)	0			0
Unassigned/Unappropriated (9790)	0			0

If the total amount of the adjustment in Column 2 does not agree with the amount of the total cost shown on page 1, please explain:

Step and Column costs already included in Latest Board-Approved Budget Before Settlement.

**Item G. BOARD POLICIES AND BYLAWS**

Agenda Item G.

Board Policies and Bylaws Item G.1.1.  
Prepared by Dr. Kristin Baranski  
June 15, 2021

Second Reading: Revised Board Policies (BP):

- BP 1312.3 – Uniform Complaint Procedures
- BP 1340 – Access to District Records

**BACKGROUND:**

The attached revised Board Bylaws were updated to conform with California School Board Association’s (CSBA) language. Policies were presented for a first reading on June 1, 2021.

**BP 1312.3 – Uniform Complaint Procedures**

Policy updated to reflect the relationship between the state uniform complaint procedures (UCP) and Federal Regulations (85 Fed. Reg. 30026) regarding Title IX complaints of sexual harassment. Policy also reflects State Regulations (Register 2020, No. 21) which limit the applicability of the UCP for complaints regarding special education and child nutrition programs, add procedures for addressing complaints regarding health and safety deficiencies in license-exempt California State Preschool Programs (CSPP), and delete the referral of complaints of fraud to the California Department of Education (CDE). The list of programs subject to the UCP revised and reorganized to more directly reflect CDE's 2020-21 Federal Program Monitoring (FPM) instrument.

**BP 1340 – Access to District Records**

Policy updated to reflect AB 1819, 2019 which allows members of the public to use their own equipment on district premises, free of charge, to photograph, copy, or reproduce a disclosable district record, provided that the equipment does not make physical contact with the record.

**RECOMMENDATIONS:**

Revised Board Policies Uniform Complaint Procedures (BP 1312.3); and Access to District Records (BP 1340), are being presented for a second reading and adoption.

**FISCAL IMPACT:**

There is no fiscal impact to the district by revising this board policy.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item G.1.1.

**UNIFORM COMPLAINT PROCEDURES**

The Governing Board recognizes that the district has the primary responsibility to ensure compliance with applicable state and federal laws and regulations governing educational programs. ~~is primarily responsible for complying with applicable state and federal laws and regulations governing educational programs.~~ The Board encourages early resolution of complaints whenever possible. To resolve complaints, which may require a more formal process, the Board adopts the uniform system of complaint processes specified in 5 CCR 4600-4670 and the accompanying administrative regulation.

**Complaints Subject to the UCP**

The district's uniform complaint procedures (UCP) shall be used to investigate and resolve complaints regarding the following programs and activities: the following complaints:

1. Accommodations for pregnant and parenting students (Education Code 46015) ~~Any complaint alleging district violation of applicable state or federal law or regulations governing Adult Education Programs, After School Education and Safety Programs, agricultural vocational education, American Indian education centers and early childhood education program assessments, bilingual education, peer assistance and review programs for teachers, Compensatory Education, Migrant Education, Tobacco Use Prevention Education, Career Technical and Technical Education and Training Programs, Child Care and Development Programs, Child Nutrition Programs, Special Education Programs, Consolidated Categorical Aid Programs, Economic Impact Aid, English learner programs, federal education programs in Title I-VII, migrant education, school safety plans, special education programs, State Preschool Programs, and any other district implemented program which is listed in Education Code 64000(a) (5 CCR 4610)~~
2. Adult education programs (Education Code 8500-8538, 52334.7, 52500-52617) ~~Any complaint alleging the occurrence of unlawful discrimination (such as discriminatory harassment, intimidation, or bullying) against any student, employee, or other person participating in district programs and activities, including, but not limited to, those programs or activities funded directly by or that receive or benefit from any state financial assistance, based on the person's actual or perceived characteristics of race or ethnicity, color, ancestry, nationality, national origin, ethnic group identification, age, religion, marital, pregnancy, or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, or genetic information, or any other characteristic identified in Education Code 200 or 220, Government Code 11135, or Penal Code 422.55, or based on his/her association with a person or group with one or more of these actual or perceived characteristics (5 CCR 4610)~~
3. After School Education and Safety programs (Education Code 8482-8484.65) ~~Any complaint alleging district noncompliance with the requirement to provide reasonable accommodation to a lactating student on school campus to express breast milk, breastfeed an infant child, or address other breastfeeding related needs of the student (Education Code 222)~~

**UNIFORM COMPLAINT PROCEDURES**

4. Agricultural career technical education (Education Code 52460-52462) ~~Any complaint alleging district noncompliance with the prohibition against requiring students to pay fees, deposits, or other charges for participation in educational activities (5 CCR 4610)~~
5. Career technical and technical education and career technical and technical training programs (Education Code 52300-52462) Any complaint alleging district noncompliance with legal requirements related to the implementation of the local control and accountability plan (Education Code 52075)
6. Child care and development programs (Education Code 8200-8498) ~~Any complaint, by or on behalf of any student who is a foster youth, alleging district noncompliance with any legal requirement applicable to the student regarding placement decisions, the responsibilities of the district's educational liaison to the student, the award of credit for coursework satisfactorily completed in another school or district, school transfer, or the grant of an exemption from Board-imposed graduation requirements (Education Code 48853, 48853.5, 49069.5, 51225.1, 51225.2)~~
7. Compensatory education (Education Code 54400) ~~Any complaint, by or on behalf of a homeless student as defined in 42 USC 11434a, alleging district noncompliance with any requirement applicable to the student regarding the award of credit for coursework satisfactorily completed in another school or district or the grant of an exemption from Board-imposed graduation requirements (Education Code 51225.1, 51225.2)~~
8. Consolidated categorical aid programs (Education Code 33315; 34 CFR 299.10-299.12) ~~Any complaint alleging district noncompliance with the requirements of Education Code 51228.1 and 51228.2 that prohibit the assignment of a student to a course without educational content for more than one week in any semester or to a course the student has previously satisfactorily completed, without meeting specified conditions (Education Code 51228.3)~~
9. Course periods without educational content, when students in grades 9-12 are assigned to such courses more than one week in any semester or in a course the student has previously satisfactorily completed, unless specified conditions are met (Education Code 51228.1-51228.3) ~~Any complaint alleging district noncompliance with the physical education instructional minutes requirement for students in elementary school (Education Code 51210, 51223)~~
10. Discrimination, harassment, intimidation, or bullying in district programs and activities, including in those programs or activities funded directly by or that receive or benefit from any state financial assistance, based on the person's actual or perceived characteristics of race or ethnicity, color, ancestry, nationality, national origin, immigration status, ethnic group identification, age, religion, marital status, pregnancy, parental status, physical or mental disability, medical condition, sex, sexual orientation, gender, gender identity, gender expression, or genetic information, or any other characteristic identified in Education Code 200 or 220, Government Code 11135, or Penal Code 422.55, or based on the person's

**UNIFORM COMPLAINT PROCEDURES**

~~association with a person or group with one or more of these actual or perceived characteristics (5 CCR 4610) Any complaint alleging retaliation against a complainant or other participant in the complaint process or anyone who has acted to uncover or report a violation subject to this policy~~

11. Educational and graduation requirements for students in foster care, homeless students, students from military families, students formerly in a juvenile court school, migrant students, and immigrant students participating in a newcomer program (Education Code 48645.7, 48853, 48853.5, 49069.5, 51225.1, 51225.2) ~~Any other complaint as specified in a district policy~~
12. Every Student Succeeds Act (Education Code 52059; 20 USC 6301 et seq.)
13. Local control and accountability plan (Education Code 52075)
14. Migrant education (Education Code 54440-54445)
15. Physical education instructional minutes (Education Code 51210, 51222, 51223)
16. Student fees (Education Code 49010-49013)
17. Reasonable accommodations to a lactating student (Education Code 222)
18. Regional occupational centers and programs (Education Code 52300-52334.7)
19. School plans for student achievement as required for the consolidated application for specified federal and/or state categorical funding (Education Code 64001)
20. School safety plans (Education Code 32280-32289)
21. School site councils as required for the consolidated application for specified federal and/or state categorical funding (Education Code 65000)
22. State preschool programs (Education Code 8235-8239.1)
23. State preschool health and safety issues in license-exempt programs (Education Code 8235.5)
24. Any complaint alleging retaliation against a complainant or other participant in the complaint process or anyone who has acted to uncover or report a violation subject to this policy
25. Any other state or federal educational program the Superintendent of Public Instruction or designee deems appropriate

**UNIFORM COMPLAINT PROCEDURES**

The Board recognizes that alternative dispute resolution (ADR) can, depending on the nature of the allegations, offer a process for resolving a ~~to reach a resolution to the~~ complaint that is acceptable to all parties. An ADR process such as mediation may be offered to resolve complaints that involve more than one student and no adult. However, mediation shall not be offered or used to resolve any complaint involving sexual assault or where there is a reasonable risk that a party to the mediation would feel compelled to participate. The Superintendent or designee shall ensure that the use of ADR is consistent with state and federal laws and regulations.

The district shall protect all complainants from retaliation. In investigating complaints, the confidentiality of the parties involved shall be protected as required by law. For any complaint alleging retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), the Superintendent or designee shall keep ~~confidential~~ the identity of the complainant, and/or the subject of the complaint, if he/she is different from the complainant, confidential when appropriate and as long as the integrity of the complaint process is maintained.

When an allegation that is not subject to the UCP is included in a UCP complaint, the district shall refer the non-UCP allegation to the appropriate staff or agency and shall investigate and, if appropriate, resolve the UCP-related allegation(s) through the district's UCP.

The Superintendent or designee shall provide training to district staff to ensure awareness and knowledge of current law and requirements related to UCP, ~~related requirements,~~ including the steps and timelines specified in this policy and the accompanying administrative regulation.

The Superintendent or designee shall maintain a record of each complaint and subsequent related actions, including steps taken during the investigation and all information required for compliance with 5 CCR 4631 and 4633. ~~The Superintendent or designee shall maintain records of all UCP complaints and the investigations of those complaints in accordance with applicable law and district policy.~~

**Non-UCP Complaints**

The following complaints shall not be subject to the district's UCP but shall be investigated and resolved by the specified agency or through an alternative process: ~~be referred to the specified agency: (5 CCR 4611)~~

1. Any complaint alleging child abuse or neglect shall be referred to the County Department of Social Services, the County Protective Services Division, and the appropriate law enforcement agency. (5 CCR 4611)
2. Any complaint alleging health and safety violations by a child development program shall, for licensed facilities, be referred to Department of Social Services, (5 CCR 4611) ~~and shall, for licensing exempt facilities, be referred to the appropriate Child Development regional administrator.~~



**UNIFORM COMPLAINT PROCEDURES**

3. Any complaint alleging employment discrimination or harassment shall be investigated and resolved by the district in accordance with the procedures specified in AR 4030 - Nondiscrimination in Employment., including the right to file the complaint with the California Department of Fair Employment and Housing.
- ~~3. Any complaint alleging fraud shall be referred to the Legal, Audits and Compliance Branch of the California Department of Education.~~
4. Any complaint alleging a violation of a state or federal law or regulation related to special education, a settlement agreement related to the provision of a free appropriate public education, or a due process hearing order shall be submitted to the California Department of Education (CDE) in accordance with AR 6159.1 - Procedural Safeguards and Complaints for Special Education. (5 CCR 3200-3205)
5. Any complaint alleging noncompliance of the district's food service program with laws regarding meal counting and claiming, reimbursable meals, eligibility of children or adults, or use of cafeteria funds and allowable expenses shall be filed with or referred to CDE in accordance with BP 3555 - Nutrition Program Compliance. (5 CCR 15580-15584)
6. Any allegation of discrimination based on race, color, national origin, sex, age, or disability in the district's food service program shall be filed with or referred to the U.S. Department of Agriculture in accordance with BP 3555 - Nutrition Program Compliance. (5 CCR 15582)
7. Any complaint related to sufficiency of textbooks or instructional materials, emergency or urgent facilities conditions that pose a threat to the health or safety of students or staff, or teacher vacancies and misassignments shall be investigated and resolved in accordance with AR 1312.4 - Williams Uniform Complaint Procedures. (Education Code 35186)

~~In addition, the district's Williams Uniform Complaint Procedures, AR 1312.4, shall be used to investigate and resolve any complaint related to sufficiency of textbooks or instructional materials, emergency or urgent facilities conditions that pose a threat to the health or safety of students or staff, or teacher vacancies and misassignments. (Education Code 35186)~~

*Legal Reference:*

*EDUCATION CODE*  
*200-262.4 Prohibition of discrimination*  
*222 Reasonable accommodations; lactating students*  
*8200-8498 Child care and development programs*  
*8500-8538 Adult basic education*  
*18100-18203 School libraries*  
*32280-32289 School safety plan, uniform complaint procedure*  
~~*33380-33384 California Indian Education Centers*~~  
~~*35186 Williams uniform complaint procedure*~~  
*46015 Parental leave for students*  
~~*44500-44508 California Peer Assistance and Review Program for Teachers*~~  
*48853-48853.5 Foster youth*

## UNIFORM COMPLAINT PROCEDURES

48985 *Notices in language other than English*  
 49010-490134 *Student Fees*  
 49060-49079 *Student records*  
 49069.5 ~~*Rights of parents*~~-Records of foster youth  
 49490-49590 *Child nutrition programs*  
 49701 *Interstate Compact on Educational Opportunity for Military Children*  
 51210 *Courses of study grades 1-6*  
 51222 *Physical education, secondary schools*  
 51223 *Physical education, elementary schools*  
 51225.1-51225.2 *Foster youth and homeless children; former juvenile court school students, military-connected students, migrant students, and newly arrived immigrant students; course credits; graduation requirements*  
 51226-51226.1 *Career technical education*  
 51228.1-51228.3 *Course periods without educational content*  
 52059.5 *Statewide system of support*  
 52060-52077 *Local control and accountability plan, especially:*  
 52075 *Complaint for lack of compliance with local control and accountability plan requirements*  
~~52160-52178 *Bilingual education programs*~~  
 52300-~~52462~~ ~~52490~~-*Career-technical education*  
 52500-52616.24 *Adult schools*  
~~54000-54029 *Economic Impact Aid*~~  
 54400-54425 *Compensatory education programs*  
 54440-54445 *Migrant education*  
 54460-54529 *Compensatory education programs*  
~~56000-56867 *Special education programs*~~  
 59000-59300 *Special schools and centers*  
 64000-64001 *Consolidated application process; school plan for student achievement*  
 65000-65001 *School site councils*  
 GOVERNMENT CODE  
 11135 *Nondiscrimination in programs or activities funded by state*  
 12900-12996 *Fair Employment and Housing Act*  
 HEALTH AND SAFETY CODE  
 1596.792 *California Child Day Care Act; general provisions and definitions*  
 1596.7925 *California Child Day Care Act; health and safety regulations*  
~~104420 *Tobacco Use Prevention Education*~~  
 PENAL CODE  
 422.55 *Hate crime; definition*  
 422.6 *Interference with constitutional right or privilege*  
 CODE OF REGULATIONS, TITLE 2  
 11023 *Harassment and discrimination prevention and correction*  
 CODE OF REGULATIONS, TITLE 5  
 3200-3205 *Special education compliance complaints*  
~~3080 *Application of section*~~  
 4600-~~4670~~ ~~4687~~-*Uniform complaint procedures*  
 4680-4687 *Williams uniform complaint procedures*  
 4690-4694 *Complaints regarding health and safety issues in license-exempt preschool programs*  
~~4900900-4965 *Nondiscrimination in elementary and secondary education programs*~~  
 15580-15584 *Child nutrition programs complaint procedures*  
 UNITED STATES CODE, TITLE 20  
 1221 *Application of laws*  
 1232g *Family Educational Rights and Privacy Act*  
 1681-1688 *Title IX of the Education Amendments of 1972*  
 6301-6576 *Title I Improving the Academic Achievement of the Disadvantaged*  
~~6301-6577 *Title I basic programs*~~  
 6801- ~~6871~~7014 *Title III language instruction for limited English proficient and immigrant students*  
 7101-7184 *Safe and Drug-Free Schools and Communities Act*  
~~7201-7283g *Title V promoting informed parental choice and innovative programs*~~  
~~7301-7372 *Title V rural and low income school programs*~~  
~~12101-12213 *Title II equal opportunity for individuals with disabilities*~~

**UNIFORM COMPLAINT PROCEDURES**

UNITED STATES CODE, TITLE 20

1221 Application of laws

1232g Family Educational Rights and Privacy Act

1681-1688 Title IX of the Education Amendments of 1972

6301-6576 Title I Improving the Academic Achievement of the Disadvantaged

6801-7014 Title III language instruction for limited English proficient and immigrant students

UNITED STATES CODE, TITLE 29

794 Section 504 of Rehabilitation Act of 1973

UNITED STATES CODE, TITLE 42

2000d-2000e-17 Title VI and Title VII Civil Rights Act of 1964, as amended

2000h-2-2000h-6 Title IX of the Civil Rights Act of 1964

6101-6107 Age Discrimination Act of 1975

11431-11435 McKinney-Vento Homeless Assistance Act

12101-12213 Title II equal opportunity for individuals with disabilities

CODE OF FEDERAL REGULATIONS, TITLE 28

35.107 Nondiscrimination on basis of disability; complaints

CODE OF FEDERAL REGULATIONS, TITLE 34

99.1-99.67 Family Educational Rights and Privacy Act

100.3 Prohibition of discrimination on basis of race, color or national origin

104.7 Designation of responsible employee for Section 504

106.1-106.82 Nondiscrimination on the basis of sex in education programs, especially:

106.8 Designation of responsible employee for Title IX

106.9 Notification of nondiscrimination on basis of sex

110.25 Notification of nondiscrimination on the basis of age

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Uniform Complaint Procedure 2020-21 Program Instrument

Sample UCP Board Policies and Procedures

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS

Dear Colleague Letter, September 22, 2017

Dear Colleague Letter: Title IX Coordinators, April 2015

Dear Colleague Letter: Bullying of Students with Disabilities, ~~August 2013~~ October 2014

Dear Colleague Letter: Harassment and Bullying, October 2010

U.S. DEPARTMENT OF JUSTICE PUBLICATIONS, OFFICE FOR CIVIL RIGHTS PUBLICATIONS

Revised Sexual Harassment Guidance: Harassment of Students by School Employees, Other Students, or Third Parties, January 2001

Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons, 2002

U.S. DEPARTMENT OF JUSTICE PUBLICATIONS

Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons, 2002

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

Student Privacy Policy Office: <http://www2.ed.gov/about/offices/list/opepd/sppo>

Family Policy Compliance Office: <http://familypolicy.ed.gov>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/ocr>

U.S. Department of Justice: <http://www.justice.gov>

**ACCESS TO DISTRICT RECORDS**

The Governing Board recognizes the right of members of the public citizens to have access to public records of the district. ~~The Board intends the district shall to~~ provide any person reasonable access to the public records of the schools and district during normal business hours and within the requirements of ~~state and federal law~~. ~~Such records shall be examined in the presence of the staff member regularly responsible for their maintenance.~~ Public access shall not be given to records listed as exempt from public disclosure in the California Public Records Act and other state or federal law.

In response to a public records request, the Superintendent or designee shall make reasonable efforts to locate the requested records, including, but not limited to, any electronic communication substantively related to the records, such as email, text messages, instant messages, and other electronic communications, regardless of whether they are transmitted through a district-provided device or account or through an employee's or Board member's personal device or account.

The district may charge for copies of public records or other materials requested by individuals or groups, unless they are using their own personal equipment to reproduce the record. The charge shall be based on actual costs of duplication, as determined by the Superintendent or designee and as specified in administrative regulation.

~~Public access shall not be given to records listed as exempt from public disclosure in the California Public Records Act or other statutes.~~

In order to help maintain the security of district records, members of the public granted access shall examine records in the presence of a district staff member.

*Legal Reference:*EDUCATION CODE

234.7 Student protections relating to immigration and citizenship status

35145 Public meetings

35170 Authority to secure copyrights

35250 Duty to keep certain records and reports

41020 Requirement for annual audit

42103 Publication of proposed budget; hearing

44031 Personnel file contents and inspections

44839 Medical certificates; periodic medical examination (re access to medical certificate in personnel file)

49060-49079 Pupil records

49091.10 Parental review of curriculum and instruction

~~52015 Ongoing evaluation and modification of school improvement plans 52015.5-~~~~Availability of information required by Education Code 52015(g)~~~~52850 Applicability of article (School-based Program Coordination Plan availability) 54722-~~~~Application of article (Motivation and maintenance program Plan availability)~~

*(Legal References continued on the next page)*

**ACCESS TO DISTRICT RECORDS**

*Legal Reference:*

GOVERNMENT CODE

3547 Proposals relating to representation

6250-6268 California Public Records Act

6275-6276.48 California Public Records Act; other exemptions from disclosure

8310.3 California Religious Freedom Act

53262 Employment contracts

54957.2 Minute book record of closed sessions

54957.5 Agendas and other writings distributed for discussion or consideration

81008 Public records; inspection and reproduction

CALIFORNIA CONSTITUTION

Article I, Section 3 Right of access to governmental information

CODE OF REGULATIONS, TITLE 5

430-438 Individual pupil records

COURT DECISIONS

City of San Jose v. Superior Court (2017) 2 Cal.5th 608

Los Angeles County Board of Supervisors v. Superior Court (2016) 2 Cal.5th 282

Sacramento County Employees' Retirement System v. Superior Court (2011) 195 Cal. App. 4th 440

International Federation of Professional and Technical Engineers v. The Superior Court of Alameda County, (2007) 42 Cal.4th 319

Los Angeles Times v. Alameda Corridor Transportation Authority, (2001) 88 Cal.App.4th 1381

Kleitman v. Superior Court, (1999) 74 Cal.App. 4th 324

Fairley v. Superior Court, 66 Cal.App. 4th 1414 (1998)

North County Parents Organization for Children with Special Needs v. Department of Education, 23 Cal.App. 4th 144 (1994)

ATTORNEY GENERAL OPINIONS

71 Ops.Cal.Atty.Gen. 235 (1988)

64 Ops.Cal.Atty.Gen 186 (1981)

Management Resources:

CSBA PUBLICATIONS

Legal Alert: Tips for Governing Boards in Response to Public Records Act Ruling on Electronic Communications, March 2017

CALIFORNIA OFFICE OF THE ATTORNEY GENERAL PUBLICATIONS

Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California's K-12 Schools in Responding to Immigration Issues, April 2018

California Department of Justice Guidelines for Access to Public Records, October 2017

LEAGUE OF CALIFORNIA CITIES PUBLICATIONS

The People's Business: A Guide to the California Public Records Act, rev. April 2017

WEB SITES

CSBA: <http://www.csba.org>

California Office of the Attorney General: <http://oag.ca.gov>

Institute for Local Government: <http://www.cacities.org>

State Bar of California: <http://www.calbar.ca.gov>

Policy adopted: February 17, 2009

Revised:

SANTEE SCHOOL DISTRICT

Santee, California

Board Policies and Bylaws Item G.1.2.  
Prepared by Dr. Kristin Baranski  
June 15, 2021

First Reading: Revised Board Policies (BP):

- BP 1400 – Relations Between Other Governmental Agencies and the Schools
- BP 1114 – District-Sponsored Social Media

**BACKGROUND:**

The attached revised Board Bylaws were updated to conform with California School Board Association’s (CSBA) language.

**BP 1400 – Relations Between Other Governmental Agencies and the Schools**

(BP revised) Policy revised to delete material regarding the use of school facilities as a polling place, now addressed in BP 1330 - Use of School Facilities. Policy adds material on collaboration with local government agencies.

**BP 1114 – District-Sponsored Social Media**

Policy addresses the use of official district-sponsored social media platform (e.g., Facebook, Twitter, YouTube, LinkedIn, blogs) as tools for communication and collaboration. Policy also addresses the open accessibility of social media and the circumstances under which the district may be able to remove posts that are not related to the stated purpose of the site or that are obscene, libelous, or incite students to commit unlawful acts.

**RECOMMENDATIONS:**

Revised Board Policies Relations Between Other Governmental Agencies and the Schools (BP 1400); and District-Sponsored Social Media (BP 1114) are being presented for a first reading. Action, if any, is at the discretion of the Board.

**FISCAL IMPACT:**

There is no fiscal impact to the district by revising this board policy.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item G.1.2.

**RELATIONS BETWEEN OTHER GOVERNMENTAL AGENICES AND THE SCHOOLS**

The Governing Board believes that district efforts to provide a high-quality education for students in the community can be enhanced by collaboration with other government and public agencies that are responsible for the health, safety, and well-being of children and youth. The district shall initiate and maintain good working relationships with representatives of local agencies to maximize student and family access to support services that will help students achieve to their highest potential.

~~The Governing Board recognizes that agencies at all levels of government share its concern and responsibility for the health, safety, and welfare of youth. The Board and Superintendent or designee shall initiate and maintain good working relationships with representatives of these agencies in order to help district schools and students make use of the resources which governmental agencies can provide.~~

The Board shall initiate or participate in collaborative relationships with city and county elected officials to design and coordinate multi-agency programs that respond to the needs of children and families and provide more efficient use of district and community resources. To further such collaborations, the Board may establish or participate in formal structures for governance teams to regularly meet and discuss issues of mutual concern.

The Superintendent and appropriate staff shall cooperate with government and public agencies in the planning and implementation of joint projects or activities within the community. The Superintendent or designee may designate a coordinator to ensure effective implementation of the district's responsibilities in any such collaborative project.

In order to identify priorities for services, the Board shall encourage a periodic assessment of children's needs within the community, which may include, but not be limited to, needs based on poverty, child abuse and neglect, poor physical or mental health, substance abuse, violence, homelessness, placement in foster care, or lack of access to child care. The needs assessment should also examine the extent to which those needs are being met through existing services in the district and in the community, the costs of providing those services, and any gaps, delay, or duplication of services.

The Board shall approve the services to be offered by the district, the resources that will be allocated to support collaboration, any use of school facilities for services, and any development or joint use of facilities with other jurisdictions. All agreements with other agencies to coordinate services or share resources shall be in writing. The Board may establish joint powers agreements or memorandums of understanding, when feasible, to formalize the responsibilities and liabilities of all parties in a collaborative activity.

The Superintendent or designee shall work with interagency partners to explore funding opportunities available through each agency, state and national grant programs, and/or private foundations for youth service coordination and delivery.

## **RELATIONS BETWEEN OTHER GOVERNMENTAL AGENICES AND THE SCHOOLS**

In order to facilitate service delivery or determination of eligibility for services, the district may share information with other appropriate agencies as long as the parent/guardian consents and the information is shared in accordance with laws pertaining to confidentiality and privacy.

The Board shall receive regular reports of progress toward the identified goals of the collaborative effort. The reports may include, but not be limited to, feedback from staff and families regarding service delivery, numbers of children and families served, specific indicators of conditions of children, and indicators of system efficiency and cost effectiveness.

The Board shall communicate with the community about the district's collaborative efforts and the conditions of children within the schools. The Board may advocate for local, state, and national policies, programs, and initiatives designed to improve the conditions of children and youth.

~~The district may enter into agreements with other agencies which involve the exchange of funds or reciprocal services. Such agreements shall be approved by the Board and executed in writing.~~

### Elections/Voter Registration

~~If a city or county elections official specifically requests the use of a school building as a polling place, the Board shall allow its use for such purpose. The Board may authorize the use of school buildings as polling places on any election day without cost, or may elect to receive the election operation stipend for this purpose, and may also authorize the use of school buildings for the storage of voting machines and other vote tabulating devices. If school will be in session, the Superintendent or designee shall identify to elections officials the specific areas of the school buildings not occupied by school activities that will be allowed for use as polling places. (Elections Code 12283)~~

~~When a school is used as a polling place, the Superintendent or designee shall provide the elections official a site with an adequate amount of space that will allow the precinct board to perform its duties in a manner that will not impede, interfere, or interrupt the normal process of voting and shall make a telephone line for Internet access available for use by local elections officials if so requested. He/she shall make a reasonable effort to ensure that the site is accessible to disabled persons. (Elections Code 12283)~~

~~To encourage parents/guardians, to participate in the elections process when they are eligible, the Superintendent or designee shall determine the most effective means of distributing the voter registration forms provided by the Secretary of State including, but not limited to, distributing the forms at the start of the school year, with orientation materials, at central locations, and/or with graduation materials.~~

*Legal Reference: (see next page)*



## RELATIONS BETWEEN OTHER GOVERNMENTAL AGENICES AND THE SCHOOLS

*Legal Reference:*

EDUCATION CODE

*8800-8807 Healthy Start support services for children*

*10900-10914.5 Cooperative community recreation programs*

*49073 Privacy of student records*

*49075 Parent/guardian permission for release of student records*

*49557.2 Sharing of information for MediCal eligibility*

HEALTH AND SAFETY CODE

*120440 Immunization records; release to local health departments*

*130100-130155 Early childhood development; First 5 Commission*

WELFARE AND INSTITUTIONS CODE

*5850-5883 Mental Health Services Act*

*18961.5 Computerized database; families at risk for child abuse; sharing of information*

*18980-18983.8 Child Abuse Prevention Coordinating Council*

*18986-18986.30 Interagency Children's Services Act*

*18986.40-18986.46 Multidisciplinary services teams*

*18986.50-18986.53 Integrated day care program*

*18987.6-18987.62 Family-based services*

*Management Resources:*

CITIES, COUNTIES AND SCHOOLS PARTNERSHIP PUBLICATIONS

*Healthy Children, Healthy Communities: An Action Guide for California Communities, 2006*

*Stretching Community Dollars: Cities, Counties and School Districts Building for the Future, 2006*

YOUTH LAW CENTER PUBLICATIONS

*Model Form for Consent to Exchange Confidential Information among the Members of an Interagency*

*Collaborative, 1995*

WEB SITES

*CSBA: <http://www.csba.org>*

*California Department of Education, Learning Support: <http://www.cde.ca.gov/ls>*

*California Department of Public Health: <http://www.cdph.ca.gov>*

*California Department of Social Services: <http://www.dss.cahwnet.gov>*

*California State Association of Counties: <http://www.csac.counties.org>*

*Children Now: <http://www.childrennow.org>*

*Cities, Counties and Schools Partnership: <http://www.ccspartnership.org>*

*First 5 California: <http://www.cfcf.ca.gov>*

*League of California Cities: <http://www.cacities.org>*

*Youth Law Center: <http://www.ylc.org>*

*12400 Authority to receive and expend federal funds*

*12405 Authority to participate in federal programs 17050 Joint use of library facilities*

*17051 Joint use of park and recreational facilities 32001 Fire alarms and drills*

*32288 Notice of safety plan*

*35160 Authority of governing boards*

*35160.1 Broad authority of school districts*

*48902 Notification of law enforcement agencies*

*48909 District attorney may give notice student drug use, sale or possession*

*49305 Cooperation of police and California Highway Patrol*

*49402 Contracts with city, county or local health departments*

*49403 Cooperation in control of communicable disease and immunization*

*51202 Instruction in personal and public health and safety*

ELECTIONS CODE

*2145-2148 Distribution of voter registration forms*

*12283 Polling places: schools*

WELFARE AND INSTITUTIONS CODE

*828 Disclosure of information minors by law enforcement agency*

*828.1 School district police department; disclosure of juvenile criminal records*

**DISTRICT-SPONSORED SOCIAL MEDIA**

The Governing Board recognizes the value of technology such as social media platforms in promoting community involvement and collaboration. The purpose of any official district social media platform shall be to further the district's vision and mission, support student learning and staff professional development, and enhance communication with students, parents/guardians, staff, and community members.

The Superintendent or designee shall develop content guidelines and protocols for official district social media platforms to ensure the appropriate and responsible use of these resources and compliance with law, Board policy, and regulation.

**Guidelines for Content**

Official district social media platforms shall be used only for their stated purposes and in a manner consistent with this policy and administrative regulation. By creating these official sites and allowing for public comment, the Board does not intend to create a limited public forum or otherwise guarantee an individual's right to free speech.

The Superintendent or designee shall ensure that the limited purpose of the official district social media platforms is clearly communicated to users. Each site shall contain a statement that specifies the site's purposes along with a statement that users are expected to use the site only for those purposes. Each site shall also contain a statement that users are personally responsible for the content of their posts.

Official district social media platforms may not contain content that is obscene, libelous, or so incites students as to create a clear and present danger of the commission of unlawful acts on school premises, violation of school rules, or substantial disruption of the school's orderly operation.

Staff or students who post prohibited content shall be subject to discipline in accordance with district policies and administrative regulations.

Users of official district social media platforms should be aware of the public nature and accessibility of social media and that information posted may be considered a public record subject to disclosure under the Public Records Act. The Board expects users to conduct themselves in a respectful, courteous, and professional manner.

**Privacy**

The Superintendent or designee shall ensure that the privacy rights of students, parents/guardians, staff, Board members, and other individuals are protected on official district social media platforms.

**DISTRICT-SPONSORED SOCIAL MEDIA**

Board policy pertaining to the posting of student photographs and the privacy of telephone numbers, home addresses, and email addresses, as specified in BP 1113 - District and School Web Sites, shall also apply to official district social media platforms.

Social media and networking sites and other online platforms shall not be used by district employees to transmit confidential information about students, employees, or district operations.

*Legal Reference:*EDUCATION CODE32261 School safety, definitions of bullying and electronic act35182.5 Contracts for advertising48900 Grounds for suspension and expulsion48907 Exercise of free expression; rules and regulations48950 Speech and other communication49061 Definitions, directory information49073 Release of directory information60048 Commercial brand names, contracts or logosGOVERNMENT CODE3307.5 Publishing identity of public safety officers6250-6270 Public Records Act, especially:6254.21 Publishing addresses and phone numbers of officials6254.24 Definition of public safety official54952.2 Brown Act, definition of meetingUNITED STATES CODE, TITLE 17101-1101 Federal copyright lawUNITED STATES CODE, TITLE 201232g Federal Family Educational Rights and Privacy ActUNITED STATES CODE, TITLE 29157 Employee rights to engage in concerted, protected activity794 Section 503 of the Rehabilitation Act of 1973; accessibility to federal web sitesCODE OF FEDERAL REGULATIONS, TITLE 3499.1-99.67 Family Educational Rights and PrivacyCOURT DECISIONSPage v. Lexington County School District, (2008, 4th Cir.) 531 F.3d 275Downs v. Los Angeles Unified School District, (2000) 228 F.3d 1003Aaris v. Las Virgenes Unified School District, (1998) 64 Cal.App.4th 1112Perry Education Association v. Perry Local Educators' Association, (1983) 460 U.S. 37Board of Education, Island Trees Union Free School District, et.al. v. Pico, (1982) 457 U.S. 853NATIONAL LABOR RELATIONS BOARD DECISIONS18-CA-19081 Sears Holdings, December 4, 2009Management Resources:FACEBOOK PUBLICATIONSFacebook for Educators Guide, 2011WEB SITESCSBA: <http://www.csba.org>California School Public Relations Association: <http://www.calspra.org>Facebook in Education: <http://www.facebook.com/education>Facebook for Educators: <http://facebookforeducators.org>Facebook, privacy resources: <http://www.facebook.com/fbprivacy>

Policy adopted:

**SANTEE SCHOOL DISTRICT**  
Santee, California

**Item H. EMPLOYEE ASSOCIATION COMMUNICATION**

**Item I. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS**

**Item J. CLOSED SESSION**

**Item K. RECONVENE TO PUBLIC SESSION**

**Item L. ADJOURNMENT**

Agenda Items H, I, J, K and L.